

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Draft Minutes of The

February 19, 2021

Meeting of the

Workforce Investment San Francisco (WISF) Board Executive Committee
Office of Economic and Workforce Development

**WISF Executive
Committee Members
Present**

Kevin Carroll, Hotel Council
Jeanine Cotter, Luminalt
Jorge Tapia, EDD

Aaron Michel, 1984 Ventures
Sam Rodriguez, Rodriguez Strategic Partners,
LLC

**WISF Members
Absent**

Roll Call

Kevin Carroll, WISF Chair, called the meeting to order at 9:00 AM.

Mr. Carroll welcomed the members.

**Adoption of Agenda
(Action Item)**

There was a quorum present. Chair Carroll called for a motion to approve the proposed agenda. Member Rodriguez made the motion and Member Tapia seconded. The motion passed unanimously.

**Approval of Minutes
from November 20,
2020 (Action Item)**

Chair Carroll called for a motion to approve the minutes from the November 20th Executive Committee meeting. Member Michel made the motion and Member Tapia seconded. The motion passed unanimously.

**Director Remarks
(Discussion Item)**

Mr. Carroll asked Director Josh Arce to proceed with the Directors report.

Mr. Arce briefed the membership on the economic indicators through December 2020, which includes among other things the unadjusted unemployment rate of 6.4% and which does not include those that are no longer looking for work. Mr. Arce presented the change in area employment by sector since February 2020.

Mr. Arce then announced the public release of the Request for Proposals (RFP) #122, which was released on February 9. Mr. Arce provided a budgetary overview of the program areas within the RFP. He provided additional detail on programs supporting economic justice for San Francisco's Black community. Mr. Arce then explained the RFP timeline and date for the bidders conference.

Mr. Arce provided updated on the Draft Strategic Regional and Local Plans, the Racial Equity Implementation Plan, and OEWDs state and federal legislative efforts.

**FY 20-21 WIOA
Formula Funds
Transfer** (*Action
Item*)

Mr. Carroll then asked Ryan Young, Policy Analyst, to present the FY 20-21 WIOA Formula Funds Transfer item. Mr. Young explained the OEWD Workforce Development Division recommendation to the Workforce Investment San Francisco Board to approve the proposed request to transfer WIOA Title I Dislocated Worker (DW) Formula funds in the amount of \$735,426 to WIOA Title I Adult Formula funds. Mr. Young proposed that the Executive Committee place the action item to approve the transfer on the consent agenda for the full March meeting.

Member Cotter asked whether it made sense to transfer from the dislocated worker allocation at the current time. Mr. Arce explained the need to spend down funds and how doing so allows for the next program year allocation to be made to OEWD.

Chair Carroll sought a motion to place the item on the March 10th consent agenda. The motion was made by Member Michel and seconded by Member Cotter. The motion passed unanimously.

**WISF Planning and
Future Business
Items** (*Discussion
Item*)

Chair Carroll asked Mr. Young to present a preview of the Master Partnership agreement, a potential future agenda item. Mr. Young briefed the membership on the document, which delineates the relationship between a local workforce area and a chief elected official. Mr. Young indicated that staff would bring proposed revisions to the agreement before the Executive Committee later this Spring.

**Public Comment on
Non-Agenda Items**
(*Discussion Item*)

Chair Carroll opened up the meeting for public comment.

Adjournment
(*Action Item*)

Chair Carroll called for a motion to adjourn the meeting and the meeting was adjourned at 10:30 A.M.