



Comprehensive Access Point (CAP): February 2019 Calendar

99 Kissling Street, Third Floor San Francisco, CA 94103 | (415) 575-4570 | M – Thu 9-5, Fri 9-1, First Wed 9-7

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Daily Services</p> <p>Need Assistance with Employment Come to a CAP Center Orientation Monday thru Thursday 10am – 10:30am</p> <p>Human Services Agency (HSA) Information Sessions Monday thru Thursday 9:30am – 4:30pm, Friday 9:30am - 12pm</p>				<p>1</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9:30am – 12:30 pm Computer Basics</p> <p>10:30am Goodwill Hiring Event</p>
<p>4</p> <p>9:30am – 4:30pm - Job Prep Sessions 10am – CAP/WIOA Orientation 10:15am – City College</p>	<p>5</p> <p>10am – CAP/WIOA Orientation</p> <p>10:30am – UPS Hiring Event</p>	<p>6</p> <p>9:30am – 4:30pm - Job Prep Sessions 10am – CAP/WIOA Orientation 11am – 1pm DEI / Resume Critique (Toolworks)</p> <p>CAP OPEN UNTIL 7PM</p>	<p>7</p> <p>10am – CAP/WIOA Orientation</p> <p>10:30am – Allied Universal</p>	<p>8</p> <p>No CAP Orientation Center CLOSED @ 1PM</p>
<p>11</p> <p>10am – CAP/WIOA Orientation 10:15am – City College 1:00 – 4:00 pm Computer Basics</p>	<p>12</p> <p>10am – CAP/WIOA Orientation 10am – 12:00pm Hospitality Initiative 10:30am – Flagship Janitorial Hiring Event 1:00 – 4:00 pm Computer Basics</p>	<p>13</p> <p>10am – CAP/WIOA Orientation 1:00 – 4:00 pm Computer Basics</p>	<p>14</p> <p>10am – CAP/WIOA Orientation 1:00 – 4:00 pm Computer Basics</p>	<p>15</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9:30am – 12:30pm LinkedIn Learning</p>
<p>18</p> <p>President’s Day CAP Center Closed</p>	<p>19</p> <p>10am – CAP/WIOA Orientation 10am – 11am Clean City Orientation 10:00 am – 3pm - Ramp-to-Retail 10:30am – Homebridge Hiring Event</p>	<p>20</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am – 1pm DEI / Resume Critique (Toolworks) 2pm Manpower Hiring Event</p>	<p>21</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:30 – Safeway Spotlight</p>	<p>22</p> <p>No CAP Orientation Center CLOSED @ 1PM</p> <p>9:30 – 3pm - Ramp-to-Retail</p>
<p>25</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:15am – City College</p>	<p>26</p> <p>10am – CAP/WIOA Orientation 10:00 am – 3pm - Ramp-to-Retail 10:30AM – SolutionSF</p>	<p>27</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation</p>	<p>28</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:30am – Manpower Cannabis Hiring Event</p>	



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Goodwill Workshops

CAP/ WIOA Orientation: Obtain a CAP Card, enabling individuals to use all SF Neighborhood Career Centers. Get information on the free services, training programs, and employer networking at the Goodwill Center (CAP) and request a Career Advisor for one-on-one coaching and assistance in getting hired.

Job Prep Sessions: *Need some one-on-one help?* Sign up for a prep session for focused assistance with your resume, cover letter, online applications, interview prep or time management challenges! You choose! Sign up at the front desk, or call (415) 575-4570.

Resumes: Please sign up for two sessions --Session 1 and Session 2 (on different days).

For all sessions EXCEPT RESUME: You must bring a sample **job posting** and **resume** in your email or flashdrive.

Ramp-to-Retail: Want to work in retail? Our training guarantees you an employer interview and job placement help when you're job-ready. **Advance intake appointment required.** Call **(415) 575-4579** for information and to enroll.

Computer Basics Workshop: Want to use Google Maps on your phone but don't know how? Not sure how to attach your resume to an email? Hop on the online highway via our Computer Basics series!

LinkedIn Learning: Free online learning – over 9,000 courses. Pre-register for this one hour lab to receive your LinkedIn Learning License and begin taking classes. To register for the Orientation, Call **415-575-4570** or register online at <https://goo.gl/forms/Qu43X5KUDJSgUDck2>.

Employer Hiring Events: Attend frequently scheduled employer events to get direct access to employers and learn about the companies and job opportunities they offer. You will have an opportunity to ask any and all of your questions. Often, employers will be conducting on-the-spot job interviews. Bring your resume and look sharp.

Partner Services

Human Services Agency (HSA): Receive information about financial assistance, food, and housing support, and employment and training opportunities.

Disability Employment Initiative (DEI/Resume ToolWorks) Orientation: Education, training and employment opportunities for adults with disabilities.

City College Orientation: Representatives on-site to answer questions regarding Admissions, Programs, Finances, and other Support Services.

Five Keys Charter School: Provides educational programs and services including: high school diploma, GED, ESL, and college access to transitional youth and adults.

Registration required for all training workshops. Attend a CAP orientation or call 575-4570 for more information!
Hearing impaired (TTY) call 711 - **REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE**