RFP #206 Question Log

Date Received	Name	Organization	Question:	Response:	Project Area	Response Date
9/26/2017	Jennifer Shea, Ph.D.	San Francisco State University	We're considering submitting a proposal in response to RFP, under program area K (Nonprofit Sector Study) and have a few questions: 1. Given the limited funding available for program area K, would it be appropriate to submit a proposal that promises a comprehensive analysis using secondary data with those funds and also includes projections of private (philanthropic) supplemental funding that we would obtain to conduct a full survey? 2. The application form includes a section for performance management and reporting. Since there is a clear deliverable for program area K (the final report) and not an ongoing program, can you provide additional guidance for how we should address that section?	1. If secondary data is used, include a description of the potential limitations and/or implication. If the applicant intends to use other funding, applicant must identify which deliverables would be completed with OEWD funds, and which would necessitate supplemental funding. Also, how the applicant would complete the project if no outside funding was obtained. 2. Applicant should address how progress would be reported on during and after Tasks 1 and 2, in addition to the final written report. Applicant need not address how the outcomes proposed will demonstrate positive neighborhood impact.	K	10/2/2017
9/27/2017	Karin Knowles	San Francisco State University	We have the following questions regarding the above proposal: 1. We are an institute of higher education, do we need submit list of the Board of Directors? 2. On the proposal file template, Part 1, for type of entity - Institute of Higher Education is not listed, how should we respond? (options are nonprofit, for-profit, or community benefit district) 4. Do we need to include an organizational budget and an organization chart?	1. For Appendix D, include the Board of Directors info as requested. For the Executive Director, FTE and volunteer information requested, institutions of higher education should complete using information for their department. 2. Type of entity for institutes of higher education should be nonprofit, if that institute is registered to do business as a nonprofit. 4. For area K, if applicant is an institute of higher education, the organization budget and org chart should be that of the department submitting the request for proposals, and should include the name and title of any individuals that are required to authorize a grant agreement with the City & County of San Francisco.	K	10/2/2017
9/27/2017	Lisa D. Gray	unidentified	1. How many awards will be made in the JRT Fillmore/Western Addition area? 2. Do you have to work with the Success Center? 3. Is the One Stop the only center that will get funding through this RFP given the heavy investment in that system in the Western Addition? 4. Can JRT be linked to a particular sector like Hospitality/Culinary or should it be general JRT for any workforce sector? 5. What financial documents are required other than a budget? Will you want 990s for those with organizational budgets under $500,000?	1. Per the chart on page 47 of the RFP, OEWD anticipates making 1 award in this program area. 2. JRS is expected to remove barriers in order to prepare participants for entry into the city-wide workforce system, consisting of Neighborhood Access Points, including Success Center, Specialized Access Points, Young Adult Access Points, and Sectors as approriate. The JRS provider should be able and willing to work with all workforce system organizations in order to connect participants to workforce services appropriate to them. 3. This RFP is procuring a provider for JRS services. All proposals that meet the required qualifications will be considered. 4. JRS should focus on barrier removal and an assessment of the workforce services that are appropriate for the individual in order to refer that participant on to availalbe services. The linkage to sector services should be based on the individuals interest and appropriateness for the sector. 5. Please review the application checklist on page 40 for details about required documents to be submitted with the proposal narrative. OEWD is not requesting proposers submit a 990 but they should submit not only a program budget but also a organization wide budget.	M	10/2/2017
9/27/2017	Winnie Yu	Self Help for the Elderly	I've a question for RFP 206 for program area L workforce development programs: sector workforce programs hospitality - hotel OST in Chinatown. Will the source of funds be WIOA or General Fund? Will participants be required to be WIOA eligible in order to participate in the training?	1. It is anticipated that the initial round of funding for this area will be City general funds. 2. For the initial award, no, it is not expected that participants would need to be eligible under the Workforce Innovation and Opportunity Act (WIOA) to receive services.	L	10/2/2017