

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE MARCH 26, 2008 MEETING OF THE EXECUTIVE COMMITTEE OF THE WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD

The meeting was held in Born Auditorium of the Human Services Agency at 170 Otis in San Francisco, California 94103.

PRESENT:

Lynn Bunim, Rosalie Bulach, Abby Snay, Tom Ryan, and Ann Cochrane

ABSENT:

Leslie Luttgens, Nathan Nayman, Trent Rhorer,

STAFF:

Rhonda Simmons, Guillermo Rodriguez, Amy Wallace, Glenn Eagleson, Elaine Calhoun, Marc Majors, Alfredo Fajardo, Betsy Baum, Kriztina Palone and Monique Forster

PUBLIC (AS EVIDENCED BY THE SIGN IN SHEET):

Homer Teng, Joe Ramirez Forcier, MeiLing Wang, Dean Oshida, Terri Austin, Roy Recio, Linda Palquist, Dalila Ahumada, Donna Deweerd, Steve Good, Ali Schlageter, David Bach, Andrew Russo, P. Graham (sp?), Christine Galvez, Ricardo Alva, Terri Feeley.

The meeting convened at 9:40 a.m. Quorum was reached at 9:50am.

Agenda Item #1 - Adoption of the Agenda (Action Item)

Motion to adopt the agenda was made by Abby Snay, seconded by Ann Cochrane .

Ayes: Lynn Bunim, Rosalie Bulach, and Tom Ryan

Nays: None

Abstentions: None

Motion passed.

Agenda Item #2 - Adoption of minutes from February 27, 2008 (Action Item)

Motion to adopt the minutes was moved by Abby Snay and seconded by Ann Cochrane

Ayes: Tom Ryan, Lynn Bunim, and Rosalie Bulach

Nays: None

Abstentions: None

Motion Passed.

Agenda Item #3 – Update on Current WIA Program (Discussion Item)

Ms. Simmons stated that at the April meeting, Ms. Simmons' office will give a status update on the performance of each section of the WIA program.

Questions/Comments by the Committee:

None.

Public Comments:

Terri Feeley [SF Works], stated that if the numbers aren't in good standing, there is a possibility that the workforce dollars could be deployed into other areas by the Board of Supervisors and that everyone related to workforce development needs to consider that.

Agenda Item #4 – Next Steps on WISF Board Recruitment (Discussion Item)

Ms. Simmons reported that she is trying to get a reappointment of the WISF Board by May. She has been looking at a slate of businesses and other large city-departments that operate as businesses, to be invited to this new board.

Ms. Simmons stated that she will be meeting with the CCA group and other community based organizations to get their input on the board recruitment. Ms. Simmons is focused on recruiting members that will make a commitment to bring something tangible/measurable (jobs for instance or real resources) to this new Board.

The last meeting for the existing Executive Committee/WISF Board will be the April 23rd meeting.

Questions/Comments by the Committee:

None

Public Comments:

None

Agenda Item #5 – Director's Report (Discussion Item)

Ms. Simmons formally introduced new staff that are now working in her administration and are currently working out of the 30 Van Ness office:

- Dexter Ligot-Gordon, works with the Policy and Programming team
- Guillermo Rodriguez, new the Director of CityBuild
- Elaine Calhoun, Business Services Director
- Betsy Baum, manages the performance and data process
- Monique Forster, administrative assistant

Dexter Ligot-Gordon [Office of Economic and Workforce Development] presented the Workforce Development Strategic Planning Process to the Committee.

Please refer to 'Attachment #2A'. He pointed out that this process will start in May and will last through September. The entire process will last approximately from May through December.

Questions/Comments by the Committee:

None.

Public Comment:

Ali Schlageter [Local Homeless Coordinating Board] requested that OEWD reach

out to other organizations that have already done a strategic process around employment that might be willing to share their process with the department.

Terri Feeley [SF Works] emphasized that everyone involved, including the CBO's [community based organizations] needs to do their part in creating this system and to all be giving the same message when trying to secure resources to enhance this new system; not relying solely on OEWD to do all the work.

Glenn Eagleson [Youth Workforce Director, OEWD] presented 'Attachment 2B'. Mr. Eagleson highlighted that one of the significant changes in the Youth WIA funding is that the services will be more focused on older youth services and out of school youth, with more specific outcomes.

Mr. Eagleson noted that the Youth Council Committee is being reconstituted also and has a similar timeline as the Executive Committee, with a target date of May to reappoint new Youth Council members.

Questions/Comments by the Committee:
None.

Public Comment:

Joe Ramirez [Positive Resource Center] asked that the Youth Council Committee consider the employment needs of youth with HIV when providing services.

Agenda Item #6 – Review of WIA RFP Process and Policy Implications (Action Item)

Ms. Simmons presented the Committee with a detailed packet. Please refer to 'Attachment #1'. Ms. Simmons presented the following information:

- Her office, OEWD, [Office of Economic and Workforce Development] is releasing the whole WIA [Workforce Investment Act] allocation through an RFP process.
- The release of the WIA allocation includes releasing the funding for the One Stop Centers, as well as youth, adult and dislocated workers WIA funds
- Trying to set up a better system to use the WIA funds as a platform to drive the sector model
- With the decrease of San Francisco's WIA allocation from the Federal government, it is very important that San Francisco leverage all of their resources to address workforce needs
- Working to redesign the workforce system in phases
- Release date is April 2nd

Questions/Comments from the Committee:

Is there a way to bring other city departments to the table to agree to this plan and/or system? Ms. Simmons replied that a more formal strategic planning process is coming.

The ESL [English as a Second Language] community is a major concern within the workforce system. Another challenge is that the business community has not

been involved in this process, whether small, medium or large businesses.

Public Comment:

Joe Ramirez [Positive Resource Center] brought up the point that native San Franciscans are not getting hired and that it is not just about hard skills.

Andrew Russo [SF Family Support Network] pointed out that there is a lack of English training classes. How will the city, and/or Workforce Development, address this issue? Ms. Simmons stated that this issue cannot be solved solely at the WISF level, but needs to include many other partners who actually provide that service. The City provides some services through HSA and the City College system, but there is an overall policy reform, even at a national level, that needs to address this issue.

Terri Feeley [SF Works] expressed that giving up skills training for three years is not ideal. Ms. Simmons responded that the addback funding she received for sector training was redistributed to the One Stop and was not annualized.

Motion to adopt the recommendations as outlined in the memo from the Director of Workforce Development, Ms. Rhonda Simmons, was moved by Ann Cochrane and seconded by Tom Ryan.

Ayes: Lynn Bunim, Rosalie Bulach

Nays: None

Abstentions: Abby Snay

Motion Passed

Agenda Item #7 – Chair’s Report (*Discussion Item*)

None

Agenda Item #8 – Public Testimony on Non-Agenda Items (*Discussion Item*)

None

Agenda Item #9 – Future Agenda Items (*Discussion Item*)

None

Agenda Item #10 - Adjournment (*Action Item*)

Motion to adjourn was moved by Ann Cochrane and second by Rosalie Bulach

Ayes: Abby Snay, Tom Ryan, and Lynn Bunim

Nays: None

Abstentions: None

Motion passed

The meeting was adjourned at 11:30 am

All written materials distributed at the meeting are posted on the Office of Economic and Workforce Development’s website www.oewd.org, and are incorporated by reference herein.