

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE
11/05/2013
MEETING OF THE
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE
OF THE
WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD
1 South Van Ness Avenue, 5th Floor

Members Present	Liz Jackson-Simpson, Success Center SF Winnie Yu, Self Help for the Elderly	Doug Parrish, Mentoring Men's Movement Matt Poland, United Way Marcy Orosco, Harbor House Re-entry
Members Absent	Macio Lyons, PPOS, SISECDC	
OEWD Staff	Greg Asay, OEWD	Armina Brown, OEWD
Public (As Evidenced by the Sign-In Sheet)	Kevin Hickey, JVS Joe Ramirez, Positive Resource Justin Reed Lily Wong, Coleman Advocates Julie Berlin, Community House Partnership George Smith, DCSS	Fred R. Glen, DCSS Natalie Hopner, MLVS Teresa Namer, CHALK Lawrence Boone, YCD Christine Olague, Arriba Juntos Chris Reyes, Goodwill
Roll Call	Quorum established at 10:13am. Doug Parrish, acting Co-Facilitator, called the meeting to order at 10:13am.	
Adoption of the Agenda (<i>Action Item</i>)	Doug Parrish, acting Co-Facilitator, called for a motion to approve the agenda. On motion by Marcy Orosco, seconded and carried, the agenda was unanimously approved by the WICAC.	
Approve WiCAC Meeting Minutes from September 13, 2013 (<i>Action Item</i>)	Doug Parrish called for a motion to approve the minutes of the September 13 th , 2013 meeting. On motion by Marcy Orosco, seconded and carried, the minutes were unanimously approved by the WiCAC.	
Presentation on the San Francisco CBO Workforce Coalition (<i>Discussion and Possible Action Item</i>)	Presentation given by Liz Jackson-Simpson, who stated that the CBO Workforce Coalition is still in its formation stage. It is looking at a variety of issues, including: *How to support and assist the workforce system; *Look at the basic skill level (both hard and soft skills) of those applying, such as those reentering from the jail system or homelessness; *Workplace competencies; *How to better support and align resources; *Explore collaboration of volunteer time; *Locate funding for collaborating.	
OEWD Updates (<i>Discussion and Possible Action Item</i>)	Greg Asay, OEWD liaison to the WiCAC, reported on the status of San Francisco's Local Plan submittal to the California Workforce Investment Board. While the plan was well received, the California WIB expressed concern regarding San Francisco's performance with WIA youth common measures. The City is working to make improvements to those outcomes. Greg Asay also reported on a recent Budget & Legislative Analyst report on the City's workforce system, noting that the report recommended deleting unworkable provisions of the administrative code and instead creating an inter-departmental body to coordinate City workforce investments.	
Implementation of WiCAC 2013 Strategic Plan (<i>Discussion and</i>	Acting Co-Facilitator, Doug Parrish requested a motion for three of WiCAC members to do research and create recommendations to implement the goals of WiCAC. Matt Poland	

Possible Action Item)	seconded the motion, which was carried unanimously. Committee Members to do research are: Liz Jackson-Simpson, Matt Poland, and Marcy Orosco
WiCAC Vacancy (Discussion and Possible Action Item)	There are two vacant seats to the WiCAC. Announcements for these seats have been posted to the Board of Supervisors (BOS) website. Request by all members for Greg Asay, OEWD liaison to the WiCAC, to ask that this item be added to the next BOS Rules Committee calendar so that appointments can be made and the WiCAC can be at full member capacity.
WiCAC Report to WISF at December 11 Meeting (Discussion and Possible Action Item)	Identify what it is that WiCAC would like to present at WISF meetings. In the meantime, this item will remain on future WiCAC agendas.
Report Out from WiCAC Members Representing: Local Homeless Coordinating Board (LHCB), Reentry Council, and Tay-SF (Discussion Item)	<p>*Marcy Orosco – Local Homeless Coordinating Board: Upcoming Veteran changes, child development through HUD/SHP</p> <p>*Reentry Council – No report</p> <p>*Matt Poland- TAY-SF: Noted youth issues (16-24) involving DCYF and what upcoming changes are being made. Marcy Orosco requested that a member from DCYF visit one of the upcoming WiCAC meetings.</p>
2014 WiCAC Meeting Schedule (Discussion and Possible Action Item)	Tentative dates for upcoming WiCAC 2014 meetings: 2/11/2014, 4/29/2014, 8/19/2014 and 11/4/2014
Announcements and Overall Updates (Discussion Item)	There were no member announcements.
Public Comment	No public comment.
Adjournment (Action Item)	Acting Co-Facilitator Doug Parrish called for motion to adjourn meeting at 11:38am. Marcy Orosco motioned, Winnie Yu seconded, all members in favor, motion carried meeting adjourned at 11:38am.