

Date Question Submitted	Name	Organization	Question	Program Question or Administrative Question?	Response
Fri 12/10/2021 11:34am	Cristelle Blackford	Civic Makers	What do you see as the main differences between these two tasks: 1) "develop and implement training and technical assistance on an integrated service delivery system" and 2) "develop and implement training to build knowledge of San Francisco Workforce System, ..." ?	Program	#1 requests training and technical assistance to integrate services for specific service delivery models. #2 requests training to build knowledge and share information across systems.
Fri 12/10/2021 11:34am	Cristelle Blackford	Civic Makers	Can you please provide some examples of what "Communicating about the program to the general public and City stakeholders" might include? Does this mean presenting to LHCB, OCOH, and at other public meetings... or do you have other things in mind?	Program	Communicating about the program to the general public and City stakeholders may include ongoing planning and project management meetings, as well as presentations to boards, commissions, and advisory bodies.
Fri 12/10/2021 11:34am	Cristelle Blackford	Civic Makers	Are you expecting any kind of final report at the end of the project term, or is weekly reporting sufficient (as is stated in the RFP)?	Program	A final report may be recommended by either party in scope negotiation.
Fri 12/10/2021 11:34am	Cristelle Blackford	Civic Makers	Within the 1-year contract period, do you have preferences for when each milestone should be rolled out and completed or are you looking to us to recommend a timeline?	Program	Timeline may be recommended by either party in scope negotiation. Consultant must be available to start work in January 2022.
Fri 12/10/2021 11:34am	Cristelle Blackford	Civic Makers	When will the link for "Appendix D: Applicant Requirements and Guidelines" be available on the website?	Administrative	It is published on the RFP 123 website.
Thu 12/9/2021 10:39 AM	Kris Palmer	Social Policy Research Associates	For the award, what will the resultant agreement type be? Will it be a grant, cooperative agreement, or a professional services agreement? Are there any restrictions on the use of funds? There were no contractual terms and conditions included in the RFP. Would you be able to provide the standard terms and conditions for review prior to the submission of the proposal? Will there be any compliance obligations for the contractor that flow down from the governing grant or contract?	Administrative	The form of the resulting City agreement will depend on the awarded entity -- corporations will use a P-600 template, while sole proprietors use a P-601. Both of these templates have been published on the RFP 123 website as of 12/13/21. You will note that most of the standard contract clauses are consistent with the G-100. In terms of the compliance obligations, the awarded contractor will be required to meet the standard compliance items for all City Suppliers, which include: Approved City supplier, compliant with the Health Care Accountability Ordinance (HCAO) and Minimum Compensation Ordinance (MCO), compliant with Chapter 12B (Equal Benefits Ordinance) and Chapter 12X (not doing business in a banned state), current business tax status with the Treasurer and Tax Collector (TTX), able to comply with the First Source Hiring Ordinance for any workforce opportunities, in good standing with the California Secretary of State/Franchise Tax Board, not debarred or suspended from doing business with a government entity, and able to provide compliant insurance. Any additional fund source-specific criteria will be disclosed upon grant award and would not add significant compliance requirements beyond those stated above. If there are additional questions about the compliance requirements, please contact oewd.procurement@sfgov.org and our team would be happy to walk through each requirement with you.
Thu 12/9/2021 10:39 AM	Kris Palmer	Social Policy Research Associates	Would you be amenable to a deliverable-based budget for our scope/project plan? The RFP outlines specific tasks that will be required, which includes convening meetings and trainings. Is there any expectation about these happening in person, or virtually? Or some combination? We are open to all possibilities; the answer will help our design and budgeting.	Program	Yes, a deliverable-based, fixed cost budget is a minimum qualification for this proposal. Please see page 8. We expect all trainings to be offered in the most culturally humble approach, which may include virtual, in-person, hybrid, and/or other modalities.

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Thu 12/9/2021 10:39 AM	Kris Palmer	Social Policy Research Associates	The RFP indicates that the one of the tasks will be to “Establish evaluation framework and collect data on job seeker attachment to the public workforce system through an integrated service delivery system”. Can you indicate the level of evaluation that is expected? Is the expectation a full-fledged evaluation or more like a summary of data collected in terms of activities, outputs, and outcomes achieved?	Program	At a minimum, evaluation framework and its implementation should identify which inputs, outputs, and outcomes to collect; summary of data collected; and analysis of process and program efficacy.
Tue 12/7/2021 3:23 PM	Kris Palmer	Social Policy Research Associates	Can this RFP be awarded as a contract or is it only available as a grant? In other words, is the award only available to nonprofit organizations or could a for-profit evaluation firm be awarded the work?	Program	The award will be a contract. You are eligible to apply if you are a registered corporation (non-profit or for-profit), limited liability company, or individual sole proprietor that meets all minimum qualifications within the specific program area. Please see page 4 of RFP 123.