



# 2016 WISF Transition

WISF Board Meeting  
June 8, 2016



# WISF Mission:

*The mission of the WISF is to provide a forum where business, labor, education, government, community-based organizations and other stakeholders work together to increase their collective capacity to address the supply and demand challenges confronting the workforce in San Francisco.*



# WISF Reboot Goals:

- Comply with WIOA board composition requirements
- Create more engaged/active board
  - Board member fit and alignment with sector strategy approach
  - Board size
  - Committees



# Board Membership – WIOA Requirements:

## Intent of the new legislation

- Reduce size (new minimum size 19, formerly 36)
- Create Committees to support Local Workforce Boards in fulfilling their mission

## Board Membership Categories

- 51% Business
- 20% Workforce
- 5 Mandated members
  - Title II Adult Education and Literacy (City College),
  - Higher Education
  - Title III ( California Employment Development Department)
  - Title IV (Department of Rehabilitation)
  - Economic Development (SPUR)
- Discretionary appointments (can be voting or non-voting)

## Committees

- Support the board in fulfilling its mission
- Committee members can be board members or non-board members



# Board Membership – Strategic Decisions:

- What's a good board size?
- Who should serve on the Full Board vs on a Committee?
- What's the desired sector representation for the Full Board and for Sector Committees?
- City/Public sector representation (discretionary appointments)?
- Other discretionary appointments?



# Full Board vs Committees:

## Full Board

- 30-35 members:
  - (5) Mandated Seats
  - (17-18) Business: (3) Construction, (3) Tech, (3) Healthcare, (3) Hospitality, (1) Retail, (4-5) General
  - (7-8) Workforce (Unions and CBOs)
  - (4) Discretionary: (2) Board of Supervisors, (1) Philanthropy, (1-2) others

## Sector Committees, Convenings and Working Groups

- ICT Committee
- Healthcare Committee
- Hospitality Convenings
- Project-specific Working Groups (e.g. RFP development, Strategic Plan development)

## Public Sector Committee

- For existing San Francisco Public Sector representatives
- Regular Full WISF Board participation
- Committee meetings as needed



# Board Engagement

**GOAL:** An engaged board (and committees) that has high meeting **attendance**, provides **feedback** on major decisions, and helps create **opportunities and solutions** for workforce issues.

## **IDEAS FOR BOARD ENGAGEMENT:**

- 1) **More communication** throughout the year to increase engagement (share event information, important updates and accomplishments such as the launch of the Jobs Portal, and Mayor's Youth Jobs+ event).
- 2) **Revamp onboarding process** so board members are clear on expectations of their participation.
- 3) **CBO Presentations** at WISF Board meetings.
- 4) **Host Panel discussions** with members to highlight their accomplishments in workforce.
- 5) **More PR**, such as including board member bios and professional photo on OEWD website.
- 6) **More recognition from the Mayor** such as Birthday note from the Mayor or a letter acknowledging membership
- 7) **Awards or certificates** for workforce related accomplishments.



# WISF Reboot 2016 – NEXT STEPS:

**June 8**  
**WISF Meeting**

- Presentation of proposed new WISF board framework (overview of proposed committees and bylaw amendments)

**June 13**  
**Local Board Certification**

- Submit Local Board Re-certification to State (signed by WISF Chair and Mayor)

**July/August**

- OEWD staff to work on bylaw amendments (in collaboration with City Attorney's Office)

**August 14**

- Submit revised bylaws to WISF board members for review (30 days prior to board meeting)

**September 14**  
**WISF Meeting**

- Re-appointments / new appointments
- By-laws approval

