

## MEMORANDUM

To: Members of the Workforce Investment Community Advisory Committee (WiCAC)

From: Matthew A. Poland, WiCAC Member

RE: Proposed Amendments to Chapter 30 of the City's Administrative Code

Date: 4/23/14

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Dear Members of WiCAC,

I regret that I am not able to be present for our meeting on 4/29/14 but ask that that you please consider endorsing my proposed amendments below to be included with the legislation when it is heard in committee. These are based on our discussion during our meeting on 4/10/14 in addition to conversations I've had with CBOs since that time.

I think that the committee that is replacing the WiCAC, currently referred to as the "WISF Advisory Committee" in the legislation, should be advising both the "Alignment Committee" as well as the WISF in order to be most effective. A great amount of knowledge regarding workforce programming and strategy resides within community-based organizations in San Francisco and workforce development planning both within City agencies as well as at the WISF will be stronger with their input. During our meeting on 4/10/14, we also discussed how limiting it would be to only allow executive directors and chief executive officers to serve on this committee.

Therefore, I propose the following amendments in regards to this committee and its involvement in workforce development planning for the City:

- Change the title of the committee from "WISF Advisory Committee" to "Workforce Community Advisory Committee" or another name that does not have WISF in the title throughout the legislation in order to allow this committee to serve in an advisory role to both the WISF and Alignment Committee
- Amend Section 30.1 (c) to read "...advises both the WISF and Committee on City Workforce Alignment on client needs, workforce system priorities, and workforce development strategy."
- Amend Section 30.6 (c) to read "...The Director of Workforce Development shall submit the Local Plan developed by the WISF to the Board of Supervisors *and the Workforce Community Advisory Committee* not less than 30 days prior to submitting the Plan to the Governor."
- Amend Section 30.6 (d)(2) to read "...The Reentry Council, the Local Homeless Coordinating Board *and the Transitional-Aged Youth Executive Directors Network* may make recommendations to the Board of Supervisors and the Mayor regarding appointments..."
- Remove from Section 30.6 (d)(2) the following language: "at the Executive Director or Chief Executive Officer level"; the remaining language already indicates that the committee should be comprised of individuals in a leadership capacity and with workforce experience

Thank you for your consideration.

Sincerely,  
Matthew A. Poland  
WiCAC Member