



OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT
WORKFORCE DEVELOPMENT DIVISION
MEMORANDUM

Meeting of March 10th, 2021

TO: Members of the Workforce Investment San Francisco Board
FROM: Joshua Arce, OEWD Workforce Development Director
RE: Action Requested: Approval of Transfer Request to EDD

ACTION REQUESTED

The OEWD Workforce Development Division Director recommends to the Workforce Investment San Francisco Board to approve the proposed request to transfer WIOA Title I Dislocated Worker (DW) Formula funds in the amount of \$735,426 to WIOA Title I Adult Formula funds.

BACKGROUND

For the Program year 2020-2021, the San Francisco LWIB was awarded a total of \$2,620,437 in WIOA Title 1 Adult and Dislocated Worker funds. The split between the two funding streams is 44% Adult and 56% Dislocated Worker.

It is the intent of the San Francisco Workforce Investment Board (SFWIB) to provide services that reflect the funding stream split. The basis of this request is to adjust the allocation to reflect actual clients served due to the COVID-19 pandemic emergency response. Our workforce system providers have historically found it challenging to outreach, identify and enroll displaced workers into workforce programming. It has also been challenging for them to attain the required documentation affiliated with DW funds and often times have to pivot to Adult enrollments. In addition, with the pandemic and shelter-in-place mandates, it has been even more challenging to outreach to displaced workers and electronically attain required documents, as services are currently virtual.

Lastly, OEWD, has secured a number of Dislocated Worker Federal Grants to best address the needs of our local displaced workers through both training and general employment services, increasing our general pool of this population.

Per Employment Development Department (EDD) Directive No. WSD15-23,

“Local Boards may transfer up to and including 100 percent of their adult and dislocated worker funds between the two funding streams.”

The amount of the transfer request is for \$735,426 of dislocated worker funds for WIOA Title I. If approved, the allocation will be as follows:

	Original Allocation	Allocation after Transfer
Title 1 Adult	\$1,149,585	\$1,885,011
Title 1 Dislocated Worker	\$1,470,852	\$735,426

Originated by Joshua Arce, OEWD Workforce Development Director