



Comprehensive Access Point (CAP): March 2018 Calendar

99 Kissling Street, Third Floor San Francisco, CA 94103 | (415) 575-4570 | M – Thu 9-5, Fri 9-1, First Wed 9-7

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Daily Services</p> <p>Need Assistance with Employment Come to a CAP Center Orientation Monday thru Thursday 10am – 10:30am</p> <p>Human Services Agency (HSA) Information Sessions Monday thru Thursday 9:30am – 4:30pm Friday 9:30am - 12pm</p>			<p>1</p> <p>10am – CAP/WIOA Orientation</p>	<p>2</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9am - 1pm 5 Keys Charter School 9:30am - 12:30pm LinkedIn Learning</p>
<p>5</p> <p>9am – 4pm 5 Keys Charter School 10am – CAP/WIOA Orientation 10:15am – 10:30am City College 11am – 1pm DEI (Toolworks) Orientation 1pm - 2pm JVS – SF SPCA Veterinary Assistant Apprenticeship Orientation</p>	<p>6</p> <p>10am – CAP/WIOA Orientation 1pm- 3pm Maloney Security (Guard Card and non-guard card holders welcome)</p>	<p>7</p> <p>9am – 4pm 5 Keys Charter School 10am – CAP/WIOA Orientation 1pm -3pm Manpower (Recruiting for First Source Employers)</p>	<p>8</p> <p>10am – CAP/WIOA Orientation 11am - 1pm Managed by Q (Janitorial Training and Placement))</p>	<p>9</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9am - 1pm 5 Keys Charter School 9:30am - 12:30pm LinkedIn Learning</p>
<p>12</p> <p>9am – 4pm 5 Keys Charter School 9:30am - 12:30pm Computer Basics 10am – CAP/WIOA Orientation 10:15am – 10:30am City College 11am – 1pm DEI (Toolworks) Orientation</p>	<p>13</p> <p>9:30am - 12:30pm Computer Basics 10am – CAP/WIOA Orientation 11am-1pm Flying Food Group 2pm-5pm – LCCR (To attend call 415-814-7610)</p>	<p>14</p> <p>9am – 4pm 5 Keys Charter School 9:30am - 12:30pm Computer Basics 10am – CAP/WIOA Orientation</p>	<p>15</p> <p>9:30am - 12:30pm Computer Basics 10am – CAP/WIOA Orientation</p> <p>Get Prepared for the Job Fair Help Available All Day</p>	<p>16</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9am - 1pm 5 Keys Charter School 9:30am - 12:30pm LinkedIn Learning</p> <p>Get Prepared for the Job Fair Help Available till Noon</p>
<p>19</p> <p>9am – 4pm 5 Keys Charter School 10am – CAP/WIOA Orientation 10:15am – 10:30am City College 11am – 1pm DEI (Toolworks) Orientation</p>	<p>20</p> <p>10am – CAP/WIOA Orientation 10am – 11am Clean City Orientation 11am – 1pm Get Hired Job Fair Success Center & Goodwill Co-Hosting 8 Employers Participating</p>	<p>21</p> <p>9am – 4pm 5 Keys Charter School 10am- 3pm Project Homeless Connect at Bill Graham Civic Auditorium 10am – CAP/WIOA Orientation 1pm -3pm Manpower (Recruiting for First Source Employers)</p>	<p>22</p> <p>10am – CAP/WIOA Orientation</p>	<p>23</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9am - 1pm 5 Keys Charter School 9:30am - 12:30pm LinkedIn Learning</p>
<p>26</p> <p>9am – 4pm 5 Keys Charter School 10am – CAP/WIO5687A Orientation 10:15am – 10:30am City College 11am – 1pm DEI (Toolworks) Orientation</p>	<p>27</p> <p>10am – CAP/WIOA Orientation 11am–1pm Two Employer Event Taste on the Fly & Blazing Saddles</p>	<p>28</p> <p>9am – 4pm 5 Keys Charter School 10am – CAP/WIOA Orientation 11am – 3pm Amazon Hiring</p>	<p>29</p> <p>10am – CAP/WIOA Orientation 11am-1pm McGee Air Services (SFO Baggage Handlers & Cabin Cleaners)</p>	<p>30</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9am - 1pm 5 Keys Charter School 9:30am - 12:30pm LinkedIn Learning</p>



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Goodwill Workshops

CAP/ WIOA Orientation: Obtain a CAP Card which enables individuals to have access to Access points across San Francisco. Get information on enrolling into one of Goodwill's Workforce Development programs to receive intensive career advising services.

Computer Basics Workshops: Want to use Google Maps on your phone but don't know how? Not sure how to attach your resume to an email? Hop on the online highway in our Computer Basics series!

LinkedIn Learning: Gain free access to over 9,000+ online courses taught by industry experts! We'll help you open your LinkedIn account and learn how to use this digital learning platform. This workshop includes a lab hour where jobseekers will receive their free LinkedIn Learning license and can begin taking courses.

Get Hired! Workshops: New to job hunting or haven't worked for a while? Choose one (or more!) of these workshops to get on the road to a decent job.

Resume: Must sign up for both Session 1 (Mon.) and Session 2 (Wed).

A sample job posting and resume are required for separate workshops on **Cover Letters**, **Interviewing**, and **Online Applications**.

Hiring Events: Attend these informational employer events for detailed information on open positions within the company. You will have an opportunity to ask any questions you may have in regards to the presented employment opportunities as well as other basic hiring and employment information

Partner Services

Human Services Agency (HSA): Receive information about financial assistance, food, and housing support, and employment and training opportunities.

Disability Employment Initiative (DEI/ToolWorks) Orientation: Education, training and employment opportunities for adults with disabilities.

Employee Related Legal Counseling: Receive information and get your questions answered for any on the job legal matters (i.e. Insurance, workers comp, harassment, etc.)

Lawyers Committee for Civil Rights (LCCR): Get information about record expungement, Occupational Licensing, and other legal advice. (Appointment only, 415-814-7610)

City College Orientation: Representatives on-site to answer questions regarding Admissions, Programs, Finances, and other Support Services

Registration required for all workshops. Attend a CAP orientation or call 575-4570 for more information!

Hearing impaired (TTY) call 711 - **REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE**