

Memorandum

To: The Members of the Workforce Investment Community Advisory Committee (WiCAC)

From: Matthew A. Poland, Member of the WiCAC

RE: Proposal to Research and Write a Position Paper

Date: October 28, 2013

Dear WiCAC Members,

Per the WiCAC meeting on 9/23/13, the WiCAC agreed to have myself, Marcy Orosco and Liz Jackson-Simpson meet to discuss how to address the WiCAC's strategic goal to be more closely aligned with the WISF. Liz and I met on 10/15 in person to discuss this topic, then I briefed Marcy over the phone the same day to get her feedback as well.

From those discussions, we propose the following to the WiCAC:

- That a selected committee of the WiCAC research and write a position paper with the goals of
 - 1) strengthening the voice of the WiCAC for the community and
 - 2) forming a closer relationship with WISF

- This paper would include but is not limited to:
 - Information from stakeholders who helped form the WiCAC about its purpose and value to WISF and answer questions such as:
 - How can the WiCAC strengthen the work of OEWD and WISF?
 - How can WiCAC better serve the workforce CBO community, their clients and the general community?
 - Research on the structure of other WIBs and their mechanism(s) for integrating feedback from workforce providers and the community
 - An analysis of WIA with respect to the formation and makeup of WIBs
 - Proposed solutions

Sincerely,

Matthew A. Poland

Member, Workforce Investment Community Advisory Committee