

RFP #212 Question and Answer Log

<u>Date Received</u>	<u>Name</u>	<u>Organization</u>	<u>Question:</u>	<u>Response:</u>	<u>Program Area(s)</u>
9/16/2019	Veronica Shepard	Department of Public Health	Regarding the RFP for Community Building: I want to know exactly are they doing several events (5) for the \$125 total or is it \$25K no matter how many events?	The RFP specifies that proposals may cover multiple events, but no single budget request may exceed \$25,000. The total amount of funds available to fund all proposals under this program area is \$125,000. OEWD anticipates funding between 5-10 proposals through this solicitation.	A - Bayview Neighborhood Events
9/20/2019	Unknown	Unknown	Can you apply for more than one \$25K grant if you are organizing more than one event?	The RFP specifies that proposals may cover multiple events, but no budget request may exceed more than \$25K. The goal is to fund five to ten proposals through the RFP.	A - Bayview Neighborhood Events
9/20/2019	Edward Hatter	Potrero Hill Neighborhood House	Potrero Hill has been part of District 10 for as long as I can remember (at least as long as the City has had district elections). Suffering all of the same issues of economic neglect, pollution, substance abuse, crime as Bay View, Sunnydale, Double Rock(Alice Griffin), Hunters Point, and Visitation Valley. Was it an oversight that Potrero Hill wasn't included in the Cultural Event Neighborhood Festival Category?	While Potrero Hill is not currently identified as one of the target IIN commercial districts, OEWD welcomes proposals from those interested in providing services in Potrero Hill - or any other neighborhoods not specifically identified within the neighborhood strategies - under any of the citywide strategies (Areas U through AA).	A - Bayview Neighborhood Events (assumed; no program area referenced)
9/17/2019	Hazel Lee	SF-Shanghai Association	We want to write a proposal "how to create a small business". Our area at Portola area. The program area only B and G for Portola. Can we put U City wide Belly Pilot Program to apply. Would you tell me which area? Maybe AA Commercial Corridor and Neighborhood Marketing Initiatives. Our area 60% are new immigrants just speak little English. We want to help them.	If the intent of the proposal is to market the neighborhood, Program Area AA would be the appropriate program area.	AA - Commercial Corridor and Neighborhood Marketing Initiatives
9/20/2019	Unknown	Unknown	Can cultural and nonprofit assets be the beneficiary of the marketing campaign for a neighborhood/community? Or is this reserved for for-profit business?	There are ways to partner with the various assets in the commercial district. Normally we talk about the small business community being incorporated. In our office, we have also identified that nonprofits and community assets are part of the fabric and add to the cultural vitality of that neighborhood. If there are ways to include them in the neighborhood marketing, that's actually a plus. We are looking for creative ways to market the neighborhood and bring foot traffic that ultimately supports the economic vitality of everybody who lives there.	AA - Commercial Corridor and Neighborhood Marketing Initiatives
9/20/2019	Unknown	Unknown	If we are wanting to show video experience to support the marketing initiative - how can we share that?	OEWD has not requested any video content in support of proposal submissions. If you would like to reference video projects as part of your proposal narrative, please describe the project(s) and your organization's role in successfully producing the end result. OEWD may elect to reach out to applicants for additional supporting materials as part of the grant negotiation process, once grants have been awarded.	AA - Commercial Corridor and Neighborhood Marketing Initiatives
9/21/2019	Danny Sauter	North Beach Neighbors	Will proposals be accepted for initiatives such as merchant events (festivals, fairs, walks), farmers markets, and pop-up markets? These certainly raise the profile of businesses and a neighborhood but are more tactical and event-specific than broad marketing campaigns.	Yes, if the activities are focused on highlighting the businesses and commercial area.	AA - Commercial Corridor and Neighborhood Marketing Initiatives
9/23/2019	Lev Kushner	Department of Here	It is difficult to propose a specific scope of work or timeline for Focus Area AA since no actual locations or challenges have been identified. Is it acceptable to submit a proposal that includes our general approach and deliverable schedule for neighborhood marketing initiatives? If not, please advise.	Yes, the proposer can identify the commercial area(s) that they deem would benefit from marketing activities and propose a timeline that would be completed within a 12 month period.	AA - Commercial Corridor and Neighborhood Marketing Initiatives
9/23/2019	Lev Kushner	Department of Here	For Focus Area AA, can a bidder be selected for multiple contracts?	Suppliers may submit multiple proposals for different marketing projects under this program area, and may be eligible for more than one grant/contract award. You may also consider submitting a single proposal covering multiple strategies, however, the total budget per proposal is limited to \$50,000. Note that the Department will consider other factors like agency capacity and neighborhood coverage when making awards.	AA - Commercial Corridor and Neighborhood Marketing Initiatives

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9/16/2019	Michael Gaines	Lower Haight Merchants & Neighbors Association	We are already a City Vendor and grantee for a Walk Stop project in our neighborhood through Community Challenge Grants. I realize we need to still fill out the RFP for this SF Shines Grant, but can you point me to which exact Appendix Docs in the proposal link we need to fill out given we are already a City Vendor?	A complete proposal packet will include all of the following: Completed Appendix B: Budget Template Completed Appendix C: Application: Request for Proposals 212 Completed Appendix D: Staffing and Board Composition Chart Completed Appendix E: Submission Authorization from Executive Director/Chief Executive Officer Your agency's organizational budget for the last completed fiscal year (no template provided) Your agency's organization chart (no template provided) Any letters of support or supplemental documents as required by the program area(s) you're applying to. There are three SF Shines-related programs in the RFP, so please be certain you are submitting all additional information as outlined in Program Area B, G or Y. If you have any additional questions related to this procurement, please email them to oewd.procurement@sfgov.org by the deadline of Monday, 9/23 at 5:00PM.	Administrative
9/18/2019	Hazel Lee	SF-Shanghai Association	The non-profit without cars, we use Uber so no need auto insurance. Is that right?	The City will consider a waiver of the auto liability requirement if: a) The scope of services in your grant/contract does not include any activities that would require staff or participants/clients to drive a vehicle; b) Your organization does not own any vehicles, and; c) Your employees do not use personal vehicles to travel on City business. After a grant/contract is awarded by the City, Suppliers may request a waiver of this requirement in writing by providing a legitimate justification that does not conflict with the scope of services. The City's Risk Management office will then make a decision upon review. Waivers must be granted for each grant/contract awarded to the organization, as the determination is based on the services being provided. Regarding the use of ride share services (e.g. Uber, Lyft), please note that the City will also require Suppliers to demonstrate that these costs are reasonable and necessary in order to bill them to the City. Suppliers are encouraged to use the most cost-effective option (e.g. public transportation) wherever possible.	Administrative
9/20/2019	Unknown	Unknown	Is it possible to apply and provide a budget for the <u>total</u> funding available? What happens to the funding if you don't award all the awards in a specific area, i.e. if you only make 1 award when you anticipated making up to 4?	Within each program area, we have identified the anticipated number of proposals and the anticipated total amount of funds we expect to award; some areas also set limits to the budget request. For areas with multiple anticipated awards, final funding amounts will be determined based on the number of competitive proposals we receive that meet Invest in Neighborhoods strategies and objectives. We ask that applicants adhere to the budget limits identified in the program area, if applicable. Dependent upon the outcome of the review process, the Department may determine that a particular proposal should be recommended for funding at a higher amount than what was requested. In that case, the Department may negotiate with the selected grantee(s) about scaling up the proposed project to justify a higher grant award. Our Department tries to ensure that we have some negotiation around the ultimate scope and budget so that there is more clarity on what the outcomes and goals should be for the proposed program.	Administrative
9/20/2019	Unknown	Unknown	Can an organization apply to multiple areas and be awarded contracts for more than one program area?	Yes, you can apply for multiple program areas. Please ensure that you do so in distinct proposals (one proposal for each program proposed). Note that the Department will consider other factors like agency capacity and neighborhood coverage when making awards.	Administrative

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9/20/2019	Unknown	Unknown	If emailing the proposal, do you accept the narrative and various attachments as separate documents, or do they have to be stitched together?	We do request that all of your application documents are PDFd into one attachment. However, some of the program areas do ask for things like letters of support, work samples, and pictures; if your supplementary attachments cause your proposal packet to exceed 34MB (the City's server limitation), you may send your files as separate attachments in multiple emails. If you're doing so, please include a reference in your subsequent email(s) to make it clear which proposal the additional file is tied to. For example, the subsequent email should say "this is an additional file for Agency A's proposal to Program Area Z."	Administrative
9/20/2019	Unknown	Unknown	Can salaries/staff time be allocated in grant budget?	Unless otherwise indicated within that program area, yes, we do generally allow staff salaries to be allocated as part of the grant budget. Please pay attention to the specific program area to make sure salaries are not prohibited from being charged to the grant.	Administrative
9/20/2019	Debra Benedict	SoMa West Community Benefits District	Brand new CBD. Should the OEWD have blown the wad and used an entire page or, God forbid TWO pages for the important timeline and resources (p. 22) so a microscope for examination isn't required?	Our apologies for the small screenshot of the Application Checklist in your handout. The full page version is the final page of the Application Template (Appendix C), and the full screen slide deck will also be posted to the OEWD website.	Administrative
9/20/2019	Unknown	Unknown	Can you apply with a Fiscal Sponsor if you haven't received your 501c3 designation yet?	Unless otherwise indicated in a program area, fiscal sponsors are welcome to apply. We do want fiscal sponsors to be listed as the Lead Applicant in the proposal, as that is the entity we will be bound to in contract. If you are already an organization, you could be listed within the proposal as the Program Lead. If you are not yet an organization, there is another area in the proposal that asks you to identify partners (for example, folks that are going to do a particular part of the programming, outreach, offer up space). This would be an appropriate place to list consultants or individuals that are playing a major role in implementing the program.	Administrative
9/20/2019	Unknown	Unknown	Can today's presentation be found online?	Yes, we will be posting the full slide version of today's presentation on the OEWD RFP 212 website: www.oewd.org/bid-opportunities/rfp-212 . That is the primary site where all information related to RFP #212 will be posted, including today's presentation.	Administrative
9/20/2019	Unknown	Unknown	Can you include hyperlink to work sample in our response?	We discourage the inclusion of links within the proposal narrative. Panelists will not be asked to do any additional research as they are reviewing proposals. If you were to include links, there is no guarantee that anyone would be looking at it. Please do PDF and include any work samples as requested by the program area within your proposal narrative or within your complete proposal packet.	Administrative
9/20/2019	Unknown	Unknown	How can we share video experience to support proposal if we cannot include a hyperlink?	OEWD has not requested any video content in support of proposal submissions. If you would like to reference video projects as part of your proposal narrative, please describe the project(s) and your organization's role in successfully producing the end result. OEWD may elect to reach out to applicants for additional supporting materials as part of the grant negotiation process, once grants have been awarded.	Administrative
9/20/2019	Unknown	Unknown	What does "open" status mean on eligible applicant types?	On page 67 of the RFP, there is a list of all the different types of organizations that are eligible to apply. If the program area is listed as "open," then the following types of organizations can apply: a 501(c)(3), 501(c)(4), 501(c)(6) registered non-profit corporation; government entities to include public agencies, commissions, other agencies that are government in nature; churches that meet the requirements of 501(c)(3) status by the IRS; institutions of higher education; and in some cases, private corporations and individual sole proprietors that are recognized by the State of California. You also need to be eligible to be a registered Supplier with the City, so please make sure you're able to meet all of those requirements before submitting a proposal.	Administrative

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9/20/2019	Fiona McDougall	OneWorld SF	As part of city contracting requirements, can you please advise the minimum amount and types of insurance required for this RFP and in general when doing business with the City of San Francisco.	<p>The standard insurance thresholds for a City grant or contract are as follows: Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than \$1,000,000 each accident, injury, or illness; and Commercial General Liability Insurance with limits not less than \$1,000,000 each occurrence for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Products and Completed Operations; and Commercial Automobile Liability Insurance with limits not less than \$1,000,000 each occurrence, "Combined Single Limit" for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.</p> <p>Insurance requirements may change based on the scope of work and the Supplier's entity type. For example, an organization (or sole proprietor) that does not have employees as defined under the California Labor Code would not be required to carry Workers Compensation coverage. Additional insurance requirements may also apply to Suppliers providing professional or technical services (e.g. Professional Liability coverage for state-licensed professionals, or Cyber and Privacy coverage for Suppliers that are handling confidential data). Any changes to the above standard insurance requirements are generally determined during the negotiation phase, under the advisement of the City's Risk Management Division. Waivers may be granted for any of the above requirements if justified by the scope of work.</p>	Administrative
9/20/2019	Hazel Lee	SF-Shanghai Association	When it says "nonprofit", does that mean all kinds of nonprofits (c3, c4, c6)?	Nonprofit includes 501(c)(3), 501(c)(4), and 501(c)(6) organizations. Please consult page 67 of the RFP for the full list of eligible applicants.	Administrative
9/23/2019	Lev Kushner	Department of Here	What level of detail should be included in our organizational budget? Specifically, what are you hoping to learn through this question?	There is no particular format for your overall organizational budget. We request the organizational budget as a supplementary attachment for the purposes of assessing the financial health of the applicant. If you are looking for a sample of what would be generally acceptable, we recommend reviewing the "Agency Wide Budget Template" available under <u>Financial Management Tools</u> on the Controller's Office's website, here: https://sfcontroller.org/resources-nonprofits-2	Administrative
9/20/2019	Unknown	Unknown	Do you have to be a part of Invest in Neighborhoods to apply? Which grants are only for IIN? Which grants can you apply for if your neighborhood is not in IIN? Citywide Strategies?	<p>In the earlier part of the presentation, we talked about projects that identified particular neighborhoods. Those neighborhoods are part of the Invest in Neighborhoods (IIN) Initiative, so your proposed project or program must target those neighborhoods. Your organization does not necessarily have to be part of, or be located in, those neighborhoods. If it is not called out particularly in the requirements (Minimum Qualifications) that you have to maintain a physical location in the neighborhood, it is not required. You would generally need to have some experience and connection to the community to submit a proposal for a neighborhood strategy.</p> <p>You can also apply for Citywide strategies. Those areas provide an opportunity to submit a proposal that may not be part of the Invest in Neighborhoods initiative.</p>	All
9/20/2019	Unknown	Unknown	Can we apply for more than one neighborhood ?	Yes, you can apply for one neighborhood or multiple neighborhoods.	B - SF Shines Storefront Window Displays
9/20/2019	Greg Casetlanos	Intersection for the Arts	Our "Maker Mart" pop-ups activate vacant storefronts with an art gallery and retail space for local Makers to sell their goods. Would this be considered?	If you want to activate a vacant storefront and use that, it is definitely encouraged. If you are activating vacant or occupied storefronts in creative ways that support economic development, we highly encourage you to apply. Temporary displays should be in storefront windows and the grant will only fund those displays.	B - SF Shines Storefront Window Displays

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9/20/2019	Hana Lee + Laurie Lazer	The Luggage Store Gallery	Can we apply to multiple program areas? Can we receive awards from multiple program areas?	Applicants may submit proposals to multiple areas and may be eligible for more than one grant/contract award. Please ensure that you do so in distinct proposals (one proposal for each program proposed). Note that the Department will consider other factors like agency capacity and neighborhood coverage when making awards.	D - Central Market/Tenderloin Public Space Enhancements; M - Event Support for Transgender Cultural District ; R - Tenderloin Block Safety Group Capacity Building; S - Tenderloin Arts Programming; T - Tenderloin Public Safety and Community Engagement Programs
9/20/2019	Hana Lee + Laurie Lazer	The Luggage Store Gallery	If we can apply to multiple program areas, do we have to provide a bidder # and supporting doc for each proposal?	OEWD requires a complete proposal packet for each proposed program. Supporting documents should be attached to each proposal packet as applicable to the requirements of the program area. So, for example, if you are proposing under Program Area D, OEWD recommends securing up to 2 letters of support from Central Market stakeholders -- you would not necessarily attach the same letters of support to a proposal under Program Area S, which asks for letters that specifically speak to your organization's ability to implement <i>art</i> projects and/or programs. Your Bidder ID # is established at the agency level, so the Bidder ID should not change from one proposal to the next. The Bidder ID is the first step in becoming a City Supplier (formerly "Vendor"). To secure your Bidder ID and to be converted to a Supplier, follow the instructions located here: https://sfcitypartner.sfgov.org/pages/become-a-supplier.aspx	D - Central Market/Tenderloin Public Space Enhancements; M - Event Support for Transgender Cultural District ; R - Tenderloin Block Safety Group Capacity Building; S - Tenderloin Arts Programming; T - Tenderloin Public Safety and Community Engagement Programs
9/20/2019	Hazel Lee	SF-Shanghai Association	We are at Portola area, close to Chinatown. Do we can apply 212 program E, F? We have a lot of business experience.	For Program Area E we do require that applicants must have a physical address and presence in Chinatown. For Program Area F, you do not have to be located in Chinatown; you can be located in the City elsewhere and can support marketing the small businesses in Chinatown.	E - Chinatown Tourist and Visitor Attraction Program; F - Chinatown Marketing for Small Businesses
9/20/2019	Eva Lee	Chinatown Merchant Association	How much input does business owners have in determining who is: 1) awarded these grants? 2) In my experience and knowledge, past grantees have no marketing and/or business experience. (Note: business owners do not have the time or experience nor resources to apply.)	Merchants themselves don't sit on our panels, so they do not determine who gets selected for the awards. A good way to incorporate merchant feedback on who gets awarded is to have letters of support from Merchant Associations and merchant communities in Chinatown; that would be a good way to take their input on who they feel they support for this particular program area. In some cases, we encourage you to think about partnerships with fiscal sponsorships as lead organizations. Maybe the interested party who wants to apply may not have the marketing experience but your organization is located in Chinatown; maybe there's an opportunity to partner with somebody who has that experience. Think about creating a strong proposal in partnership; collaborative proposals are looked upon favorably because we like to see community-building and partnerships, as a way to bring different strengths to a proposal. This applies to Program Areas E and F, and to most of the program areas throughout the RFP.	E - Chinatown Tourist and Visitor Attraction Program; F - Chinatown Marketing for Small Businesses
9/20/2019	Hazel Lee	SF-Shanghai Association	For Area E, why is there a requirement to prove a relationship with SF Travel, San Francisco Airport, etc?	Demonstrating a relationship with SF Travel and/or SFO is a preferred qualification. The outcome is to market Chinatown on a regional and national level, and relationships with these entities will contribute to successfully marketing these services at that scale.	E - Chinatown Tourist and Visitor Attraction Program
9/20/2019	Unknown	Unknown	Are you looking to find an org that can work in all neighborhoods on the list or just some of them?	Organizations can apply for work in one or multiple neighborhoods.	G - SF Shines Storefront Improvement
9/20/2019	Emma Yicheng Wu	Self-Help for the Elderly	Is the grant funding for Program Area Y (\$750,000) the same money as Program Area G (\$750,000)?	No, they are two different program areas and they have their own separate sources of funding.	G - SF Shines Storefront Improvement; Y - SF Shines Fund Management

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9/20/2019	Unknown	Unknown	Do Big Belly cans have to replace a currently existing city can, or can they be placed in a location without a trash can currently?	It is easier to replace, but they can be added. That would be a data-driven direction, so it is important to work with the Mayor's Fix-it Team and the Department of Public Works to identify a location for the trash cans.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/20/2019	Unknown	Unknown	Can CBDs/BIDs apply for grants that identify "nonprofits" as the eligible applicants, i.e. Citywide Big Belly Program grant?	Yes, CBDs and BIDs are nonprofits.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/20/2019	Unknown	Unknown	Is one applicant (BID/CBD) eligible to receive the District 6 Big Belly Program grant and the Citywide Big Belly program grant?	Yes, they are eligible to apply for both.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/23/2019	James Spinello	SoMa West CBD	SoMa West CBD is starting fresh to take care of the SoMa West area and we currently have zero BigBellys at this time so both of these programs will allow us to jump start getting and taking care of maintaining the BigBelly cans for our neighborhood. We have learned this year BigBellys have a brand new updated version and the big benefit going forward is they can now be purchased outright upfront. This will make the overall long term costs significantly lower than leasing. So can we use the grant money to purchase our BigBelly's outright instead of Leasing?	No, this funding will only be available for leasing the units.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/23/2019	James Spinello	SoMa West CBD	Since all of our BigBellys will be brand new from BigBelly and will take nearly 6-7 weeks to get once ordered we will be adding on the option of anti-graffiti wrap graphics. Since the graphics design will need to be determined prior to ordering, what is the anticipated time frame for processing such a grant to ordering these BigBelly units, basically when approx would they be ordered ?	The earliest possible start date for grants resulting from RFP #212 will be January 2020, with most grants beginning in February 2020 or later. As such, applicants should not plan to begin placing orders for units until Spring 2020.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/23/2019	James Spinello	SoMa West CBD	The cost of shipping BigBellys cans vary significantly from 500-3000/each depending on how many are ordered (and with the city ordering these the price should come down greatly), however it will be nearly impossible to determine upfront what the shipping costs will be for within the grant. So the question is can we have the SoMa West CBD pay for the shipping costs outside of the grant once they are determined will be by way after the grant writing deadline ? This way we can calculate the costs that can truly be calculated for the grant items themselves.	Yes, you may certainly identify other resources for shipping costs (leveraged funding is required under this program area). Please describe any challenges to identifying the true costs in the "Financial Management and Budget" section of your proposal. If a grant award is made, the originally proposed budget may also be revised during the negotiation process to reflect additional or unanticipated costs.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/23/2019	James Spinello	SoMa West CBD	The other variable costs that are difficult to determine will be Maintenance costs since these will be handled within the overall SoMa West CBD operations, so can we have these Maintenance costs paid for by SoMa West CBD outside of the grant ? Again the focus is maximize the grant based on the costs that can be specifically determined, not the variable unknown costs.	Yes. The grant award will not cover maintenance for the life of the BigBelly, and leveraged funding is a required element of this program area.	H - District 6 Big Belly Pilot Program; U - Citywide Big Belly Pilot Program
9/20/2019	Unknown	Citizen Film	As a lead organization applicant which has been co-producing/collaborating on events, should we include in our application the many events that we co-sponsor? Or would you prefer us to apply for only the (smaller number of) events that we lead alone? Also, does it matter what role Citizen Film plays in a given event?	Yes, you can include all the events you have co-sponsored or sponsored; it is important to identify the role the organization plays in producing those events. We encourage you to apply for the smaller events too, highlighting the particular role(s) you play in executing the event. You want to demonstrate that you have the experience either leading and implementing, or partnering to implement a particular event or effort.	L - Lower Fillmore Festivals and Events
9/20/2019	Unknown	Citizen Film	How important is measurable economic development in our data collection?	Economic development is pretty broad. We are looking for tangible data that will show the impact the event had, whether it's additional foot traffic, incorporating small businesses into the event. That is the type of non-tangible data that we're looking for. If you can speak to the outputs of your event, it is a good way to go.	L - Lower Fillmore Festivals and Events
9/20/2019	Unknown	Citizen Film	You ask that we apply only for events that attract 100+ attendees. We would like to demonstrate to you the full scope of the events and programming we provide. May we include events that attract fewer than 100 pp. in our project timeline in milestones?	Yes. We are asking that your events have a high impact, but we do know that sometimes smaller events can have an effect on community-building and those are also important to highlight. Just make sure they are connected to economic development, incorporating community, small businesses, and that they contribute to the cultural and economic vitality of district.	L - Lower Fillmore Festivals and Events

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9/20/2019	Unknown	Citizen Film	Could you confirm that letters of support are NOT required for Section L applications?	Letters of support are not required but are recommended and preferred.	L - Lower Fillmore Festivals and Events
9/20/2019	Unknown	Citizen Film	We have direct short-term goals (engagement, activation) and long-term goals (park renovation and stewardship). Should we include both sets of goals? They are quantified by very different metrics.	We would like to hear your goals for the organization and the activities you engage. A lot of our funding is for short-term projects with a quick turnaround on events. We would like to hear both sets of goals, the short-term and long-term, but there is definitely a focus on the short term impact that your event may have on the community.	L - Lower Fillmore Festivals and Events
9/20/2019	Unknown	Citizen Film	We provide special activities and services at some events in our community at which we are NOT the lead event host. Could we apply for funds for our PORTION of these events (i.e. for supplies or for our documentation work related to the event)?	Generally we encourage you to partner with a lead organization in your proposal. We want to understand how you're connected and that you are supported by the lead organization. We can potentially fund just your portion of the event, but it should come in partnership and there should be some type of acknowledgement that the lead organization is aware that you are submitting a proposal.	L - Lower Fillmore Festivals and Events
9/20/2019	Hazel Lee	SF-Shanghai Association	For Area P, does the organization need to be in District 4?	It is not required that the organization maintain a physical address in District 4. Applicants should consult the program area and make sure they meet all other minimum requirements.	P - District 4 Small Business Public Safety Initiatives
9/20/2019	Diana Vuong	Southeast Asian Community Center	Can I apply this proposal for Vietnamese New Year? That has live music.	Yes, you can submit a proposal; that is definitely relevant. Cultural events and programs and projects that highlight an equity lens to your work are especially encouraged.	S - Tenderloin Arts Programming
9/20/2019	Greg Casetlanos	Intersection for the Arts	Would a Physical Art and Tech center geared toward education and the creation of collaborative art be considered? Tech in the Tenderloin.	Yes we encourage creative proposals and particularly if there is something that is innovative and collaborative in nature. If there is more of that, we definitely encourage collaboration, partnerships, and of course if it is innovative and different, that is something that we are looking for.	S - Tenderloin Arts Programming
9/19/2019	Josh Wilson	N/A	Would a city-wide resource fair that connects working artists with business and nonprofit services, programs and networking opportunities specifically for working artists be eligible under any of RFP 212's categories, if not under any of the neighborhood-specific programs? CONTEXT: The Expo for the Artist previously ran from 2000-2010 in San Francisco as a grant-supported event with additional earned income from exhibitor fees (\$25/table) and door fees (\$2 donation/no one turned away). The Expo for the Artist was not neighborhood specific — it has previously been staged variously in SomArts, CELLspace, Dolores Park and Golden Gate Park — but the event does focus on field-building and capacity building for working artists across San Francisco. It also had additional services for musicians in a paired Expo for the Musician. The primary attraction of the Expo was a) connecting working and aspiring artists with exhibitors, which included local galleries, venues, schools, arts focused businesses and nonprofit service agencies, and, b) networking and connection opportunities for all attendees. The event also emphasized accessibility through its low cost of participation and no-one-turned-away policy. Does this event as described sound like a match under any of RFP 212's categories?	A proposal for such a resource fair could be competitive in certain program areas depending on how it was proposed. Applicants should consider the neighborhood where the event would be hosted as well as the focus of the businesses and nonprofits invited. The proposal can also be for a particular element of the event (e.g. marketing) that neatly aligns with a specific program area.	General
9/20/2019	Genny Price	Success Center	Can services focus on 1 industry or should it be broader in focus?	Broader is usually better, but if you have great experience and focus in one particular industry, that is also welcome.	Z - Women's Entrepreneurship
9/20/2019	Unknown	Unknown	Are there any supplemental documents needed for this application? (other than the appendices on the RFP page)	No, there are no additional supplementary documents needed for this particular program area. This area does require the submission of Appendix G - Client Information Tracker - Section Z (Women's Entrepreneurship).	Z - Women's Entrepreneurship

RFP #212 Question and Answer Log

<u>Date Received</u>	<u>Name</u>	<u>Organization</u>	<u>Question:</u>	<u>Response:</u>	<u>Program Area(s)</u>
9/20/2019	Unknown	Unknown	<p>1) For the \$155K grant money, would the \$25K be allocated for nonprofit to run programs then \$130K as grants directly to entrepreneurs?</p> <p>2) How would the funds be disbursed? Monthly throughout grant term or one-time payment?</p>	<p>Yes, that is the intention. So \$25K to administer the program and provide support, and the rest of the resources will go to implementing the action items.</p> <p>Normally they are monthly reimbursements. So once the program starts running, the partner would invoice the City, and we would pay out that invoice on a monthly basis.</p>	Z - Women's Entrepreneurship