

# WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Draft Minutes of The

August 21, 2020

Meeting of the

Workforce Investment San Francisco (WISF) Board Executive Committee  
Office of Economic and Workforce Development

**WISF Executive  
Committee Members  
Present**

Kevin Carroll, Hotel Council  
Jeanine Cotter, Luminalt  
Jorge Tapia, EDD

Aaron Michel, 1984 Ventures  
Sam Rodriguez, Rodriguez Strategic Partners,  
LLC

**WISF Members  
Absent**

**Roll Call**

Kevin Carroll, WISF Chair, called the meeting to order at 10:00 AM.

Mr. Carroll welcomed the members.

**Adoption of Agenda  
(Action Item)**

There was a quorum present. Chair Carroll called for a motion to approve the proposed agenda. Member Rodriguez made the motion and Member Tapia seconded. The motion passed unanimously.

**Approval of Minutes  
from February 15,  
2020 (Action Item)**

Chair Carroll called for a motion to approve the minutes from the May 15<sup>th</sup> Executive Committee meeting. Member Cotter made the motion and Member Rodriguez seconded. The motion passed unanimously.

**Director Remarks  
(Discussion Item)**

Mr. Carroll asked Director Josh Arce to proceed with the Directors report. Mr. Arce shared updated data regarding the unprecedented increase in unemployment insurance claims and recorded three consecutive months of an unemployment rate above 12%. He then broke down the number of initial claims and Pandemic Unemployment assistance claims.

Mr. Arce provided statistics regarding WARN notices, layoffs, and closures as well as affected employees. He noted the disproportionate impact upon the Leisure & Hospitality Industry.

Mr. Arce briefed the committee on small business loans and grants, worker relief programs, community outreach efforts, and OEWD's staffing response.

Mr. Arce then summarized breaking updates regarding the Mayor's adjusted proposed budget, including an additional infusion of equity funds from previous law enforcement allocations.

Chair Carroll complemented OEWD on the results of the budget process.

Member Cotter asked whether we had insight into the small business layoffs since WARN notices apply to firms with more than 50 employees. Mr. Arce noted that there are data points on this that can be shared. She then asked whether it is known how much of these layoffs are temporary. Deputy Director Daniels indicated that most are temporary.

Member Michel asked which strategies of the whole seem to be the most impactful. Director Arce mentioned that the GiveSF funds intended to fill in the gaps are among the most notable measures.

**WISF Planning**  
*(Discussion Item)*

The members took up the issue of the next and future full meeting agendas. The members agreed to focus the next meeting on Racial Equity and COVID. The members agreed to have the proposed WIOA presentation as a separate publicly noticed module. The members discussed the idea of having members present alongside community members.

**Identification of Future Business**  
*(Discussion Item)*

Chair Carroll integrated this agenda item with the WISF Planning item. As such, this item was not heard separately.

**Public Comment on Non-Agenda Items**  
*(Discussion Item)*

Mr. Carroll opened up the meeting for public comment. There was no public comment.

**Adjournment**  
*(Action Item)*

Mr. Carroll notes that the next meeting will be scheduled subsequently. Mr. Carroll called for a motion to adjourn the meeting and the meeting was adjourned at 11:30 A.M.