Themes from 2011 WiCAC Community Meetings & Local Homeless Coordinating Board work-plan.
While it’s important to hear the themes and priorities from the community, defining the next steps is critical. Role of OEWD (through funding and staff) should be to prioritize programs that have strong employer engagement.

Suggestions:
• WiCAC members go deep into the community and build a platform for change.

• WiCAC is developing a similar work-plan as the Local Homeless Coordinating Board’s in order to increase coordination with:
  • City Departments
  • Employers
  • One Stop staff
  • Funding for Job Readiness
  • Local legislation around Employment

Planning of the 2012 WiCAC Retreat.
Steps identified for developing an effective retreat: find the right facilitator, agenda development, community involvement (community vs. profit), deliverables, potential venues and days of the Week. Retreat should be held on a weekday to increase community participation; planning is critical. OEWD Staff noted, facilitators are limited to those who have existing contract with OEWD. Suggested to develop criteria for facilitators, and including new members in the retreat planning process. The retreat is where the WiCAC should discuss committee leadership, community involvement, oversight. Retreat should be used to begin shaping a WiCAC action plan and should start with identifying key stakeholders, policy makers.

The WiCAC board proposed holding the retreat for a half-day on Friday, April 6th.
WiCAC member terms & open seats
There will be four (4) open seats that are appointed through the Board of Supervisors Rules Committee. Existing Board members can be in a hold-over position for up to one (1) year after the seat expires. The Rules Committee will not schedule a hearing until March 2012 or until at least four (4) applications are received.

Phil Clark and Sheryl Davis new WICAC Co-Facilitators
After a lengthy discussion around the role of the co-facilitator, which include producing minutes, coordinating community meetings, planning agendas, gathering community input and including it in the planning process, the WICAC voted unanimously to elect Phil Clark and Sheryl Davis as the co-facilitator.

Current Members
Jamie Brewster, Asian Neighborhood Design (Board of Supervisors)
Tracy Brown, Arriba Juntos (Board of Supervisors)
Phil Clark, Episcopal Community Services (Local Homeless Coordinating Board Seat)
Sheryl Davis, Magic Zone (Board of Supervisors appointee)
Cameron McHenry, Community Housing Partnership (Board of Supervisors appointee)
Ciara Wade, New Door Ventures (Transitional Age Youth Seat)
Vacant (Reentry Council Seat)

WiCAC Guiding Principles
Each meeting is started by sharing the purpose of the WiCAC, the process and structure of the meetings.

1. Function as a bridge for the community (service providers and clients) to the workforce system and to employers.
2. Build understanding within the community about workforce system strategic plan and strategies and employer experience and needs.
3. Build understanding within the workforce system and employers about community needs and trends and the community’s experience of what is working within the workforce system and what barriers exist.
WiCAC Appoints Four Members

Four (4) open seats were appointed through the Board of Supervisors Rules Committee on March 29. The four WiCAC appointees are returning member Sheryl Davis with three new Members: Liz Jackson-Simpson, Doug Parrish and Winnie Yu.

Committee Makeup
WiCAC is comprised of seven (7) members that are staff and/or board members of 501(c)3 organizations that provide workforce or support services, or serve as technical assistance or workforce intermediary organizations. They will serve for no more than two consecutive terms lasting 2 years each.

They will be appointed as follows:
• The Board of Supervisors will appoint four (4) members.
• The Transition Aged Youth Taskforce will appoint one (1) member.
• The Homeless Coordinating Board will appoint one (1) member.
• The San Francisco Safe Communities Re-Entry Council will appoint one (1) member.

WiCAC members are selected based on their direct experience related to:

• San Francisco’s service delivery capacity and gaps that hinder the City’s ability to cultivate a skilled workforce.
• Special needs and circumstances that prevent San Franciscans from attaining self-sustaining employment.
• How the City can improve its infrastructure to more effectively respond to the dynamic challenges that face residents and employers.

The Committee members will elect a Chairperson that will serve as a voting member of the WISF. The Chairperson cannot receive any workforce development funding while serving as chair, or two years following his/her term.

Current Members
Phil Clark, Episcopal Community Services (Local Homeless Coordinating Board Seat)
Sheryl Davis, Collective Impact (Board of Supervisors appointee)
Liz Jackson-Simpson, Youth Guidance Center Improvement Committee (Board of Supervisors appointee)
Macio Lyons, Family Services Agency (Re-entry Council)
Doug Parrish, Stand in Truth (Board of Supervisors Appointee)
Ciara Wade, New Door Ventures (Transitional Age Youth)
Winnie Yu, China Town One Stop (Board of Supervisors appointee)
Thanking and Acknowledging former WICAC Members
April meeting set aside time to recognize the time and dedication of former WICAC members Jamie Brewster, Tracy Brown and Cameron McHenry.

The WICAC would like to thank former members for their commitment to serving the people of San Francisco and giving of their time to organize community forums and ensure that the voices of those looking for work in the city were heard. They set a great example of community service and will be sorely missed.

WICAC Retreat
The WICAC will hold a retreat on May 24. The retreat will focus on identifying outreach strategies, developing priorities for the year and better understanding the role of the WICAC. The retreat is open to the public. The meeting will also explore the relationship between the WICAC and the WISF and how ways to develop a stronger connection.

Outreach
The Workforce Investment Community Advisory Committee (WICAC) was established to advise Workforce Investment San Francisco (WISF) board on the City’s workforce needs and solutions to meet them. The WICAC will identify the “on-the-ground” workforce challenges, and recommend solutions to close gaps in the workforce development infrastructure. In order to identify the “on-the-ground” challenges, the WICAC will need to effectively outreach to ensure that relevant voices are heard. It is important that the WICAC develop an outreach strategy that engages service providers as well as community members to identify solutions that can help address the identified needs.

WISF
The WICAC is supposed to present at the WISF meetings. Workforce Investment San Francisco (WISF) is designated as the City’s Workforce Investment Board. The WISF plays an integral role in partnering with the Office of Economic and Workforce Development (OEWD) in overseeing and setting the direction for San Francisco’s Workforce System.

The mission of the WISF is to provide a forum where business, labor, education, government, community-based organizations and other stakeholders work together to increase their collective capacity to address the supply and demand challenges confronting the workforce.

Specifically the WISF is responsible for: Establishing the direction of workforce development in support of San Francisco’s vision for economic competitiveness. Creating strategic workforce connections between industry, business, labor, educational institutions, and community-based organizations to serve the needs of workers and employers in the region. Ensuring that the workforce system provides job seekers with education and training to achieve self-sufficiency. Creating a framework to merge public and private resources and expertise to create an integrated workforce development and business service system.