

RFP #211 Question and Answer Log					
<u>Date Received</u>	<u>Name</u>	<u>Organization</u>	<u>Question:</u>	<u>Response:</u>	<u>Program Area(s)</u>
2/15/2019	Unknown	Unknown	I notice that there are more nonprofits than for profits in the RFP. Is there a reason for this? If so, can the entity be a new non profit waiting for a nonprofit IRS number?	Generally, Requests for Proposals (RFPs) are solicitations for public services, resulting in grant agreements. Grants may only be issued to nonprofit organizations (all for-profit entities enter into professional service contracts). Most of our professional service contracts are solicited through Requests for Qualifications (RFQs). With regard to the question about a new nonprofit waiting for a nonprofit IRS number, all applicants must be fully established entities eligible to do business with the City, and proposals must indicate the entity type and confirm the current approved Bidder or Supplier ID in the application. If the applicant is not able to establish nonprofit status and become a City supplier within 10 days of notice of an award, OEWD may rescind the award offer and negotiate with another eligible applicant so as not to delay important programming (see "General City Grant Requirements", page 36 of the RFP).	Administrative
2/15/2019	Lawland Long	FACES-SF	Is this the full offering of OEWD for FY 19-20 ?	No, this is not the sole funding opportunity for the 2019-2020 fiscal year. Typically, OEWD issues a Request for Proposals in the Fall. Please make sure you are subscribed to the OEWD General Interest list (https://oewd.org/email) to receive announcements about upcoming funding opportunities.	Administrative
2/15/2019	Lawland Long	FACES-SF	What is the magnitude of allocations in this RFP process?	The total amount of funding being procured through this RFP is approximately \$3.6 Million.	Administrative
2/17/2019	Vrinda Khanna	JVS	For program areas that are required to have project budgets and do not outline whether or not leveraged/match funding is required, is OEWD funding expected to be the sole revenue source for the project? Put another way, is the project budget the same as the OEWD funding available for the project (for example, Program Area H: ICT Sector Coordinator)?	The funding issued through this RFP is the only funding currently available to support the program. OEWD welcomes proposals that include leveraged funds if the applicant feels that additional resources are necessary for implementation of the program. If leveraged funds are not specifically required in the program description, they are not required, but are certainly welcome. If OEWD identifies additional resources to expand this program in future, the budget may be increased.	Administrative
2/19/2019	Annelies Goger	Social Policy Research Associates	Is an entity applying for a Program Area listed as "open" under "Eligible Applicant Notes" on p 7 of the RFP allowed an exception to Article 8.1 of Appendix A, and will qualified for-profit entities be issued a contract for professional services rather than a grant for performing services?	The boilerplate template provided (Appendix A) is a standard city grant agreement and is intended for reference purposes only. For-profit entities will enter into a professional services contract agreement, which does include different requirements that are more applicable to corporations and sole-proprietors. Therefore, Article 8.1 of the boilerplate template (Appendix A) does not apply to for-profit entities.	Administrative
2/19/2019	Annelies Goger	Social Policy Research Associates	Our organization is a for-profit business. If we are not awarded a contract for professional services, do the restrictions on use of funds (for example, in Article 5.2) prohibit private inurement?	For-profit entities will always be issued contract agreements. Restrictions or limitations on private inurement may be applied based on the source of funds but, in some cases, it is allowable.	Administrative
2/19/2019	Annelies Goger	Social Policy Research Associates	Budget Template. Presuming exceptions are carved out for qualifying for-profit entities, but such entities must still use the provided budget template, can we include in the budget an allowance for profit? If so, in what line?	The current budget template is flexible enough to include standard cost reimbursement for program and operational costs, as well as deliverable-based budgets. If the budget template does not provide enough flexibility, applicants can elaborate on the proposed budget items in their budget narrative ("Financial Management and Budget", page 8 of the application template).	Administrative

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2/12/2019	Amie Latterman	Children's Council of San Francisco	Will you be awarding a total of \$55,000 or will you be awarding \$55,000 to each successful proposal in this area?	The funding for Program Area B is anticipated to be capped at \$55,000 total.	B - Entrepreneur and Independent Contractor Pilot Program
2/12/2019	Amie Latterman	Children's Council of San Francisco	Is the vendor for this program area expected to provide programming that will serve all of San Francisco's entrepreneurs/consultants, or could a program be focused on a subset of that community? We are thinking of submitting a proposal for an entrepreneur in a specific industry.	Proposals that are broadly serving and/or focused will both be considered for funding. The total number served and the offering of nonduplicative programming will be factors in the award selection.	B - Entrepreneur and Independent Contractor Pilot Program
2/15/2019	Unknown	Unknown	For Program Areas that have a maximum project budget, does that mean that there would be no other sources of revenue except OEWD's award?	At this time, we do not anticipate other sources, but if other sources are identified in the future, then OEWD will work with the awardee to negotiate scope for the additional budget identified.	Budget
2/15/2019	Unknown	Unknown	Area C - Please give more info about Program Area C and the scope of work? Can a for-profit provide service to a nonprofit?	Only nonprofits can apply for Program Area C, however, nothing in the requirements precludes a nonprofit from engaging with a for-profit to partner to provide these services. To reiterate, this program area is seeking an organization to administer a grant program for music venues to support sound mitigation projects those venues wish to undertake.	C - Administering Music Venue Sound Mitigation Assistance Program
2/15/2019	Unknown	Unknown	We are undergoing nonprofit succession planning. Does this RFP cover it?	This RFP is for the organization providing the technical assistance to nonprofits going through succession planning. If you are interested in being the nonprofit provider who is providing that technical support to nonprofits, then you would be a good fit and should apply.	D - Nonprofit Succession Planning
2/15/2019	Unknown	Unknown	Area D – Can applying nonprofits also benefit from technical assistance they intermediate for other organizations?	For this area, we are looking for an organization that has the ability to provide expertise in leadership succession planning. If you have that expertise, you would not benefit from your own expertise, because you already have it.	D - Nonprofit Succession Planning Program
2/15/2019	Unknown	Unknown	Area D - Can succession planning benefit more than 1-2 agencies?	Yes, if you can do it within budget.	D - Nonprofit Succession Planning Program
2/18/2019	Alexandra Quinn	Enterprise for Youth	In order to serve the 400+ San Francisco youth ages 14 to 24 who come to our offices to attend job-readiness training workshops, Youth Council leadership training workshops, career panels, and other workforce development programs, Enterprise for Youth must renovate its very outmoded bathroom facilities. We propose a project to fully renovate the two existing “men” and “women” restrooms to two gender neutral restrooms that will honor and respect both the young people that Enterprise serves, as well as the organization’s staff. Would this project fit within the current RFP guidelines?	Program Area E: Nonprofit Space Stabilization Program is for the services of an intermediary to administer grants and provide professional services for nonprofit space stabilization. Grants in this program area are not made directly to organizations for tenant improvements.	E - Nonprofit Space Stabilization Program
2/15/2019	Unknown	Unknown	Areas E and F - Our nonprofit has been convening meetings to explore getting Chinatown space. Can we talk to someone about whether we should be applying to Areas E & F?	Please review the specific criteria and scopes of work for each section, outlined in the RFP. If you are interested in serving as an intermediary to disburse grants and provide technical assistance to nonprofits around real estate, you are welcome to apply.	E - Nonprofit Space Stabilization Program & F - Nonprofit Space Investment Fund
2/7/2019	Kirk Vader	ITVS	In our new office space, we would like to build an interior Americans with Disability Act (ADA) ramp that connects our main office to our screening room. Is this an eligible expense under Program Area F?	Program Area F: Nonprofit Space Investment Fund is for the services of an intermediary to administer grants for nonprofit space acquisition. Grants in this program area are not made directly to organizations for tenant improvements.	F - Nonprofit Space Investment Fund

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2/17/2019	Vrinda Khanna	JVS	RFP states that "The ICT Sector Coordinator will host a TechSF job board or utilize a similar technology to make TechSF providers aware of all job opportunities developed, and regularly communicate with provider staff to understand the needs and talents of jobseekers in order to develop the most relevant job opportunities. " Is there an existing job board that will be leveraged or built on top of?	There is not an existing job board solely for TechSF participants. TechSF initiative partners are able to utilize the LaborX platform for employment opportunities, which also serves a broader set of stakeholders. Responders may incorporate the LaborX platform into the proposal as well as offer new ideas/solutions to make ICT coordinator-developed jobs available to TechSF participants.	H - Information and Communications Technology (ICT) Sector Coordinator
2/17/2019	Vrinda Khanna	JVS	RFP states that "The ICT Sector Coordinator will likewise assist OEWD in implementing and executing an ICT sector employment business plan; support OEWD's employer engagement activities including event coordination, online and social media outreach and other marketing support; and conduct research and studies to ascertain real-time labor market information" Can you provide any more context or detail on how the Sector Coordinator will be supporting OEWD in these named activities?	OEWD will develop a business plan for the 2019-20 program year, which will identify strategies and tactics to develop and grow business relationships, and will include events and marketing campaigns described in the RFP. OEWD envisions the ICT Sector Coordinator providing tactical support, logistics and other operational support to implement these activities. For example, developing list of prospective employers, helping plan and staff two major events outlined in the RFP, conducting employer surveys, etc. Such activities will be project-based and reasonable in nature.	H - Information and Communications Technology (ICT) Sector Coordinator
2/17/2019	Vrinda Khanna	JVS	Apprenticeship Support (Section 2) – How many new apprenticeship programs does OEWD expect to need to be developed and registered with DOL during the contract period? How many apprentices does OEWD anticipate getting placed during the contract period?	OEWD will lead efforts to develop and register apprenticeship programs with support provided by the ICT Sector Coordinator, as outlined in the RFP. A maximum of 150 apprentices will be placed per year, depending on demand. A very limited number of new apprenticeship programs (less than five) will likely be developed as employers will participate with standardized employer acceptance agreements for each apprentice placed.	H - Information and Communications Technology (ICT) Sector Coordinator
2/17/2019	Vrinda Khanna	JVS	ICT Sector Strategic Support (Section 5) – How many "special events" does OEWD expect to occur during the contract period? Will OEWD be expecting the ICT Coordinator to provide the space for such events? This is not explicitly listed under the performance measures.	The RFP outlines 1 formal or informal event per month (including partnerships with community-based organizations or other entities hosting events) that may include information sessions, roundtables, networking opportunities, career panels, etc. These events are envisioned to be small to medium-sized and promote TechSF generally. The RFP specifies that 2 of these events be major events (e.g. graduation, business luncheon). The ICT Coordinator is not required to provide space for such events.	H - Information and Communications Technology (ICT) Sector Coordinator
2/15/2019	Unknown	Unknown	Area I - Is this the same RFP concerning the prison population with Reentry support?	The \$60,000 we are procuring through this RFP is specific to the OEWD and CityBuild funding that we already have available and want to put out into the community through this procurement. Separate from this \$60,000, OEWD is also submitting a proposal to the State for additional funding for our own reentry services. If OEWD receives additional funding from the State, more funding may be made available, but we don't know yet any of the details on what that funding would be or how it would be programmed. This RFP Area (I, CityBuild In-Custody Occupational Skills Training) is specific to Construction Occupational Skills Training in partnership with the San Francisco Sheriff's Department.	I - CityBuild In-Custody Occupational Skills Training Provider
2/15/2019	Unknown	Unknown	How many candidates do you expect to serve?	We expect up to 20 participants to be served through this training, probably through 2 cohorts.	I - CityBuild In-Custody Occupational Skills Training Provider

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2/19/2019	Desteni Battle	San Francisco Conservation Corps	Are we able to restrict participants to Transition Age Youth (TAY) ages 18-25?	No, participation can not be restricted to only Transitional Age Youth (TAY).	I - CityBuild In-Custody Occupational Skills Training Provider
2/19/2019	Desteni Battle	San Francisco Conservation Corps	Do the cohorts have to be run at the same time at both jails (e.g., 3/2 to 3/6 from 7:45-3 at Facility 1 and same time at Facility 2; or can the cohorts be sequential? (e.g., Facility 1 May 2019 from 7:45 to 3 pm and Facility 2 in June 2019 from 7:45 to 3 pm)	No, they do not have to run at same time.	I - CityBuild In-Custody Occupational Skills Training Provider
2/19/2019	Laurie Rubin	Five Keys	Under minimum qualifications (page 31, bullet point #5) it states, "Applicants must have at least five years of experience providing similar services to OEWD, CityBuild, or another Workforce Investment Board-affiliated pre-apprenticeship program in the nine-county Bay Area..." And under supplemental documentation (page 32, item #3) it states, "Applicants must submit Memoranda of Understanding (MOU) and/or other documentation that confirms Applicant's five years or more of experience providing similar services to OEWD, CityBuild, or another Workforce Investment Board-affiliated pre-apprenticeship program in the nine-county Bay Area." Question: What is meant by "similar services"? Would providing services inside CJ2 and CJ5 (such as case management, adult basic education, career advising, and job readiness classes for job seekers) and CTE/career skills training in other Bay Area jails meet this qualification? Or is this minimum requirement referring strictly to 5 years of instruction in construction occupational skills in the Bay Area?	The minimum 5 years experience requirement is strictly on construction occupational skills.	I - CityBuild In-Custody Occupational Skills Training Provider
2/19/2019	Laurie Rubin	Five Keys	For supplemental documentation (page 32, items #4 and #5), it states, "Applicants must submit proof of their MC3 certification with their application." And "Applicants may submit one or more sample work products for the training materials they propose to utilize, proof of MC3 certification, letters of support from key partners, and any other documentation that demonstrates their qualification to provide these services. Question: To meet the MC3 requirement, is it sufficient to bring in qualified instructor(s) with proof of certification and experience delivering Multi-CraftCore curriculum? Or does the organization as a whole need to have its construction curriculum MC3-certified? If the organization is working toward achieving MC3 certification (including for delivery of construction programs in jail environments outside of the Bay Area) will it suffice to hire certified construction instructors and attain MC3 certification during the implementation period for this RFP	The organization will need to be MC3 certified prior to the submission of the proposal in order to be considered a qualified applicant	I - CityBuild In-Custody Occupational Skills Training Provider

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2/15/2019	Unknown	Unknown	What do you hope to accomplish in the City of San Francisco?	From the perspective of the Finance and Administration team, the goal is to maximize the use and efficiency of our available budget. Overall, OEWD's mission is to advance shared prosperity with a specific focus on equity. That would include reducing barriers to workforce for job seekers, increasing resources to small businesses looking to maintain or expand, and preserving institutions such as nonprofits that play a key role in providing services for our department.	Overall
2/15/2019	Unknown	Unknown	Workforce Sections... What does "Barrier Remediation" mean?	In a Workforce sense, when we talk about barrier remediation, as participants enter in to the workforce system and are assessed for job readiness and their ability to connect to employment, then we ask that our community providers identify any barriers they may have to employment, and address those barriers directly or refer them to other services in order to address those barriers. An example is having a driver's license. If a participant is interested in a job that requires a license and they don't have a license, we would expect that our grantee would identify that as a barrier to getting the job, and work with the participant to remove that barrier, to get a license to pursue that job. There are several potential barriers that our grantees are helping participants with every day.	Workforce Sections G to J