



CITY AND COUNTY OF SAN FRANCISCO
GAVIN NEWSOM, MAYOR

MAYOR'S OFFICE OF ECONOMIC AND
WORKFORCE DEVELOPMENT (MOEWD) DEPARTMENT

RHONDA SIMMONS, DIRECTOR
WORKFORCE DEVELOPMENT DEPARTMENT

Memorandum

Date: February 27, 2008

To: WISF Executive Committee

From: Rhonda Simmons, Director of Workforce Development, Mayor's Office

Subject: EDD Policies

Item #1:

California State EDD policy regarding the Eligible Training Provider List requires the LWIB to:

“Review all new provider and program applications for the ETPL to ensure applications are complete, that all required documents are included and that the provider has the ‘authority or authorization to operate’ (i.e.: business license, accreditation, etc.)“

“Visit the site of the applicant’s program and verify the registration information supplied to BPPVE or their successor program before nominating the program to EDD. The site visit and data verification must be fully documented”.

The State has confirmed that the LWIB may designate a representative to be responsible for these tasks. MOWED is proposing that, in the interest of time and so as not to burden the WISF with administrative duties, the WISF identify the Business Services staff as the responsible party and authorize that they complete these tasks in their stead.

The WISF will still be responsible for approving provider and program applications for the ETPL but will only receive *completed* application packets which include all the required support documentation thereby expediting the WISF’s time spent on the approval process.

Item #2:

The California WIB recently received approval to permanently waive the “Subsequent Eligibility” requirement in the State of California. The Subsequent Eligibility Requirement requires providers

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to report outcomes annually and to meet certain performance expectations (placement rate, average wage at time of placement, retention, etc.) in order to remain on the approved provider list.

If San Francisco observes the waiver, providers (and each of the training programs they offer) will remain on the ETPL indefinitely regardless of their performance (or lack thereof) unless they commit a fraudulent act or misuse WIA funds.

The State has confirmed that the waiver may be overridden at the local level should San Francisco choose to adhere to the WIA Subsequent Eligibility Requirement. Doing so would hold providers accountable for performance and would allow the WISF to remove non-performing providers. Overriding the waiver means providers would need to meet the minimum performance standards as outlined by the State Negotiated Levels of Performance Plan. MOWED is proposing that the waiver be overridden.