

OEWD Request for Proposals (RFP) #217 - Question and Answer Log

Date Received	Name	Organization	Question	Program Area Name (or Administrative)	Response
6/9/2021	Meg Jacoby	Design Visionaries	<b>What exacting (sic) are you looking for? Design Visionaries has a program the teaches CAD to underdeveloped (and unutilized) areas of our population. This is what you are looking for?</b>	Administrative	The two program areas in this RFP focus on public space activation, safety and cleanliness initiatives in target neighborhoods (Mid-Market, Tenderloin, Civic Center, downtown). You can find detailed information on the following site: <a href="http://oewd.org/bid-opportunities/RFP-217">oewd.org/bid-opportunities/RFP-217</a>
6/15/2021	Jessica Lum	SF Travel	<b>Can we submit our completed 2019 budget, since 2020 had an unexpected and unprecedented impact on our budget?</b>	Administrative	Please submit the budget for the most recently completed fiscal year. You may also provide your 2019 budget and provide additional details on budget constraints or challenges in your budget narrative.
6/15/2021	Jessica Lum	SF Travel	<b>Will partner agencies and sub-grantees need to share financial information, open up their board meetings, and meeting materials to the public?</b>	Administrative	No; partner agencies and sub-grantees will not generally be subject to the same public noticing and disclosure requirements as the primary grantee. However, if documents are the subject of a Sunshine Request -- for example, if a member of the public asks for "Any and all communications and documents exchanged between the City, (Primary Grantee), and (Subgrantee) related to the Downtown Community Ambassador Program" -- that information would need to be disclosed. In that case, the City could elect to redact sensitive or proprietary information from records before they were turned over.
6/9/2021	Alison Chan	Self-Help for the Elderly	<b>Regarding RFP 217 program area B, we are wondering if there is already a current provider for the solicited services, their names, and how long they have been providing the services.</b>	Area B - Downtown Community Ambassador Program	These are new services that have not been provided in the past.
6/15/2021	Jessica Lum	SF Travel	<b>Page 11 of the RFP indicates that the projected funding for this program is \$12.5 M, but page 7 indicates that the maximum budget request per proposal is \$7.5 M. Please confirm how much we can request in total in our application for the full program.</b>	Area B - Downtown Community Ambassador Program	The maximum budget request for this program area is \$7.5M for 1 year of services. As described on page 7, the \$12.5M figure is what is expected to be available "over two years, pending approval of the City's FY21-22 budget." This RFP asks for budgets limited to the first year of program funding, \$7.5M.
6/15/2021	Jessica Lum	SF Travel	<b>In reference to Section 2, Question 3: How are qualitative outcomes measured?</b>	Area B - Downtown Community Ambassador Program	Qualitative outcomes include observed or perceived impacts of the program and/or changes in the conditions of the public realm over time. The grantee is asked to collect community stakeholder feedback around the program's effectiveness. This can be through interviews, focus groups, or surveys.
6/15/2021	Jessica Lum	SF Travel	<b>Is there a salary range for the type of ambassadors described in the RFP?</b>	Area B - Downtown Community Ambassador Program	It should be a competitive rate in the marketplace so as to ensure that ambassadors are hired and retained. At minimum, ambassadors must be paid at the minimum compensation rate for nonprofits, which is \$17.34/hour in 2021. For more information, visit <a href="https://sfgov.org/olse/minimum-compensation-ordinance-mco">https://sfgov.org/olse/minimum-compensation-ordinance-mco</a>