

# WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Minutes Of The

May 6, 2010

Meeting Of The

Workforce Investment Community Advisory Committee (WiCAC)

Workforce Development Division Offices

50 Van Ness Avenue

San Francisco, CA 94102

## Members Present

Jodi Schwartz, LYRIC  
Corrin Buchanan, The Women's Building  
Lisa Stringer, ECS

Krystal Koop, Goodwill of San Francisco  
Tracy Brown, DCYF  
Cameron McHenry, SHEC

## OEWD Staff

Rhonda Simmons, Director, Workforce  
Development  
Amy Wallace, Workforce Development Division  
Deputy Director  
Jo Mestelle, Workforce Operations Director

Marc Majors, WIA Program Manager  
Dexter Ligot-Gordon, Workforce Policy Analyst  
Nikki Ford, Administrative Assistant  
Virginia Dario-Elizando, Deputy City Attorney

## Public

(As Evidenced by the Sign-In  
Sheet)

Vance Wharton, CSI Secretary  
Rachel Antrobus, TAY-SF  
Garry Grady, Glide Memorial Church  
Natalie Hopner, MLVS  
Brandon Lotte, JVS  
Ali Schlageter, HSA Homeless Coordinating Board

Lauren Cimino, Walden House  
Dough Smith, San Francisco Sherrif's  
Meiling Wang, Self-Help for the Elderly  
David Bach, LGBT Center  
Kymberly Hill, Glide

## Roll Call

The meeting was called to order at 10:39am.

## Adoption of the Minutes

On motion by Ms. Tracy Brown, seconded and carried, the WiCAC Board approved the meeting minutes of the February 19, 2010 WiCAC Meeting.

## Nomination of the Chair or Acting Chair (Action Item)

Ms. Amy Wallace presented on the process for nomination of the Chair or Acting Chair. Due to the requirement, set forth in the legislation, that the Chair of the WiCAC not represent an organization that currently receives workforce funding from any City agency, nor be able to receive workforce funding for two (2) years after serving as Chair, it was determined that there are no members of the WiCAC Board that would qualify.

Discussion followed.

The discussion and vote regarding the Election of a Chair was tabled until it could be discussed at another meeting of the WiCAC to be called before the next meeting of the WISF on May 26, 2010 in which they would develop a proposal on how the WiCAC would liaise with the Board to be presented to the WISF.

*On motion by Ms. Jodi Schwartz, seconded and carried, the WiCAC Board voted unanimously to nominate two co-facilitators, named as Ms. Jodi Schwartz and Ms. Cameron McHenry, for the next 6 months, or until the administrative matters surrounding the Election of the Chair be resolved, who would be responsible for solicitation of agenda items, facilitation of the meeting, and report out to the WISF. The responsibility of drafting the meeting minutes would be rotated and determined by the co-facilitators before each meeting. OEWD staff would provide support to maintain compliance with Sunshine and Ethics requirements as it pertains to posting the Agenda on the oewd.org website and at the San Francisco Public Library.*

*Agenda Item #6a was moved up to Agenda Item #3*

**Compliance with Ethics and Sunshine Requirements**  
*(Discussion Item)*

Ms. Virginia Dario-Elizondo, Deputy City Attorney, presented on the Ethics and Sunshine Requirements that the WiCAC will need to follow as it pertains to Public Meeting laws.

Discussion followed.

**Local Area Plan**  
*(Discussion Item)*

Mr. Marc Majors presented on the Local Area Plan Modification PY 09-10 to be presented and voted on at the May 26, 2010 meeting of the WISF.

Discussion followed.

**TAY-SF Presentation**  
*(Discussion Items)*

Ms. Jodi Schwartz presented on the work of the TAY-SF Service Provider Network's Youth Workforce Sub-group; which is concerned with the impact of decisions that have been made that are related to the recent Policy decisions.

Discussion followed.

*The WiCAC Board decided that a discussion of the structure of the Board, determination of sub-committees, and the direction of the Board be included on the agenda for a meeting of the WiCAC to be called in June.*

**Program Updates**

*In the interest of time it was determined that the presentations on Program Updates on RFP 108 Contract Update and Business Services Initiative-HireSF would be tabled until the next Quarterly meeting of the WiCAC.*

Ms. Cameron McHenry asked that an update be given to the WiCAC on the Social Services Academy from RFP 107.

Discussion followed.

**Public Comment**

Mr. David Bach commented on the amount of description in the WiCAC agenda.

Mr. David Bach inquired as to the accepted definition of Dislocated Worker under WIA.

Mr. David Bach commented on his difficulty in referring clients to WIA funded programs based on eligibility requirements.

**Conclusion**

The meeting was adjourned at 12:25pm.

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