



**OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT
WORKFORCE DEVELOPMENT DIVISION
MEMORANDUM**

DATE: February 22, 2019
TO: Members of the Workforce Investment San Francisco Board
FROM: Joshua Arce, OEWD Workforce Development Division Director
RE: Action Requested: Approval of Transfer Request to EDD

ACTION REQUESTED

The OEWD Workforce Development Division Director recommends to the Workforce Investment San Francisco Board to approve the proposed request to transfer WIOA Title I Dislocated Worker Formula funds in the amount of \$400,000 to WIOA Title I Adult Formula funds.

BACKGROUND

For the Program year 2018-19, the San Francisco LWIA was awarded a total of \$2,843,479 in WIOA Title 1 Adult and Dislocated Worker funds. The split between the two funding streams is 42% Adult and 58% Dislocated Worker.

It was the intent of the LWIA to provide services that reflect the funding stream split. Outreach was conducted to attract individuals from both Adult and Dislocated Worker populations who could benefit from the various programs the LWIA runs (Sector Academies, Neighborhood Access Points, etc). The LWIA implemented Job Transition Assistance Services (JTAS) to cater to dislocated worker clients and had some success with these programs. However, majority of clients enrolled in intensive programs are eligible under the adult criteria rather than dislocated worker. The basis of this request is to adjust the allocation to reflect actual clients served.

Per Employment Development Department (EDD) Directive No. WSD15-23,

“Local Boards may transfer up to and including 100 percent of their adult and dislocated worker funds between the two funding streams.”

The amount of the transfer request is for \$400,000 of dislocated worker funds for WIOA Title I. If approved, the allocation will be as follows:

	Original Allocation	Allocation after Transfer
Title 1 Adult	\$1,203,369	\$1,603,369
Title 1 Dislocated Worker	\$1,640,110	\$1,240,110