

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

NOTICE OF A PUBLIC MEETING

**OF THE
INFORMATION & COMMUNICATIONS TECHNOLOGY SUBCOMMITTEE
OF THE**

WORKFORCE INVESTMENT SAN FRANCISCO BOARD

Date: Wednesday, May 25, 2016
Time: 9:00AM – 10:30AM
Location: Jawbone 99 Rhode Island St. San Francisco, CA 94103

Any materials distributed to the members of the WISF within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Office of Economic and Workforce Development at 1 South Van Ness Ave, 5th Floor San Francisco, CA 94103 during regular office hours and can be reviewed on the website: <http://38.106.4.156/index.aspx?page=102>

AGENDA APPEARS ON PAGE 3

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

To obtain a free copy of the City's Sunshine Ordinance or to report a suspected violation, contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Telephone: 415-554-7724 Fax: 415-554-5163
E-mail: sotf@sfgov.org

The Sunshine Ordinance is available online at: <http://www.sfbos.org/index.aspx?page=5561>

RINGING AND USE OF CELL PHONES

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

LOBBYING ACTIVITY

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website:

<http://www.sfgov.org/ethics>

Issued: Friday, May 20, 2016

ACCESSIBLE MEETING POLICY

1. The meeting will be held at *Jawbone at 99 Rhode Island Street, San Francisco, CA 94103*. The room is wheelchair accessible and has accessible seating for persons with disabilities and those using wheelchairs.
2. The closest accessible BART station is Civic Center. Accessible MUNI lines serving this location are #19, #83X and #10. For more information about MUNI accessible services, call 415-673-6142 or visit 511.org.
3. There is limited street parking and some paid parking options available near Jawbone.
4. Requests for language interpreters at a meeting must be received at least 72 hours in advance of the meeting to help ensure availability.
5. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
6. Assistive listening devices are available. Agendas are available in large print. Materials in alternative formats, ASL interpreters, real-time captioning and other accommodations will be made available upon request. Please make your request for alternative format or other accommodations, to Lauran Acevedo at 415-701-4839 or via e-mail at lauran.acevedo@sfgov.org. Providing at least 72 hours' notice prior to the meeting will help to ensure availability.



**AGENDA FOR
MEETING OF THE
INFORMATION & COMMUNICATIONS TECHNOLOGY SUBCOMMITTEE
OF THE
WORKFORCE INVESTMENT SAN FRANCISCO BOARD**

WEDNESDAY, MAY 25, 2016

9:00 AM – 10:30 AM

JAWBONE

99 RHODE ISLAND ST.

SAN FRANCISCO, CA 94103

1. Adoption of the Agenda (Action Item)
2. Approval of Subcommittee Chair (Action Item)
3. Creation of Bylaws (Discussion Item)
4. Nomination of Vice-Chair (Discussion Item)
5. Public Comment (Discussion Item)
6. Adjournment (Action Item)

Please Note: Public Comment will be taken on all action items and at the designated time at the end of the meeting. Each member of the public will be allotted no more than 3 minutes to speak on each item.