



CITY AND COUNTY OF SAN FRANCISCO
GAVIN NEWSOM, MAYOR

MAYOR'S OFFICE OF ECONOMIC AND
WORKFORCE DEVELOPMENT

RHONDA SIMMONS, DIRECTOR
WORKFORCE DEVELOPMENT DEPARTMENT

Memorandum

Date: February 27, 2008

To: WISF Executive Committee

From: Rhonda Simmons, Director of Workforce Development, Mayor's Office

Subject: Request for Proposal (RFP) for Workforce Investment Act (WIA) Program

The Mayor's Office of Economic and Workforce Development (MOEWD) proposes to release a Workforce Investment Act Program (WIA) Request for Proposal (RFP) this March. The RFP will entail contracting WIA services for up to one year with an option to extend for two years for Adult, Dislocated Worker and Youth services will begin on July 1, 2008. Program performance will be evaluated on an annual basis to determine if continued funding is appropriate.

MOEWD seeks WISF approval to release an RFP for all WIA services; to select and award contracts utilizing a diverse review panel, and enter into agreements with the selected awardees. MOEWD has developed a plan of action for the RFP process, to ensure contracts are in place by July 2008. In addition, capacity building workshops will be provided for all awardees before the programs begin on July 1, 2008.

The State has not yet provided the local areas with preliminary or final budget allocations for Adult, Dislocated Worker, and Youth programs for 2008-2009; however, MOEWD has been advised that a conservative estimate of the total allocation will be 85% of the current year's WIA allocation. In 2007-2008, the final allocation of WIA funds to San Francisco was:

Adult	\$1,898,970
Dislocated Worker	\$1,898,970
<u>Youth</u>	<u>\$1,621,343</u>
Total	\$5,419,283

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MOEWD expects the Adult and Dislocated Worker service delivery system will remain the same for 08-9; which means core services, intensive services, and business services will continue to operate in the One Stop Centers; and eligible WIA customers interested in training may access Individual Training Accounts. In addition, MOEWD will be exploring other opportunities to secure additional funds for sector-based cohort training.

MOEWD believes Youth programs may be delivered in many ways; and MOEWD will examine proposals and make funding determinations based on capacity and viability of the proposed program. The service delivery for Youth may change given the impact of Common Measures. In January, the Economic Development Department (EDD) issued a directive advising local workforce areas that the Common Measures waiver was approved by the U. S. Department of Labor. As a result, all local areas must adopt the Common Measures in FY08-09. The application of the common measures will impact the youth programs that apply, and therefore may impact the number of proposals that MOEWD will receive during this RFP process.

MOEWD will hold technical assistance meetings, in order to give applicants the opportunity to inquire about specific service delivery systems and/or Common Measure Issues. All inquiries will be made available to the public via MOEWD website.

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