

WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

Minutes of The
February 18, 2022

Meeting of the
Workforce Investment San Francisco (WISF) Board Executive Committee
Office of Economic and Workforce Development

WISF Executive Committee Members Present	Kevin Carroll, Hotel Council Jeanine Cotter, Luminalt Jorge Tapia, EDD Sam Rodriguez, Rodriguez Strategic Partners, LLC
WISF Members Absent	None
Welcome <i>(Discussion Item)</i>	Iris Rollins (OEWD) opened the meeting by providing the meeting guidelines. Kevin Carroll, WISF Chair, called the meeting to order at 9:05 A.M. Chair Carroll welcomed the members. Quorum was present but not acknowledged.
Adoption of Agenda <i>(Action Item)</i>	Chair Carroll passed over the action item due to no quorum being acknowledged.
Approval of Minutes from November 19, 2021 <i>(Action Item)</i>	Chair Carroll passed over the action item due to no quorum being acknowledged.
Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953 (e) <i>(Action Item)</i>	Workforce Policy Analyst Glenn Eagleson presented background on the Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953 (e) which allowed remote meetings of policy bodies such as the WISF and the Executive Committee during the ongoing COVID-19 pandemic. Chair Carroll passed over the action item due to no quorum being acknowledged.
Workforce Director's Report <i>(Discussion Item)</i>	Director Arce shared the Ohlone Land Acknowledgement and presented Workforce Director's updates. Director Arce presented the economic indicators for December 2021 showing a continuing dip in unemployment to 3.0%. In comparison of data from December 2019 to December 2021, all industries showed a decrease in available jobs with only the Information and Professional & Business Services industries showing level numbers of employment. Director Arce updated WISF on the Bay Area Good Jobs Partnership for Equity proposal to the Economic Development Administration's Good Jobs

	<p>Challenge. OEWD led a \$35 million proposal for seven Bay Area workforce boards, five Bay Area counties which would support 250,000 jobs in five sectors, including tech, life sciences, healthcare, advanced manufacturing, and transportation/logistics.</p> <p>Member Rodriguez joined at the end of the presentation, quorum was acknowledged, and Chair Carroll returned to action items.</p>
Adoption of Agenda <i>(Action Item)</i>	Chair Carroll called for a motion to approve the meeting agenda. Member Cotter made the motion and Member Rodriguez seconded. The motion passed unanimously.
Approval of Minutes from November 19, 2021 <i>(Action Item)</i>	Chair Carroll returned to this item and called for a motion to approve the minutes from the November 19, 2021 Executive Committee meeting. Member Rodriguez made the motion and Member Tapia seconded. The motion passed unanimously.
Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953 (e) <i>(Action Item)</i>	<p>Chair Carroll asked for a motion to approve the resolution allowing the WISF Executive Committee to continue to meet remotely.</p> <p>Member Cotter inquired whether this resolution would impact the full body meeting in March. Mr. Eagleson responded that this approval today would impact this meeting only. The resolution would be brought to the March WISF meeting if current emergency orders and state and local recommendations remain in effect.</p> <p>Member Cotter made the motion and Member Tapia seconded. The motion passed unanimously.</p>
AJCC Certification <i>(Action Item)</i>	<p>Chair Carroll requested that Director Arce introduce the item. Director Arce introduced Jennifer Hand to present on the item.</p> <p>Ms. Hand explained that the Workforce Innovation and Opportunity Act (WIOA) establishes a framework under which local workforce development boards are responsible for maintaining a network of high quality, effective, America’s Job Centers of California. Local boards are required to certify their AJCCs every three years in order to ensure that the AJCC is in compliance with WIOA requirements. In order to receive Baseline Certification, the AJCC must meet all of the following requirements: completed MOUs with required partners, One Stop Operator and Career Service Providers are in place, requirements to be considered a comprehensive AJCC, and AJCC ensures equal opportunity for individuals with disabilities. OEWD completed the Baseline Certification, Chair Carroll signed it, and the certification was</p>

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	<p>submitted to the state on November 1, 2021. OEWD requested that the Executive Committee ratifies the chair’s signing of the Baseline Certification.</p> <p>Chair Carroll requested questions and comments from members. There were no questions or comments. Chair Carroll requests a motion to ratify the Chair’s signature of the Baseline Certification. Member Rodriguez made the motion and Member Tapia seconded. The motion passed unanimously.</p>
<p>FY 2020-21 Program Outcomes – Deep Dive <i>(Discussion Item)</i></p>	<p>Chair Carroll requested that Director Arce introduce the item. Director Arce presented OEWD program outcomes dashboards, which demonstrates that OEWD-funded programs enrolled nearly 5,000 clients in FY 2020-21, with a 65% training placement rate, and a \$20 per hour average placement wage. Director Arce presented insights on the data, and introduced Ms. Hand to present additional insights and answer Board questions.</p>
<p>WISF Planning and Future Business Items <i>(Discussion Item)</i></p>	<p>Chair Carroll introduced the item and requested suggestions for future presentations.</p> <p>Member Cotter requested a presentation on AB 593, including the challenges of getting data and implementing legislation. Chair Carroll agreed and noted that he would like analysis on what is the gap between what we can and cannot see and what has been reported out. Member Rodriguez requested Member Tapia’s expertise on whether EDD has legislative notice of the bill. Member Tapia indicated that EDD has not provided an update to his division, and he will elevate the question to EDD’s leadership. Mr. Eagleson responded that OEWD and EDD have been working together on this item, and the partners are in the finishing stages of an MOU.</p> <p>Member Rodriguez requested that OEWD share an organizational chart for the whole department. Chair Carroll agreed on the value of that information.</p>
<p>Public Comment on Non-Agenda Items <i>(Discussion Item)</i></p>	<p>Mr. Carroll opened up the meeting for public comment. There was no public comment.</p>
<p>Adjournment <i>(Action Item)</i></p>	<p>Mr. Carroll called for a motion to adjourn the meeting. Member Rodriguez expressed gratitude for Chair Carroll’s role with the board and made the motion. Member Cotter seconded. The motion passed unanimously. The meeting was adjourned at 10:20 A.M.</p>

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