

# WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE  
4/29/2014  
OF THE  
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE  
OF THE  
WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD  
1 South Van Ness Avenue, 5<sup>th</sup> Floor

<b>Members Present</b>	Dion-Jay Brookter, Young Community Developers Doug Parrish, WiCAC Co-Facilitator, Mentoring Mens Movement (M3)	Winnie Yu, Self-Help for the Elderly Lily Wong, Communities United for Health and Justice
<b>Members Absent</b>	Matt Poland, United Way of the Bay Area	Marcy Orosco, WiCAC Co-Facilitator, Harbor House Re-entry, Salvation Army
<b>OEWD Staff</b>	Greg Asay, OEWD Randy Quezada, OEWD	Armina Brown, OEWD Julia Sabory, MOHCD
<b>Public</b> <i>(As Evidenced by the Sign-In Sheet)</i>	Phillip Warner, Children’s Council of San Francisco John Knox, JPD Mary Voelbez, Upolo Chuck Flackes, JVS Laurence Boone, Young Community Developers	Sandah Leatutufu, Young Community Developers Natalie Hopner, MLVS Zach Fitting, LSYS Elizabeth Ross, Family Services Agency Chris Reyes, Asian Neighborhood Design
<b>Roll Call</b>	WiCAC Co-Facilitator Doug Parrish called the meeting to order at 10:05 A.M. and asked WiCAC members and members of the public to introduce themselves.	
<b>Adoption of the Agenda (<i>Action Item</i>)</b>	Doug Parrish called for a motion to adopt the agenda. Winnie Yu made a motion to adopt. Seconded and carried, the agenda was adopted.	
<b>Approve WiCAC Meeting Minutes from February 11, 2014 and April 10, 2014 Meetings (<i>Action Item</i>)</b>	WiCAC Co-Facilitator Doug Parrish motioned for members to accept the minutes of both meetings. Winnie Yu moved to accept without the track changes shown in the February 11, 2014 minutes. Dion-Jay Brookter seconded, all members voted in favor, and the motion carried.	
<b>Mayor’s Office of Housing and Community Development (MOHCD/OEWD) Presentation: 2015-2019 San Francisco Consolidated Plan (<i>Discussion and Possible Action Item</i>)</b>	Randy Quezada of OEWD and Julia Sabory of MOHCD distributed a provider handout (“What is the 5-Year MOHCD Strategic Plan?”) to WiCAC members. Discussion followed. <ul style="list-style-type: none"><li>• What are the greatest needs of the clients you serve?</li><li>• What are the crucial gaps in service, or specific program areas which are currently under-resourced?</li><li>• What do you think are the effective strategies for meeting those needs? Are those strategies currently being funded? By whom?</li><li>• How do you think CDBG/ESG/HOPWA/HOME funds should be prioritized in you service area?</li></ul> <p><b>Doug Parrish:</b> case management is in great demand. <b>Dion-Jay Brookter:</b> preservation, placement and after training services are in high demand. <b>Winnie Yu:</b> in need of a wrap-around program for those in need after training <b>Lily Wong:</b> supportive services; more paid training; barrier removal throughout entire process.</p>	
<b>Proposed Amendments to San Francisco Administrative Code</b>	Catherine Rauschuber, representative of Supervisor David Chiu’s Office, did a follow up on questions from the special WiCAC meeting held April 9 <sup>th</sup> , 2014 regarding the proposed	

**Chapter 30** (*Discussion and Possible action Item*)

amendments to the San Francisco Administrative Code Chapter 30.

- Yes to changing the name of the advisory committee to “Workforce Advisory Committee”
- Yes to the Workforce Advisory Committee advising both the WISF and the Alignment Committee
- Yes to the Local Plan being submitted to both the WISF and the Workforce Advisory Committee
- Yes to adding the TAY E.D. Network as a body that makes recommendations to the BOS and Mayor for appointments to the Workforce Advisory Committee
- No to removing the requirement that Workforce Advisory Committee members be E.D. or CEO level, or designee

WiCAC Co-Facilitator Doug Parish stated the following: current WiCAC members have invested a great deal of time and effort into the committee and should be provided the opportunity to continue to serve.

**Announcements and Overall Updates** (*Discussion Item*)

No member and/or public announcements

**Public Comment** (*Discussion Item*)

No public comment

**Adjournment** (*Action Item*)

Doug Parrish, called for a motion to adjourn meeting. Winnie Yu seconded, all members voted in favor, and the motion carried. The meeting adjourned at 11:59am.