RFP #209 Question and Answer Log

#	Date Received	Name	Organization	Question:	Response:	Program Area(s)
1	9/13/2018	Unknown	Unknown	Are some RFP sections written with specific organizations in mind so that they can receive earmarked funds (like addback funds)?	The RFP process is open and competitive, and funds are awarded to applicants that can best demonstrate the ability to implement the proposed projects. While some program sections include specific criteria that may narrow the eligible applicant pool (based on things like geographic location, target participants, or history serving target populations), all programs procured within this and any OEWD RFP are available to all eligible applicants.	Administrative
2	9/13/2018	Unknown	Unknown	How can a community/neighborhood be considered for any future programs?	OEWD determines its resource allocation based on the unique needs, opportunities and challenges of specific neighborhoods and populations. If you are interested in discussing unmet economic or workforce development needs in your neighborhood or population of focus, please reach out to oewd.procurement@sfgov.org and we will triage the request to the appropriate division for future funding consideration.	Administrative
3	9/13/2018	Unknown	Unknown	Can we include links in our answers? If yes, how would they count in the word/character count limitations?	Applicants are encouraged to provide informative yet concise answers to each question in the application template. Each character entered in the application will be considered as part of the total count. If answers will require redirection to other documents or resources (e.g. studies that support labor market data), please note that those websites/documents will not be downloaded/made available to reviewers as additional materials. If the program area that you are applying to invites supplemental documents, you are welcome to provide additional attachments.	Administrative
4	9/14/2018	Dustin Becker	America Works	On page 8, it says "Proposers may seek funding in more than one area described below, however, a separate application must be filled for each funding area that the organization wishes to provide services for." To clarify, this means for each Program Area, the proposer must submit a separate complete response package?	Applicants may submit proposals for more than one program area. However, a separate complete application (response package) must be submitted for each desired program area.	Administrative
5	9/14/2018	Dustin Becker	America Works	For the Workforce Development Grants for which for-profit corporations are eligible to apply, is profit an allowable line item? Is there an indirect cost cap?	No, profit is not an allowable cost. Allowable indirect rate caps are contingent on the type of funding awarded, and will be negotiated post-award. For entities with a current Federally Negotiated Indirect Cost Letter, we will honor the approved indirect rate stated in the letter.	Administrative
6	9/13/2018	Unknown	Unknown	In Area A, are CBDs that already have a Big Belly grant eligible to apply?	Absolutely, yes as this is the first Big Belly RFP, it is considered unique to awards that may already include similar funds.	A - Big Belly Pilot Project

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7	9/13/2018	Pierre	The East Cut CBD	Because Big Belly trash bins are made available through a lease model, will I qualify for this same grant if applying with the intent to fundraise to cover the lease cost of existing trashbins in my neighborhood? Asking because of the controversy around Big Belly trash bins.	Yes, based on how I interpret your question, you would be eligible to apply.	A - Big Belly Pilot Project
8	9/13/2018	Pierre	The East Cut CBD	We have numerous projects in the pipeline that may happen if we secure funding. Most of these projects do not have set locations, and for projects to happen, we need a clearer idea of funding. Can we apply when we only know the partners and model but not the specific location?	Yes you may apply.	A - Big Belly Pilot Project
9	9/13/2018	Unknown	Unknown	Is there a determined % of funding requirement that must be allocated for "outreach & marketing materials"?	No. Statement of Work (SOW) & Budget will be negotiated with OEWD Program Manager after award.	F - Mission Street and Cultural District Marketing Services
10	9/11/2018	Helen Bean	Tenderloin Equitable Development Project	Is the Small Business Resiliency Fund grant only for organizations that administer the program on a city-wide basis, or can neighborhood based organizations apply to administer a portion of this grant in a specific neighborhood?	The organization(s) selected for grant administration, including neighborhood-based oraganizations, will administer the grant on a city-wide basis.	I-Small Business Resiliency Fund
11	9/12/2018	Jenny Lee	Working Solutions	The "Small Business Resiliency Fund" program looks very similar to the Legacy Business Program contract we currently have with you. Can you confirm these are different programs and how they're different?	The Small Business Resiliency Fund is a different program from the Legacy Business Program. This new Small Business Resiliency Fund grant program will be adminsitered by OEWD team and includes grant management for small businesses receiving disaster relief and stabilization assistance on an as-needed basis.	I-Small Business Resiliency Fund
12	9/13/2018	Helen Bean	Tenderloin Equitable Development Project	The goal of this program area is to provide grants to businesses that need help after a fire disaster or to businesses that have been identified by OEWD for stabilization support. Please describe the process that OEWD will use to identify businesses for stabilization support.	OEWD will seek recommendations derived from research, community feedback, and internal strategic planning around city-wide small business support.	I-Small Business Resiliency Fund
13	9/13/2018	Unknown	Unknown	Will you accept neighborhood based proposals for Program Area I or P, or are these for City-wide programs only?	Neighborhood-based organizations that have the capacity to perform duties are welcome to submit proposals.	I-Small Business Resiliency Fund or P - Small Business Needs Assessment
14	9/13/2018	Clara Pinsky	ABD Productions/Skywatchers	What qualifies as "headquarters" in Tenderloin area? Our program operates out of SROs and community spaces in the Tenderloin but Org does not have office or headquarters. Mailing address is not in Tenderloin/Central Market.	The Lead Applicant organization or the organization delivering services ("Program Lead") should be located in the Central Market/Tenderloin.	J - Tenderloin Public Programming Projects
15	9/13/2018	Clara Pinsky	ABD Productions/Skywatchers	Should additional supplemental information be included in the body of the application or as separate page in pdf submission?	For this program area, our preference is to include answers to the Supplementary Questions and Requirements within the body of the application (within the "Approach, Activities and Outcomes" section).	J - Tenderloin Public Programming Projects

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16	9/13/2018	Unknown	Unknown	What are the program dates? December 2018 until when?	Normally the program ends within 12 months of the contract execution date; exact dates can be negotiated with OEWD Project Manager after award.	J - Tenderloin Public Programming Projects
17	9/13/2018	Unknown	Unknown	If we've received city funding from another organization like "Grants for the Arts", are we still eligible?	Yes.	J - Tenderloin Public Programming Projects
18	9/14/2018	Jeanne Pfeffer	CounterPulse	Are cross-sector partnerships important for competitive applicants? Last year we successfully highlighted Tenderloin cafes and bars for Festival patrons to frequent and hope to replicate this strategy for 2018. We are also pursuing funds to host a lab for academics, artists, architects, and the public to explore ways the performing arts can inform design practices in the urban built environment over the week of the Festival.	Cross-sector partnerships are important, but not necessary.	J - Tenderloin Public Programming Projects
19	9/14/2018	Jeanne Pfeffer	CounterPulse	Would a proposal including cross-neighborhood partnerships (i.e. Festival presentations at venues in the SoMA or Mission) be considered competitive?	Yes	J - Tenderloin Public Programming Projects
20	9/14/2018	Jeanne Pfeffer	CounterPulse	Just how preferred is it to have not had OEWD funding in the prior 24-36 months? CounterPulse has had OEWD funding in that time. I'm sure you can appreciate that it is some work to put this proposal together, and so if funding new organizations is a very high priority for OEWD, it would be good to know that before beginning work on this RFP.	We encourage all organizations to submit proposals, in particular those with a strong track-record in the area.	J - Tenderloin Public Programming Projects
21	9/14/2018	Jeanne Pfeffer	CounterPulse	To be clear, will you award 3 $50,000 awards or 3 awards totaling $50,000?	Award amounts are dependent on the scope of work and impact. Three $50,000 awards could be possible.	J - Tenderloin Public Programming Projects
22	9/5/2018	Jackie Hasa	Unknown	Can the match shown in the budget come from publicly-funded sources? (In our case, SF Grants for the Arts/Neighborhood Arts Collaborative and the California Arts Council.)	Yes.	J-Tenderloin Public Programming Projects
23	9/5/2018	Jackie Hasa	Unknown	This grant has a max award of $50,000, which may be split among 3 potential grantees or awarded to just one. Will requesting the full $50,000 affect our chances at funding? What happens, contractually speaking, if we do not receive the full requested amount?	Requesting the full $50,000 will not impact your chances. The proposal will be scored based on the proposed scope of work and relation to budget. If an award is made, scope of work and budget details can be negotiated.	J-Tenderloin Public Programming Projects
24	9/5/2018	Jackie Hasa	Unknown	The RFP states that "Applicants must develop a budget for the proposed project that includes leveraged, private funding." Is there an ideal or minimum amount we are expected to leverage? Should there be a 1:1 match, or can it be less? Also, can the match include in-kind contributions?	There is no ideal amount for the leveraged funds. The match can include In-kind contributions.	J-Tenderloin Public Programming Projects

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#	Date Received	Name	Organization	Question:	Response:	Program Area(s)
25	9/12/2018	Nicole Chalas	American Conservatory Theater	As a non-profit theater organization that wishes to develop public programming around our Strand Theater, which is located in the Tenderloin, am I correct that "Tenderloin Public Program Projects" is the correct area to apply for?	Yes, that is correct.	J-Tenderloin Public Programming Projects
26	9/12/2018	Nicole Chalas	American Conservatory Theater	The last grant we received was for the Tenderloin/Central Market area. Are we allowed to apply for the Tenderloin Public Programming projects? I see there is a note about not receiving a grant within the last 24-36 months?	It is preferred to not have received a grant in the past 24 to 36 months, but not required.	J-Tenderloin Public Programming Projects
27	9/12/2018	Nicole Chalas	American Conservatory Theater	If we received the grant for the Tenderloin Public Programs Project in FY17, could we apply for Bayview-Hunters Point Cultural District Community Engagement this round?	Yes.	J-Tenderloin Public Programming Projects
28	9/13/2018	Unknown	Unknown	Can an organization bid a portion of a program area (e.g., just corridor management or façade improvement (not both)?	No, it must be both. It's one contract.	K - Bayview Corridor Management & Façade Improvements
29	9/14/2018	Anne Palermo	San Francisco Parks Alliance	For those of us with Supplementary Questions under "Approach, Activities, and Outcomes," do you want us to answer all of the specific recommendations AND the supplementary questions? Or are we only to answer the supplementary questions?	Yes, please answer all of the specific recommendations AND the supplementary questions.	N - Citywide Public Space Management Entity
30	9/13/2018	Ashley C. McCumber	Meals on Wheels SF	Can these funds be directed/targeted to the expansion of production facilities to expand meal service and reimburse direct pre-construction and construction costs, including consultants?	This grant is for general operating expenses. Applicants should apply for expenses that are eligible under the Office of the Controller's guidelines at : https://sfcontroller.org/sites/default/files/Documents/Auditing/Guidelines%20for%20Cost%20Categorization%20in%20Nonprofit%20Contracts%20and%20Grants.pdf. Applicants should not include costs in their budget that would qualify as public works or capital expenses. Reimbursements for existing consultants may qualify if the service or deliverable is provided after the awardee is in contract with OEWD. The grantee may be asked to provide documentation of the bidding process.	Q - Food Security

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31	9/14/2018	Anne Quaintance	Meals on Wheels SF	**For the scope of work, the funds are available for construction related costs of the new kitchen to maintain and expand meal production and delivery service for senior residents of SF?**	This grant is for general operating expenses. Applicants should apply for expenses that are eligible under the Office of the Controller's guidelines at : https://sfcontroller.org/sites/default/files/Documents/Auditing/Guidelines%20for%20Cost%20Categorization%20in%20Nonprofit%20Contracts%20and%20Grants.pdf. Applicants should not include costs in their budget that would qualify as public works or capital expenses. Reimbursements for existing consultants may qualify if the service or deliverable is provided after the awardee is in contract with OEWD. The grantee may be asked to provide documentation of the bidding process.	Q - Food Security
32	9/14/2018	Anne Quaintance	Meals on Wheels SF	**Can the outcomes for the grant be the number of meals that the new kitchen will produce?**	This could be one outcome included in the application under Approach, Acitivities and Outcomes.	Q - Food Security
33	9/14/2018	Anne Quaintance	Meals on Wheels SF	**Can the deliverables on Appendix B budget template be the construction costs related to the project?**	No. Funds are available for general operating support. The Appendix B budget should be for general operating costs to maintain and expand meal production during a project term of up to two years.	Q - Food Security
34	9/13/2018	Unknown	Unknown	**How are Mission & Excelsior young adults' address defined? Home address? Where outreach takes place? Where services are conducted?**	The address of the young adult must reside within Mission or Excelsior district lines. Outreach should be directed to Mission/Excelsior Districts. Services are prefered to be conducted within Mission/Excelsior Districts but not required. This Access Point is expected to target and serve a primarily Mission/Excelsior population but services delivered to others utillizing the Access Point will be honored even if participants do not live in the neighborhood.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
35	9/13/2018	Unknown	Unknown	**How is re-entry community defined? Justice-involved or post-incarceration? Amount of time post-incarceration?**	Those who have been involved within the Criminal Justice system.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
36	9/13/2018	Unknown	Unknown	**When is the latest the Project can begin?**	While the RFP just states the project may begin as early as December 2018, OEWD may be open to some projects starting at a later date, but projects must begin no later than April 2019 to allow for planning and outreach.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
37	9/13/2018	Unknown	Unknown	**Are there time specifications for the menu of services., i.e., x amount of case management per your person?**	While all of the outlined services are required, per the RFP, the time allotted to the services should be customized to the individual needs of the participants.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts

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38	9/13/2018	Unknown	Unknown	**Letters of Support - are 2 required plus 4 optional? Or 2 required & 2 optional?**	Only 2 letters of support are required. 1 letter must be from a Mission/Excelsior based organization. 1 letter must be from a SF Probation Dept (Juvenile/Adult). Up to 2 additional letters of support are optional, but not required -- applicants may submit a total of 4 letters of support for this program area.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
39	9/13/2018	Unknown	Unknown	**Does OEWD have a sense of the total number of Mission and Excelsior young adults in the re-entry community?**	Please refer to the following Juvenile Probation Department (JPD) link for information: https://sfgov.org/juvprobation/sites/default/files/2017AnnualReport_Statistics.pdf. In addition to JPD, San Francisco County and State of California prison, jail, probation, and parole systems work with transition age-youth (TAY), age 18-24. At any point in time, the San Francisco total justice-involved population may exceed 10,000 residents. San Francisco County Adult Probation (APD) and the San Francisco Sheriff's Department (SHF) work with TAY, which account for 10-20% of their total populations. According to a 2015 APD Fact Sheet (https://sfgov.org/adultprobation/sites/default/files/APD%20Dashboard.2.2015.pdf), the Mission and Excelsior neighborhoods demonstrated above average client enrollment with APD, and TAY accounted for 18% of their total annual client load.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
40	9/13/2018	Unknown	Unknown	**How did the $75-$125k identified to resources the grant get selected as the appropriate amount to meet the deliverables?**	The resources and deliverables stated in the RFP fall within the OEWD guidelines for Young Adult Access Point programming.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
41	9/14/2018	S.D. Sherman	Unknown	**[For this program area] there are two required letters. The RFP also allows for up to 4 optional letters. Does that limit of four include the required two, or is the limit 6 letters for us?**	Only 2 letters of support are required. 1 letter must be from a Mission/Excelsior based organization. 1 letter must be from a SF Probation Dept (Juvenile/Adult). Up to 2 additional letters of support are optional, but not required -- applicants may submit a total of 4 letters of support for this program area.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
42	9/14/2018	Dustin Becker	America Works	**What are the specific eligibility criteria for enrollment at the Re-entry YAAP? Can the Re-Entry YAAP only serve youth 17-24 with a criminal record, or can it also serve youth who have been arrested and referred to diversion programs such as the Community Assessment and Referral Center?**	The primary focus of this RFP is to serve young adults from the targeted districts who have been or are currently involved in the criminal justice system.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
43	9/14/2018	Dustin Becker	America Works	**Are advertising and marketing allowable expenses for the YAAP program?**	Advertising and marketing that are direcetly related to Re-entry YAAP programming are allowable.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts

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44	9/14/2018	Dustin Becker	America Works	On page 38, under 'Outreach and Recruitment,' "Outreach and recruitment services must enhance the general awareness of the workforce services available at Access Points and identify appropriate/eligible participants to be enrolled in workforce programs and services, including re-entry, in-school, out-of-school, low-income, unemployed and underemployed youth." Are youth 17-24 considered "re-entry, in-school, out-of-school, low-income, unemployed, or underemployed" all eligible to receive services at the Re-entry YAAP funded under this procurement? If not, is the Re-entry YAAP provider required to conduct outreach for both the Re-entry YAAP and the general YAAP system?	Under this procurement, the target population of participants to be served are re-entry young adults. Our general YAAP programming serves the broader array of youth. Outreach for this procurment is to be focused on young adults that have had involement in the criminal justice system.	R - Young Adult Access Point – Young Adult Re-entry Workforce Services for job seekers in the Mission and/or Excelsior districts
45	9/13/2018	Wayne Rafus	SF LGBT Center	Would the OEWD consider funding a Transgender/gender non-conforming needs assessment related to employment? Could that be part of the implementation plan for this contract announcement?	An assessment to determine a job seeker's skill levels, interests, aptitudes and abilities to define career goals is a required service deliverable in Specialized Access Point programing.	S - Adult Specialized Access Point –Trans and LGBTQ+ Workforce Services Citywide with an additional emphasis on job seekers in the Tenderloin and SOMA Neighborhoods
46	9/13/2018	Unknown	Unknown	Can you Identify where we can outsource for certified MC3 Instructors?	OEWD has contacted AFL-CIO to request a list of MC3-certified instructors to share via the RFP website, but no such list appears to be readily available. Applicants are encouraged to review the brouchure that is linked within the RFP (https://www.efficiencycities.org/wp-content/uploads/062309/BCTD%20TriFold_v6.pdf) for more information about the Curriculum.	T - Construction Sector Occupational Skills Training (OST) – CityBuild Academy and CityBuild-Gleneagles Training Provider
47	9/14/2018	Carole Meagher	City College of San Francisco	Is this program area separate from the CityBuild program we currently are doing?	This program area is an expansion of the current CityBuild Academy training model; the MC3 Core Curriculum will be integrated into the existing CityBuild Academy training program.	T - Construction Sector Occupational Skills Training (OST) – CityBuild Academy and CityBuild-Gleneagles Training Provider
48	9/13/2018	Unknown	Unknown	Is the priority helping people obtain licenses for personal vehicles or commercial vehicles?	The priority of this initiative is to assist individuals with obtaining a commercial Class B license and placed into training related employment	U - Driver's Education Program Pilot
49	9/13/2018	Unknown	Unknown	Would this opportunity work well at the Neighborhood Access Point (NAP)?	Proposers are welcome to propose any service delivery model they believe will achieve the desired goals of the initiative.	U - Driver's Education Program Pilot
50	9/13/2018	Unknown	Unknown	What types of unsubsidized employment qualify as "training related employment"?	Truck driver, van driver, and City bus driver are examples of training-related occupations.	U - Driver's Education Program Pilot

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51	9/13/2018	Unknown	Unknown	In the Section 2: Skills Training - some additional training requirements lists - Physical Education, basic computer skills, logistics and inventory control, two-way radio operations, navigation software training -- can these be part of classroom-based Job Readiness Training? Are there any specific curriculum/courses which are required to be taught for the above?	Proposers can propose any service delivery model they believe will achieve the desired goals of the initiative. It is fine to submit proposals with Job Readiness Training (JRT) being separate or to integrate JRT services into the skills training. It is up to the proposer to clearly present the service delivery model.	U - Driver's Education Program Pilot
52	9/14/2018	Dustin Becker	America Works	No. 2 Skills Training mentions that additionally training should include physical education training, basic computer skills, logistics and inventory control, two way radio operations and professional communication, navigation software training, etc. A) Are these mandatory skills training or only desirable? B) As most driving schools don't include the skills listed above, can the bidder provide these trainings as part of their "classroom based Skills and Job Readiness training? C) Are there any specific training modules expected to be used for the above?	A) The skills outlined in the RFP are manadatory. B) a bidder can submit any methodology it believes will provide comprehensive training to the students. participating in the training, so they are well prepared to enter training related occupations. C) There are no specific training modules expected to be used.	U - Driver's Education Program Pilot
53	9/14/2018	Dustin Becker	America Works	For Program Area U, can the bidder offer both Class B and Class A training as the part of this program?	OEWD is seeking bids for trainees to obtain Commercial Class B Licenses.	U - Driver's Education Program Pilot
54	9/13/2018	Unknown	Unknown	How are you defining "advanced manufacturing"? What occupations are included?	Advanced manufacturing is a broad term that can encompass every modernizing section of the manufacturing industry. Generally, it is defined as manufacturing that uses automation, sensing and other digital technologies to increase efficiency and precision.	V - Advance Manufacturing Sector Bridge Program Pilot
55	9/13/2018	Unknown	Unknown	If we have a fiscal sponsor, will we have to become a City Supplier or is it sufficient that our fiscal sponsor is?	A fiscal sponsor that is in full compliance will work just fine for this program area; if you are also applying under other areas, please consult specific program sections to determine specific eligibility.	V - Advance Manufacturing Sector Bridge Program Pilot
56	9/13/2018	Unknown	Unknown	When will this go up for RFP again? (Is this grant renewable for a 3 or 5 year term?)	The initial grant term is 1 year. At this time, we do not have a timeline for re-bidding this section. Resulting awards may be renewed through Fiscal Year 2022-2023, subject to OEWD approval and funding appropriation, as outlined in Section I of the RFP.	V - Advance Manufacturing Sector Bridge Program Pilot
57	9/13/2018	Unknown	Unknown	What is the definition of advanced manufacturing?	Advanced manufacturing is a broad term that can encompass every modernizing section of the manufacturing industry. Generally, it is defined as manufacturing that uses automation, sensing and other digital technologies to increase efficiency and precision.	V - Advance Manufacturing Sector Bridge Program Pilot

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#	Date Received	Name	Organization	Question:	Response:	Program Area(s)
58	9/13/2018	Unknown	Unknown	**Does On-the-Job Training (OJT) need to be located in SF or can it be broadly in the Bay Area?**	Not necessarily, but the proposal should describe how participants will be supported in accessing the training location (e.g. budgeting for supportive services to assist with transportation costs) if the proposed training site is located outside of the City.	V - Advance Manufacturing Sector Bridge Program Pilot
59	9/13/2018	Unknown	Unknown	**Is this program area for both youth and adults?**	This program is intended for participants aged 18 and above.	V - Advance Manufacturing Sector Bridge Program Pilot
60	9/13/2018	Unknown	Unknown	**What is required for OJT experiences?**	OJTs are discussed in the RFP on Page 55. Also, please referred to the following web page regarding OEWD's current OJT policy and procedure: https://oewd.org/on-the-job-training.	V - Advance Manufacturing Sector Bridge Program Pilot
61	9/13/2018	Sarayah Moore	Human Made	**I'm looking for clarity on On-the-Job Training (OJT) funding. Are there additional OJT funds available in addition to the grant, should we budget for OJT training in the RFP proposal, or are you intending for the manufacturing company to pay for it?**	The funding for OJTs should come out of the amount of the $300,000. Please refer to the following web page regarding OEWD's current OJT policy and procedure: https://oewd.org/on-the-job-training	V - Advance Manufacturing Sector Bridge Program Pilot