

# WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Minutes Of The

March 13, 2019

Meeting of the

Workforce Investment San Francisco (WISF) Board

San Francisco War Memorial Veteran's Building Green Room

401 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102

## WISF Members

### Present

Kevin Carroll, Hotel Council

Sandra Fewer, Supervisor, City and County of San Francisco

Vallie Brown, Supervisor, City and County of San Francisco

Jeanine Cotter, Luminalt

Paul Giusti, Recology

Cynthia Gomez, Local 2

Theresa Woo, Department of Rehabilitation

Chhavi Sahni, Golden Gate Restaurant

Association

Mark Rocha, Chancellor, City College of SF

Ramon Hernandez, Laborers Local 261

Jorge Tapia, EDD

Sam Rodriguez, Rodriguez Strategic Partners, LLC

Bob Nibbi, Nibbi Brothers

Edward Battista, Sutter Health

## WISF Members

### Absent

Vallie Brown, Supervisor, City and County of San Francisco

Charlie Hale, Pinterest

Julie Fallon, Marriott Hotels

Edward Battista, Sutter Health

Andrew Lindsay, Jawbone

Egon Terplan, SPUR

Charley Lavery, OE Local 3

Ruben Santana, Rubecon

John Doherty, Electricians - IBEW Local 6

Rebecca Miller, SEIU-UHW

Ann Weeby, Salesforce

Brian Morton, WEBCOR Builders

Jeffrey Chiu, UCSF

Ximena Delgado, Bank of America

Aaron Michel, 1984 Ventures

## Roll Call

Kevin Carroll, WISF Chair called the meeting to order at 9:00 AM.

Mr. Carroll regretfully announced that Supervisor Fewer will no longer be able to serve on the WISF. Supervisor Fewer is now the Chair of the Budget and Finance Committee. Mr. Carroll thanked the Supervisor for her service and expressed gratitude for her service and support.

Mr. Carroll welcomed the WISF members and asked the members to introduce themselves.

Mr. Carroll indicated that a discussion item, *Welcome to the Richmond*, would be heard first.

**Neighborhood  
Spotlight – Welcome  
to the Richmond**  
*(Discussion Item)*

Mr. Carroll invited Supervisor Fewer to say a few words of introduction. Supervisor Fewer spoke to the unique demographic and socioeconomic characteristics. The Supervisor highlighted the work of CYC. She noted the prevalence of seniors, renters, and limited-English proficient individuals in the Richmond.

Mr. Carroll then welcomed special guests from Community Youth Center, Sarah Wan - Executive Director and Joni Chu – Director, to help the WISF further understand the unique needs in the Richmond neighborhood.

Ms. Wan and Ms. Chu presented demographical information regarding the population of inner and outer Richmond. Over 40 thousand workers reside in the Richmond as well as nearly 39 thousand Asian and Pacific Islander residents. API residents make up roughly a third of all San Franciscans living in poverty. Ms. Wan also pointed out the lack of a workforce services Access Point in the District. Ms. Chu highlighted the services offered by CYC, including vocational English language learning and job readiness services.

Mr. Carroll asked about recommendations to better serve English language learners. Ms. Wan recommended vocational specific linguistic learning.

Mr. Giusti praised the culturally relevant public engagement work CYC performs in the Richmond on behalf of Recology.

Mr. Arce sought recommendations regarding seniors, isolated individuals, and youth that have lived in the US for less than 4 years, and whether focusing on English language learners can address multiple equity gaps. Supervisor concurred with a focus on seniors that still need to work and the Russian community.

Ms. Cotter praised the idea of using cultural intermediaries and asked how we have integrated such into workforce development.

Ms. Woo indicated an interest in understanding the demographics and needs of persons with disabilities living in the district.

**Workforce Director’s  
Report**  
*(Discussion Item)*

Mr. Carroll indicated that a quorum of members was not present. As such, all action items would instead be heard as discussion items. Mr. Carroll introduced Josh Arce, Workforce Director of OEWD to provide the Workforce Director’s Report.

Mr. Arce updated the Board about the success of the District 5 Community Employment and Training Resource Fair. Mr. Arce discussed OEWDs efforts to address equity with regard to add-back investments and the impacts on vulnerable populations.

Mr. Arce presented interview and placement statistics regarding the Virgin and Hyatt Place hotels. Mr. Arce also reported on the success of efforts to train individuals laid off by Chariot resulting in the largest Muni bus driver class in recent memory. Mr. Arce also updated the Board on events such as the Opportunities for All Kick-Off event and the Mission District Construction Job Fair with Swinerton held in January.

Mr. Arce then briefed the members on new workforce development programming, including the Transgender and LGBTQ+ Specialized Access Point and the Re-entry Young Adult Access Point.

**Approval of Regional and Local WIOA Plans PY 17-21 — Two Year Modifications**  
*(Discussion Item)*

As such, action items listed on the agenda would instead be heard as discussion items. Mr. Carroll then welcomed Jennifer Hand to present updates regarding the submission of Regional and Local Plan pursuant to WIOA.

Ms. Hand provided a refresher on the WIOA plan modifications, the substance for which has been presented regularly to the WISF, as well as a timeline for seeking WISF approval. Ms. Hand provides updates on regional partner coordination and directed the Board's attention to stakeholder engagement efforts.

Mr. Carroll sought public comment. No members of the public offered public comment.

In response to Member Cotter, Ms. Akwa-Asare further explained the process by which the plans will be submitted to the State. Mr. Arce and Ms. Akwa-Asare also spoke to an effort to convene an executive committee to oversee such submittals and conduct ministerial matters using a consent calendar. Ms. Akwa-Asare also confirmed that the Bylaws provide that the Chair may convene the executive Committee as his discretion and that action items would still come before the Board for ratification.

Mr. Rodriguez spoke to completing strategies to address co-enrollment, especially given the impacts of proposed cuts to CalFresh, which will adversely impact monoliquial residents. He identified a need to capture these populations, using State funds, to provide support services.

**Transfer of WIOA Title I Dislocated Worker Formula Funds to WIOA Title I Adult Formula Funds**  
*(Discussion Item)*

Mr. Carroll introduced Janan Howell, Director of Sector and Workforce Initiatives. Ms. Howell summarized a request to transfer WIOA funds from Dislocated Worker Formula Funds to Adult Formula funds. Ms. Howell indicated that this is a request that occurs every two years.

Ms. Howell indicated that Dislocated Worker Funds are underspent historically, especially when there is low unemployment. Ms. Howell directed the Board's attention to the memorandum and related materials in the Board packet. Ms. Howell indicated that this transfer request would be in the amount of roughly \$800,000.

Mr. Carroll sought public comment. No members of the public offered public comment.

Mr. Arce and Ms. Howell provided additional clarification on the timeline for approval.

**Board Member Profile**  
*(Discussion Item)*

Mr. Carroll welcomed Mr. Sam Rodriguez, who then presented information about his background and career in public service.

**State Level  
Workforce Policy  
Updates**  
*(Discussion Item)*

Mr. Carroll asked Ms. Akwa Asare to return to the podium to provide an updated on State level policy updates that impact OEWDs ability to access and share data with State partners in furtherance of existing policy objectives.

Ms. Akwa-Asare identified barriers to obtaining Unemployment Insurance (UI) wage base data which limits OEWD's and other workforce areas' ability to verify job retention of program participants and to evaluate long-term impact of programs and services.

Ms. Asare provided substantive and procedural updates for a proposed legislative solution, AB 593 (Carrillo), which is being sponsored by the California Workforce Association.

Mr. Rodriguez recommended that OEWD explicitly request members of the Board to support the legislation, provide details for letter submission, and other relevant details.

Ms. Akwa-Asare also explained efforts to ensure that Local Areas can continue to use historical data systems, which are tailored to local needs, and which enter data into the State CalJobs system using an Application Program Interface (API). Ms. Akwa-Asare committed to keeping the Board updated as conversations progress.

Ms. Cotter asked what the State's justification for their position that all boards must directly enter data into CalJobs rather than through an API. Ms. Akwa-Asare explained that the State has not provided a concrete explanation.

**Administrative Code  
Chapter 30 –  
Workforce System  
Alignment Update**  
*(Discussion Item)*

Mr. Carroll invited Amabel Akwa-Asare to provide an update on San Francisco's efforts to improve the coordination of citywide workforce services delivery.

Ms. Akwa-Asare provided background on the requirements of Chapter 30 to collect information across City Departments. She also identified the challenge associated with clients duplicated across Departments.

Ms. Hand then refreshed the Board's understanding of the goals, existing recommendations, and the inventory tool. The tool is used to track clients through the system and track outcomes. The tool continues to become more effective, with improved data quality.

Ms. Hand presented inventory data regarding funding trends across departments, use of service providers, and workforce system outcomes. Ms. Hand directed the member's attention to the information contained in the Board packets for additional detail.

Mr. Rodriguez noted that HSA has twice the budget than OEWD and asked whether it can be broken down by funding source. Ms. Hand explained that this information was indeed in the Member packets. In response to Mr. Rodriguez's follow-up question about efforts to share funding streams, Ms. Hand explained that that question is before the Alignment Committee and that there are ongoing efforts to do so.

Ms. Sahni praised Ms. Hand's efforts and encouraged the continuation of these efforts. Ms. Cotter commended the caliber and quality of the reporting provided to the Board.

**Public Comment on  
Non-Agenda Items**

Mr. Carroll opened up the meeting for public comment. There was no public comment.

*(Discussion Item)*

Mr. James Hooker commended that he is returning to the workforce systems after having retired. He urged uplifting community-based knowledge and its consideration in the decision making process. Mr. Carroll noted that there is a community survey available to obtain feedback from the public and encouraged further dialogue with OEWD staff.

**Adjournment**  
*(Action Item)*

Mr. Carroll notes that the next meeting is tentatively scheduled for June 12, 2019. Mr. Carroll called for a motion to adjourn the meeting and the meeting was adjourned at 10:56 A.M.

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