

# **WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE**

Local Workforce Investment Board for the City and County of San Francisco

**NOTICE OF A PUBLIC MEETING  
OF THE  
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE (WICAC)**

<b>Date:</b>	<b>Tuesday, November 5, 2013</b>
<b>Time:</b>	<b>10:00am-12:00pm</b>
<b>Location:</b>	<b>1 South Van Ness Avenue 5<sup>th</sup> Floor, Room 5080 San Francisco, CA 94103</b>

Any materials distributed to the members of the WICAC within 72 hours of the meeting or after the agenda packet has been delivered to members are available for inspection at the Office of Economic and Workforce Development at One South Van Ness Avenue, 5<sup>th</sup> Floor, San Francisco, CA 94103 during regular office hours and can also be reviewed on the website:  
[http://www.oewd.org/Workforce\\_Development-WiCAC.aspx](http://www.oewd.org/Workforce_Development-WiCAC.aspx)

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

To obtain a free copy of the City's Sunshine Ordinance or to report a suspected violation, contact:

Frank Darby Jr., Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Telephone: 415-554-7724 Fax: 415-554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

The Sunshine Ordinance is available online at: [http://www.sfgov.org/site/sunshine\\_index.asp?id=4673](http://www.sfgov.org/site/sunshine_index.asp?id=4673)

**OTHER ACCOMMODATIONS**

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.



To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Workforce Development at 415-701-4848 or TDD 800-735-2929 (CRS), at least two business days before the meeting.

**Issued: October 31, 2013**

## ACCESSIBLE MEETING POLICY

1. The meeting will be held at the Office of Economic and Workforce Development, Workforce Division, located at One South Van Ness Avenue, 5<sup>th</sup> Floor, San Francisco, CA 94103. The room is wheelchair accessible and has accessible seating for persons with disabilities and those using wheelchairs.
2. The closest accessible BART station is Civic Center. Accessible MUNI lines serving this location are: #14/14L Mission, #19 Polk St, #71 Haight/Noriega, #5 Fulton, #21 Hayes, # 6 Parnassus, #9/9L San Bruno, the F Line to Market and Van Ness Avenue and any line serving the Metro Stations at Van Ness Station. For more information about MUNI accessible services, call 415-673-6142 or map your trip at <http://www.transit.511.org>
3. There is limited metered parking available on South Van Ness Avenue, and few hourly parking lots in the immediate area. If you require parking for this event, please call Marissa Bloom at 415-701-4848 at least 72 hours in advance to be provided with a list of parking options.
4. Requests for language interpreters at a meeting must be received at least 72 hours in advance of the meeting to help ensure availability.
5. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
6. Assistive listening devices are available. Agendas are available in large print. Materials in alternative formats, ASL interpreters, real-time captioning and other accommodations will be made available upon request. Please make your request for alternative format or other accommodations, to Marissa Bloom at 415-701-4848 or via e-mail at [workforce.development@sfgov.org](mailto:workforce.development@sfgov.org). Providing at least 72 hours' notice prior to the meeting will help to ensure availability.



**AGENDA FOR  
MEETING OF THE  
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE  
NOVEMBER 5, 2013  
10:00 A.M. – 12:00 P.M.  
1 SOUTH VAN NESS AVENUE, 5<sup>TH</sup> FLOOR  
SAN FRANCISCO, CA 94103**

*Public Comment will be taken throughout the meeting*

1. Adoption of the Agenda ( <i>Action Item</i> )
2. Approve WiCAC Meeting Minutes from September 23, 2013* ( <i>Action Item</i> )
3. Presentation on the San Francisco CBO Workforce Coalition ( <i>Discussion and Possible Action Item</i> )
4. OEWD Updates ( <i>Discussion and Possible Action Item</i> ): * San Francisco Local Plan * Budget & Legislative Analyst Workforce Development System Report*
5. Implementation of WiCAC 2013 Strategic Plan ( <i>Discussion and Possible Action Item</i> ) * Proposal on Research/Position Paper*
6. WiCAC Vacancy ( <i>Discussion and Possible Action Item</i> )
7. WiCAC Report to the WISF at December 11 Meeting ( <i>Discussion and Possible Action Item</i> )
8. Report Out from WiCAC Members Representing: Local Homeless Coordinating Board (LHCB), Reentry Council, and TAY-SF ( <i>Discussion Item</i> )
9. 2014 WiCAC Meeting Schedule ( <i>Discussion and Possible Action Item</i> )
10. Announcements and Overall Updates ( <i>Discussion Item</i> )
11. Public Comment ( <i>Discussion Item</i> )
12. Adjournment ( <i>Action Item</i> )

***Note: Each member of the public will be allotted no more than 3 minutes to speak on each item.***

**KEY:**

**\*Materials Included**

- Draft Meeting Minutes from September 23, 2013
- Budget & Legislative Analyst Workforce Development System Report
- Proposal on Research/Position Paper