

# **WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE**

Local Workforce Investment Board for the City and County of San Francisco

## **NOTICE OF A PUBLIC MEETING OF THE WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE (WICAC)**

<b>Date:</b>	April 24, 2012
<b>Time:</b>	9:30am -11:30am
<b>Location:</b>	OEWD Workforce Division 50 Van Ness 1 <sup>st</sup> Floor Conference Room San Francisco, CA 94102

Copies of materials may be obtained from the Office of Economic and Workforce Development and reviewed on the website: [www.oewd.org/Workforce-Development.aspx](http://www.oewd.org/Workforce-Development.aspx)

### **AGENDA APPEARS ON THE REVERSE SIDE**

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

To obtain a free copy of the City's Sunshine Ordinance or to report a suspected violation, contact:

Adele Destro, Interim Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Telephone: 415-554-7724 Fax: 415-554-5163

E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

The Sunshine Ordinance is available online at: [http://www.sfgov.org/site/sunshine\\_index.asp?id=4673](http://www.sfgov.org/site/sunshine_index.asp?id=4673)

### **OTHER ACCOMMODATIONS**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.



If you require special accommodation due to a disability, please call Nikole Ford at 415-581-2335 or TDD 800-735-2929 (CRS) at least 72 hours in advance.

**Issued: Thursday, April 19, 2012**

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Telephone 415.581.2335 | Fax 415.581.2317 | TDD 800.735.2929 (CRS)

**AGENDA FOR  
MEETING OF THE  
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE  
APRIL 24, 2012  
9:30AM TO 11:30AM  
OEWD - Workforce Division  
50 Van Ness  
2<sup>nd</sup> Floor Conference Room  
San Francisco, CA 94102**

*Public Testimony will be taken throughout the meeting*

1. Adoption of the Agenda ( <i>Action Item</i> )
2. Approve: WiCAC meeting minutes from January 24, 2012 ( <i>Action item</i> *)
3. Orientation for new WiCAC members (Discussion Item*)
4. Review 2012 Meeting Schedule (Discussion Item)
5. Outreach strategies to increase CBO (Community-Based Organization) provider attendance to WiCAC meetings (Discussion Item)
6. Planning for May 24, 2012 WiCAC retreat (Discussion Item)
7. Planning for WiCAC report to WISF (Discussion Item)
8. Announcements by OEWD – WiCAC Liaison (Discussion Item) - OEWD Workforce Awards Luncheon: May 22, 2012 - OEWD Workforce CBI (Capacity Building Initiative) Workshops
9. Presentation: Certificates of Honor to Exiting WiCAC members
10. Adjournment ( <i>Action Item</i> )

**KEY:**

**\*Materials Included**

- Draft WiCAC meeting minutes from January 24, 2012
- WiCAC Member Orientation Documents: *Overview of WiCAC Membership, Member Contact List, Sunshine Ordinance PowerPoint, Portion of the Good Government Guide, Summary of Robert's Rules of Order*