

## DEFINITIONS OF COMMONLY USED TERMS AND ACRONYMS

**OEWD:** Office of Economic and Workforce Development - OEWD supports San Francisco's ongoing economic vitality by strengthening its neighborhoods, businesses, commercial corridors and workforce.

**WISF:** Workforce Investment San Francisco Board - Policy and programmatic oversight body for workforce development in San Francisco.

**WIOA:** Workforce Innovation and Opportunity Act - This Act is designed to help job seekers access employment, education, training and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

**WFC:** WorkForceCentral - One of the data collection database systems for tracking program and participant data.

**GMS:** Grant Management System - One of the data collection database systems for tracking program and participant data.

**GF:** General Funds – City and County of San Francisco Funds used to serve eligible San Francisco residents.

**CDBG:** The Community Development Block Grant - A program of U.S. Department of Housing and Urban Development, CDBG funds local community development activities such as affordable housing, anti-poverty programs, and infrastructure development.

**CBO:** Community Based Organization - Public or private nonprofit (including a church or religious entity) that is representative of a community or a significant segment of a community, and is engaged in meeting human, educational, environmental, or public safety community needs.

**SFO:** San Francisco International Airport - SFO is an international airport 13 miles south of downtown San Francisco, California.

**DOR:** California Department of Rehabilitation - The California Department of Rehabilitation (DOR) is an employment and independent living resource for people with disabilities. San Francisco has a district office of DOR.

**DPH:** San Francisco Department of Public Health - The San Francisco Department of Public Health strives to achieve its mission through the work of two Divisions - the San Francisco Health Network and Population Health and Prevention.

**HSA:** Human Services Agency of San Francisco - The Human Services Agency promotes well-being and self-sufficiency among individuals, families and communities in San Francisco.

**EDD:** Employment Development Department - For more than 70 years, EDD has connected millions of job seekers and employers in an effort to build the economy of the Golden State.

**CCSF:** City College of San Francisco - City College of San Francisco (CCSF) is a public, two-year community college accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges.

**SFUSD:** San Francisco Unified School District - San Francisco is both a city and a county; therefore, SFUSD administers both the school district and the San Francisco County Office of Education (COE). This makes SFUSD a “single district county.”

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**Rapid Response:** Rapid Response is a cooperative effort between the Local Workforce Development Area Rapid Response Coordinator, America's Job Center of California, and the Employment Development Department (EDD) to assist employers and workers during a mass layoff or plant closing.

**Ticket to Work:** The Ticket to Work Program provides most people receiving Social Security benefits (beneficiaries) more choices for receiving employment services. Under this program, most beneficiaries become eligible for the Ticket to Work Program when they start to receive SSDI or SSI benefits based on disability.

**First Source:** The First Source Hiring Program was created to connect dislocated workers and economically disadvantaged individuals with entry level jobs. These jobs are generated by the City and County of San Francisco's investments.

**OSO:** One-Stop Operator (OSO), as mandated by WIOA, leads coordination of WIOA Core Partners. The OSO will play a leadership role in facilitating partnerships, providing training and technical assistance, and monitoring the successful implementation of services across San Francisco's workforce system.

**CAP (or AJCC):** Comprehensive Access Point or America's Job Center of California - The CAP or AJCC will serve as the central hub for all WIOA Title I workforce system services and other services delivered by the CAP, NAPs, SAPs, Sector Access Points, JRS providers, Youth Access Points, Business Services Coordinators, and Core Partners.

**NAP:** Neighborhood Access Point - The NAPs' neighborhood-based employment services will offer a combination of workforce, education, barrier-removal, referral, and supportive services to support participants in achieving economic stability and general well-being. In addition to delivering an extensive menu of WIOA workforce services on-site, the NAPs will serve as geographically accessible entry-points into San Francisco's larger public workforce and education systems.

**SAP:** Specialized Access Point - SAP delivers and coordinates workforce and employment services targeting people with disabilities and veterans.

**JRS:** Job Readiness Services - JRS providers will deliver intensive services that help jobseekers with significant barriers to navigate and utilize citywide workforce and education services, and to prepare for and successfully obtain employment. For a subset of these participants, JRS serves as a gateway to more advanced training and education.

**JRT:** Job Readiness Training - Training a participant receives to prepare them to seek or obtain employment, and to keep their jobs once they are hired.

**VESL:** Vocational English as Second Language - VESL (Vocational ESL) classes come in all shapes and sizes. Some of CCSF's classes are general courses for students looking for work (job search); some are for people looking to upgrade their communication skills in a field they are presently in or interested in getting into, such as health care, childcare or biotechnology.

**OJT:** On-The-Job Training - OJT is a form of training taking place in a normal working situation.

**OST:** Occupational Skills Training – OST is contextualized training that prepares unemployed, underemployed, and low-wage workers to attain credentials that lead to employment or career advancement opportunities.

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**ITA:** Individual Training Accounts - ITAs are one training option available to eligible and appropriate participants when it is determined by a career planner that they will be unlikely or unable to obtain or retain employment that leads to self-sufficiency or higher wages from previous employment through career services alone. An ITA is limited in cost and duration and must result in employment leading to economic self-sufficiency or wages comparable to or higher than wages from previous employment.

**ABE:** Adult Basic Education – As part of WIOA funding, ABE encompasses services that include academic instruction, college and career readiness skills, English as a Second Language classes for English Language Learners, and more. ABE focuses on strengthening basic reading, writing, and math skills for adults.

**IPO:** Interrupt, Predict and Organize: The Mayor's Office has implemented the Interrupt, Predict and Organize (IPO) Employment Program to focus on at-risk or in-risk, transitional age youth (TAY) ages 18-25 who reside in specific high crime neighborhoods of San Francisco. This collaboration involves the Mayor's Office of Violence Prevention Services, OEWD, and various City Departments and community-based organizations to monitor and assist with a participant's progress in the program. IPO is a 12-month program that exposes the individual to employment, education and mental health services.

**DCYF:** Department of Children, Youth and their Families: DCYF creates and facilitates innovative citywide policies and projects in support of children, youth, and families. As a result, children, youth, and families from throughout the City participate in a broad range of programs in the areas of early child care, academic support, health and wellness, youth workforce development, and cultural enrichment.

**DOL:** US Department of Labor: DOL's mission is to foster, promote, and develop the welfare of the wage earners, job seekers, and retirees of the United States; improve working conditions; advance opportunities for profitable employment; and assure work-related benefits and rights.

**HUD:** US Department of Housing and Urban Development: HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes; utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination, and transform the way HUD does business.