



Workforce Development SF

Office of Economic and Workforce Development

Visitacion Valley Neighborhood Access Point

1099 Sunnydale Ave. 2nd Floor | (415) 239-8705 | Mon-Fri: 9:00am to 5:00pm

April 2017

Monday	Tuesday	Wednesday	Thursday	Friday
3 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin) 3:00-5:00 Manpower Orientation	4 10:00-12:00 Resume Writing and Cover Letter Workshop 10:00-12:00 Hospitality Orientation 1:00-3:00 Drop In Hours Career Advisor	5 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 10:00-12:00 Job Search Skills Workshop	6 10:00-12:00 Interview Skills Workshop in (English) 1:00-3:00 Drop In Hours Career Advisor	7 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish)
10 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin) 1:00-4:00 LSG Sky Chefs Hiring Event	11 9:00-11:00 Child Support Resource Hour 10:00-12:00 Resume Writing and Cover Letter Workshop 1:00-3:00 Drop In Hours Career Advisor	12 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 10:00-12:00 Job Search Skills Workshop	13 10:00-12:00 Interview Skills Workshop in (English) 1:00-3:00 Drop In Hours Career Advisor	14 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish) 10:00-1:00 LeeMah Electronics Hiring Event
17 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin)	18 10:00-12:00 Resume Writing and Cover Letter Workshop 1:00-3:00 Drop In Hours Career Advisor	19 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 10:00-12:00 Job Search Skills Workshop	20 10:00-12:00 Interview Skills Workshop in (English) 1:00-3:00 Drop In Hours Career Advisor	21 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish)
24 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin)	25 10:00-12:00 Resume Writing and Cover Letter Workshop 10:00-2:00 USPS Security Interview Event 1:00-3:00 Drop In Hours Career Advisor	26 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 9:00-11:00 Clean Slate Program 10:00-12:00 Job Search Skills Workshop 10:00-2:00 USPS Security Interview Event	27 10:00-12:00 Interview Skills Workshop in (English) 1:00-3:00 Drop In Hours Career Advisor	29 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish)

SEE BACK OF CALENDAR FOR DESCRIPTIONS

PLEASE CALL TO RESERVE YOUR SPACE AT WORKSHOPS & TRAININGS

EVENT DESCRIPTIONS

Access Point Orientation (English/Chinese/Spanish):

Clients who are new to the Access Point participate in a group orientation in their native language. Learn about services at the Visitacion Valley Neighborhood Access Point as well as other programs/referrals offered to the public.

- Access Point Orientations are available on an individual basis every day during operating hours.

Child Support Resource Hour:

The Child Support Services give you the resources that you may need to resolve Child Support issues.

Clean Slate Program:

The Clean Slate Program was created to assist those who have been convicted of any crimes and dismiss convictions. Clean Slate is a program of the San Francisco Public Defender's Office.

LSG Sky Chefs Hiring Event: LSG Sky Chefs, the world's premier airline catering company, is partnering with FACES SF to fill the following open positions: Food Assembler, Cook, and Driver.

Hospitality Orientation:

Hospitality Initiative provides information and training in the hotel, restaurant, cruise line and convention fields.

Interview Skills Workshop:

Learn the concepts and strategies of preparing for a job interview and you'll learn how to organize your thoughts, present yourself as a strong candidate, soften negative events in your work history, and answer difficult questions.

Job Search Skills Workshop:

Learn what it takes to job search successfully and effectively by conducting targeted job search in growing industries.

LeeMah Electronics Hiring Event:

Interviews with the hiring managers from LeeMah Electronics. Positions include Assembler, Maintenance Technician, and Customer Service Associate.

Manpower Orientation:

Manpower can make your job search stress-free. They work with thousands of respected employers every day, making them you're inside connection to the job you want. Whether it's temporary or permanent positions, they promote your skills to find great opportunities for you.

Resume Writing and Cover Letter Workshop:

Learn the mechanics of resume and cover letter writing and let us help you identify what to include on your resume, also how to make it stand out.

USPS Security Interviews: Command Security Corporation is looking for Security Guards to work at the US Postal Service! Come to VVNAP to interview personally with the CSC Operations Manager!

Workforce Investment Act (WIA) Orientation:

How the Workforce Investment Act can assist low-income, dislocated and unemployed workers with training and jobs services.