

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

MINUTES OF THE
2/26/2013 Meeting
OF THE
WORKFORCE INVESTMENT COMMUNITY ADVISORY COMMITTEE
OF THE
WORKFORCE INVESTMENT SAN FRANCISCO (WISF) BOARD
One South Van Ness Avenue
5th Floor- Pacific Conference Room 5080
San Francisco, CA 94103

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| Members Present | Doug Parish, Stand In Truth Macio Lyons, Family Service Agency of San Francisco Marcy Orosco, Harbor House Re-Entry, Salvation Army | Winnie Yu, Self Help for the Elderly Sheryl Davis, Opportunity Impact/Collective Impact |
| Members Absent | Liz Jackson-Simpson, Youth Guidance Center Improvement Committee | |
| OEWD Staff | Greg Asay, OEWD Armina Brown, OEWD | David Taylor, OEWD Lupine Seran, OEWD |
| Public (As Evidenced by the Sign-In Sheet) | Sadie Wathen, Goodwill Mary Rivers, WACTC James Hooker, C.R.E.E.S Inc. | Chris Reyes, Goodwill Ernesto Duenas, MLVS |
| Roll Call | Quorum established at 10:08am. Acting Co-Facilitator Sheryl Davis, called the meeting to order at 10:09am. | |
| Adoption of the Agenda (Action Item) | Sheryl Davis, acting Co-Facilitator, called for a motion to approve the agenda. On motion by Doug Parish, seconded by Winnie Yu, the agenda was unanimously approved by the WiCAC. | |
| Approve WiCAC Meeting Minutes from November 13, 2012 (Action Item) | Sheryl Davis, acting Co-Facilitator, called for a motion to approve the minutes of the November 13, 2012 meeting. On motion by Doug Parish, seconded by Winnie Yu, the minutes were unanimously approved by the WiCAC. | |
| Welcome of New WiCAC Member Marcy Orosco (Discussion Item) | Sheryl Davis, acting Co-Facilitator, introduced Marcy Orosco representing the Local Homeless Coordinating Board (LHCB) as the new member to the WiCAC replacing Phil Clark. Ms. Orosco gave a brief introduction of herself. WiCAC members introduced themselves and the organizations they represent to new member Marcy Orosco. | |
| Selection of WiCAC Co-Facilitator(s) (Action Item) | Prior to selection of the new co-facilitators, Sheryl Davis announced her verbal resignation to the members of WiCAC, moving forward to put on motion to elect new Acting Co-Facilitator(s) to replace former Acting Co-Facilitator Phil Clark and Ms. Davis herself. A brief introduction of Acting Co-Facilitator roles and responsibilities were provided by Ms. Davis and Greg Asay, OEWD Liaison to the WiCAC. Doug Parish, volunteered to be one of two acting co-facilitators, action was motioned by Macio Lyons and seconded by Winnie Yu, vote passed unanimously by members. Acting Co-Facilitator Marcy Orosco was nominated by Winnie Yu and seconded by Macio Lyons. Nomination was accepted by Marcy Orosco, and vote passed unanimously by members. | |

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| <p>Implementation of WiCAC 2013 Strategic Plan <i>(Discussion and possible Action Item)</i></p> | <p>Members clarified which WiCAC members would take the lead for which elements of the Strategic Plan: Macio Lyons and Marcy Orosco for Goal 1 (Creating a closer relationship between the WISF and the WiCAC membership); Macio Lyons and Liz Jackson-Simpson for Goal 2 (Getting more participation from the San Francisco workforce community at the WiCAC meetings & activities); and, Winnie Yu and Liz Jackson-Simpson for Goal 3 (Creating more collaboration & coordination among the San Francisco workforce community and with employers).</p> |
| <p>OEWD Staff Update on Workforce RFP (Discussion Item)</p> | <p>Greg Asay of OEWD discussed a PowerPoint presentation showing the breakdown of OEWD Request For Proposals 113 funding sources: Community Development Block Grant (CDBG), Workforce Investment Act (WIA), and the General Fund. David Taylor, Workforce Development Specialist, OEWD, announced that the Citizen’s Committee on Community Development will hold a public hearing to discuss RFP 113 on Tuesday, March 26, 2013 at 5pm. The hearing will be held at One South Van Ness Avenue, 2nd Floor.</p> |
| <p>Report Out from WiCAC Members Representing: Local Homeless Coordinating Board (LHCB), Reentry Council and TAY-SF (Discussion Item)</p> | <p>Macio Lyons, liaison to the Reentry Council, stated that there was a discussion at the December 4th, 2012 meeting regarding the Reentry Council’s vision of re-alignment and funding. There was no report from Local Homeless Coordinating Board or from TAY-SF.</p> |
| <p>WiCAC Report to the WISF at March 27th Meeting (Discussion Item)</p> | <p>Acting Co-Facilitator, Marcy Orosco volunteered to replace Sheryl Davis as a representative of the WiCAC at the next WISF meeting. Committee members expressed interest in a possible meeting with WISF Chair Rob Black prior to the upcoming WISF meeting.</p> |
| <p>Announcements and Overall Updates (Discussion Item)</p> | <p>The next WiCAC meeting will be held on Tuesday, May 28th, 2013 (location TBD). Greg Asay, OEWD, announced that an email will be sent to members and posted for public knowledge. Remaining WiCAC 2013 meeting dates will be discussed at the May meeting and voted on by members.</p> |
| <p>Public Comment (Discussion Item)</p> | <p>James Hooker, CREES Inc., commented that WiCAC members should work on community outreach and engagement.</p> <p>Keisha Henry, Our Father Transitional Housing, thanked members of the WiCAC for the good job they’ve been doing with involving of the community.</p> <p>Ernesto Duenas, MLVS, stated that their funding applications should be fully funded.</p> |
| <p>Adjournment <i>(Action Item)</i></p> | <p>Acting Co- Facilitator Doug Parish asked for a motion for adjournment of the meeting, Marcy Orosco motioned, Winnie Yu seconded, and the motion to adjourn passed unanimously. Meeting adjourned at 11:45am.</p> |