

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE
11/13/2012 Meeting
OF THE
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE
OF THE
WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD
One South Van Ness Avenue
2nd Floor- Atrium
San Francisco, CA 94103

Members Present	Phil Clark, Episcopal Community Services Macio Lyons, Family Service Agency of San Francisco	Ciara Wade, New Door Ventures Winnie Yu, Self Help for the Elderly Sheryl Davis, Opportunity Impact/Collective Impact
Members Absent	Doug Parish, Stand In Truth	Liz Jackson-Simpson, Youth Guidance Center Improvement Committee
OEWD Staff	David Taylor, OEWD Armina Brown, OEWD	Sherita Moeser, OEWD
Public (As Evidence by the Sign-In Sheet)	Ayesha Cope, CHP Joe Ramirez-Forcier, Positive Resource Center Christina Canaverl, Coleman Advocates Nathan Bengtsson Brandi Mandato, JVS	Miquel Penn, Mission Hiring Hall Natalie Hopner, Mission Language & Vocational School Kriztina Palone, MONS
Roll Call	Quorum established at 10:14am. Acting Co-Facilitator Phil Clark, called the meeting to order at 10:14am.	
Adoption of the Agenda (<i>Action Item</i>)	Phil Clark, acting Co-Facilitator, called for a motion to approve the agenda. On motion by Sheryl Davis, seconded by Ciara Wade, the agenda was unanimously approved by the WiCAC.	
Approve WiCAC Meeting Minutes from September 18, 2012 (<i>Action Item</i>)	Phil Clark called for a motion to approve the minutes of the September 18, 2012 meeting. On motion by Winnie Yu, seconded by Sheryl Davis, the minutes were unanimously approved by the WiCAC.	
Summary of Draft Implementation Plan for WiCAC 2013 Strategic Plan (<i>Discussion Item</i>)	<ul style="list-style-type: none"> A. Creating a closer relationship between the WISF and the WiCAC <ul style="list-style-type: none"> • WiCAC members to attend WISF meetings in order to bridge the body between the Committee and the Board. B. Getting more participation from the San Francisco Workforce Community at the WiCAC meetings & activities <ul style="list-style-type: none"> • Request for more participation from Workforce Community. C. Creating more collaboration & coordination among the San Francisco workforce community & with employers <ul style="list-style-type: none"> • Link in the understanding and action items that pertain to specific needs. Further discussion to follow at the next WiCAC meeting. 	
Public Comment (<i>Discussion Item</i>)	Brandi Mandato, JVS <ul style="list-style-type: none"> • Funding for Daycare Ciara Wade, WiCAC member <ul style="list-style-type: none"> • Request for WISF Member list 	

<p>Approve Implementation Plan for 2013 WICAC Strategic Plan <i>(Action Item)</i></p>	<p>Phil Clark called for a motion to approve WicAC Strategic Plan Summary. Motioned by Ciara Wade and seconded by Macio Lyons, vote passed unanimously.</p>
<p>OEWD Staff Presentation on upcoming Workforce Request For Proposal (RFP) Announcement (Discussion Item)</p>	<p>David Taylor, OEWD, announced that there would be an RFP which is still in planning to include all funding sources that are up for bid. These include CDBG (Community Development Block Grant), WIA (Workforce Investment Act), and General Fund for an approximate \$11 million total. Soft date release of 12/10/12 with a mid-January 2013 return. In addition there will be a Bidders Conference and Q & A coming soon.</p>
<p>Report Out from WicAC Members Representing: Local Homeless Coordinating Board (LHCB), Reentry Council and TAY-SF (Discussion Item)</p>	<p>Reentry Council had (2) special meetings; (1) Tuesday, September 18, 2012 the other October 23rd, where they had discussion of re-alignment needs at the Reentry center and services to be provided. Major themes included employment as a component of the reentry process and discussion around whether realignment been helpful. The next Re-Entry Council Meeting will be held on December 4th.</p>
<p>WicAC Report to the WISF at December 5th Meeting (Discussion Item)</p>	<p>Acting co-Facilitator Phil Clark has a standing meeting and has asked Sheryl Davis to present to the WISF Board the Strategic Plan of the WicAC.</p> <p>In addition Sheryl Davis indicated that she may be stepping down as a member of the WicAC.</p>
<p>Draft 2013 WicAC Meeting Dates (Discussion Item)</p>	<p>Next WicAC meeting will be February 26, 2013, location to be determined. An email will be sent to members and posted for public information.</p>
<p>Announcements and Overall Updates (Discussion Item)</p>	<p>Members discussed WicAC member term limits.</p>
<p>Public Comment (Discussion Item)</p>	<p>Phil Clark and Ciara Wade acknowledged Kriztina Palone for doing an excellent job as the liaison between OEWD and the WicAC, and welcomed David Taylor as the new liaison.</p>
<p>Adjournment (Action Item)</p>	<p>Co- Facilitator Phil Clark motioned for meeting adjournment, Ciara Wade made a motion to adjourn and Macio Lyons seconded. The meeting was adjourned at 11:45am</p>