

# **WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE**

Local Workforce Investment Board for the City and County of San Francisco

## **NOTICE OF A PUBLIC MEETING OF THE WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE (WICAC)**

<b>Date:</b> July 19, 2012
<b>Time:</b> 10:30am to 1:30pm
<b>Location:</b> City Hall – Rm 201 1 Dr. Carlton B. Goodlett Pl. San Francisco, CA. 94102

Copies of materials may be obtained from the Office of Economic and Workforce Development and reviewed on the website: [www.oewd.org/Workforce-Development.aspx](http://www.oewd.org/Workforce-Development.aspx)

### **AGENDA APPEARS ON THE REVERSE SIDE**

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

To obtain a free copy of the City's Sunshine Ordinance or to report a suspected violation, contact:

Adele Destro, Interim Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Telephone: 415-554-7724 Fax: 415-554-5163

E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

The Sunshine Ordinance is available online at: [http://www.sfgov.org/site/sunshine\\_index.asp?id=4673](http://www.sfgov.org/site/sunshine_index.asp?id=4673)

### **OTHER ACCOMMODATIONS**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.



If you require special accommodation due to a disability, please call Nikole Ford at 415-581-2335 or TDD 800-735-2929 (CRS) at least 72 hours in advance.

Issued: Friday, July 13, 2012

**AGENDA FOR  
MEETING OF THE  
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE  
JULY 19, 2012  
10:30AM TO 1:30PM  
CITY HALL, RM. 201  
SAN FRANCISCO, CA. 94102**

1. Adoption of the Agenda ( <i>Action Item</i> )
2. Approve WiCAC Meeting Minutes from April 24, 2012* ( <i>Action Item</i> )
3. Introduction of WiCAC Retreat and Opening Remarks by WiCAC Liaison ( <i>Discussion Item</i> )
4. Introduction of Retreat (Strategic Planning) Facilitator Larry Robbin and Materials in Members' Packets by WiCAC Liaison* ( <i>Discussion Item</i> )
5. Facilitation of WiCAC Retreat ( <i>Discussion Item</i> )  <b>A. Propose Three Goals of the WiCAC Strategic Plan</b> 1. Creating a closer relationship between the WISF and the WICAC membership  2. Getting more participation from the San Francisco workforce community at the WiCAC meetings & activities  3. Creating more collaboration & coordination among the San Francisco workforce community & with employers  <b>B. Activity: WiCAC members Present Action Ideas for Goals of the WiCAC Strategic Plan</b>  <b>C. Compile Goals and Action Ideas for Draft WiCAC Strategic Plan to be presented at the September WiCAC Meeting for Approval</b>
6. Break (lunch) - ( <i>Discussion Item</i> )
7. Con't of Facilitation of WiCAC Retreat ( <i>Discussion Item</i> )
8. Retreat Closing Remarks by Facilitator ( <i>Discussion Item</i> )
9. Public Comment ( <i>Discussion Item</i> )
10. Adjournment ( <i>Action Item</i> )

KEY:

**\*Materials Included:**

- Draft Meeting Minutes from April 24, 2012

- Member Packets:

WiCAC Membership List

Copy of Legislation

Summary of 2011 WiCAC Community Meetings Feedback