

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Draft Minutes of The

November 19, 2021

Meeting of the

Workforce Investment San Francisco (WISF) Board Executive Committee
Office of Economic and Workforce Development

WISF Executive Committee Members Present	Kevin Carroll, Hotel Council Jeanine Cotter, Luminalt Jorge Tapia, EDD Sam Rodriguez, Rodriguez Strategic Partners, LLC
WISF Members Absent	None
Welcome <i>(Discussion Item)</i>	Iris Rollins (OEWD) opened the meeting by providing the meeting guidelines. Kevin Carroll, WISF Chair, called the meeting to order at 9:04 A.M. Mr. Carroll welcomed the members. There was a quorum present.
Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953 (e) <i>(Action Item)</i>	Director Arce presented background on the Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953 (e) which allowed remote meetings of policy bodies such as the WISF and the Executive Committee during the ongoing COVID-19 pandemic. Mr. Cotter asked for a motion to approve the resolution allowing the WISF Executive Committee to continue to meet remotely. Member Rodriguez made the motion and Member Cotter seconded. The motion passed unanimously.
Adoption of Agenda <i>(Action Item)</i>	Chair Carroll called for a motion to approve the meeting agenda. Member Cotter made the motion and Member Rodriguez seconded. The motion passed unanimously.
Approval of Minutes from August 13, 2021 <i>(Action Item)</i>	Chair Carroll called for a motion to approve the minutes from the August 13, 2021 Executive Committee meeting. Member Rodriguez made the motion and Member Cotter seconded. The motion passed unanimously.
Workforce Director's Report <i>(Discussion Item)</i>	Director Arce presented the economic indicators for October 2021 showing a continuing dip in unemployment to 4.1% in September. In comparison of data from December 2019 to September 2021, all industries showed a decrease in available jobs with only the Information industry showing level numbers of employment. Director Arce also shared information on a number of initiatives that OEWD has conducted including CityBuild's Mission Rock Academy Graduation recognizing 16 women who all became union apprentices and the Women and Families First Kick-Off which will provide enrollment for 300 women in in-demand industries. OEWD is in the planning stages of a multi-county

	<p>application to the EDA Good Jobs Challenge focusing on the Healthcare, Tech, Biotech and Advanced Manufacturing sectors.</p> <p>Member Rodriguez commented on the uniqueness of the Good Jobs Challenge in bridging the goals of local program design and local hire diversity as well as incorporating data requirements for tracking progress and outcomes.</p> <p>A video was shown of the successful November 3rd Hospitality Hiring Fair with 50 employers, EDD and community service providers and translation services in multiple languages. Over 1000 job seekers attended.</p> <p>Member Cotter commented on the need to continue to support women in the trades and asked about how job seeker demographics were collected. Director Arce responded that information on race and gender is collected voluntarily at all of our job centers and through WorkforceLinkSF. While the information is collected voluntarily, it has been designed in conjunction with the Office of Racial Equity to foster comfort in responding to the request and providing the information. Over 1400 individuals have registered and are actively looking for work through the site.</p> <p>Member Tapia shared that EDD collects information on the desired industry and education level of the client. He encouraged OEWD to promote that Veteran’s receive preference of service through their system. Member Tapia then reported that unemployment for the San Francisco region dropped to 3.8% in October with 50,000 in the area. He reviewed the growth in several industry sectors. Member Tapia offered EDD’s support for future job fairs and recommended that employers be asked in advance if they actually have positions that they are hiring for.</p>
<p>WISF Planning and Future Business Items <i>(Discussion Item)</i></p>	<p>Director Arce stated December WISF Board meeting would include a presentation of program outcomes, a deeper dive into Healthcare and its relationship to the regional approach to those jobs, and the approval of an item related to the Certification of American Job Centers. Member Carroll suggested showing the Hiring Fair video.</p> <p>Director Arce stated that OEWD is planning a Career Prep event at City Hall in December to assist jobseekers getting ready for opportunities in 2022.</p>
<p>Public Comment on Non-Agenda Items <i>(Discussion Item)</i></p>	<p>Mr. Carroll opened up the meeting for public comment. There was no public comment.</p>
<p>Adjournment <i>(Action Item)</i></p>	<p>Mr. Carroll called for a motion to adjourn the meeting. Member Cotter made the motion and Member Tapia seconded. The motion passed unanimously. The meeting was adjourned at 10:35 A.M.</p>

This meeting was held via teleconference, pursuant to Governor Newsom’s Executive Order N-25-20 (March 12, 2020) and Mayor Breed’s Third Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020 (March 17, 2020), using the public participation information provided in the Notice and Agenda.