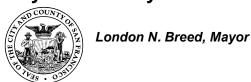
City and County of San Francisco

First Source Hiring Program



Office of Economic and Workforce Development Workforce Development Division

NON-CONSTRUCTION FIRST SOURCE EMPLOYER'S PROJECTION OF ENTRY LEVEL POSITIONS

By signing this form, employers agree to participate in the San Francisco Workforce Development System established by the City and County of San Francisco, and comply with the provisions of the First Source Hiring Program pursuant to Chapter 83 of the San Francisco Administrative Code. As an indication of good faith efforts to comply with First Source, the Employer must fill out this form at commencement of contract/tax year to indicate:

- For a Tenant/Sub-tenant, the number of <u>Entry Level Positions</u> in the company that are currently filled and those that are currently available on premises leased by the City of San Francisco.
- For the successful Developer, Contractor, or Subcontractor, <u>Entry Level Positions</u> that are currently filled and those that will be available during construction work.
- For a tenant of a private commercial project that falls under Chapter 83 provisions of the City Administrative Code, the number of Entry Level Positions that are currently filled and those that will be available within the lease holding business at project address.
- For companies applying for the Biotech Payroll Tax Exclusion and Central Market Street and Tenderloin Area Payroll Expense Tax Exclusion, the number of **Entry Level Positions** that are currently filled and those that will be available in the current tax year.
- For a successful organization awarded a City contract in excess of \$50,000, the number of **Entry Level Positions** that are currently filled and those that will be available within the business or non-profit organization.
- If positions listed are subject to collective bargaining agreements.

Note: If an Entry Level Position becomes available during the term of the lease and/or contract, Employer must notify the First Source Hiring Administration.

<u>Entry Level Position</u> means a non-managerial position that requires either no education above a high school diploma or certified equivalency, or less than two (2) years of training or specific preparation.

Type of Employer (check one):					
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	☐ Tenant		Subtenant		
		Biotech Payroll Tax Exclusion applicant			
☐ Developer ☐ Contractor ☐ Subcontractor			"Scene in San Francisco" Rebate applicant Tech		
	Central Market Street				
	Payroll Expense Tax Exclus	ion applicant			
Identify Project or Construction Pr	roject (if applicable):	City Departmer	nt (if Contract or Lease):		
Name of Employer:	, , ,,		Contact Person:		
Street Address:		State:	Zip:		
City:		Email:	r		
•	Fax:	Lindii.			
Telephone:	rax:				
Signature of authorized employer	representative			Date	
Entry-Level Position Title	Number	Number Currently	Number Projected to	Estimated Date of Next	
•	Currently Filled	Available	Become Available in the next	Available Position	
	Currently times	/ transact	6 Months	7 touridate 1 date on	
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Please email this form SIGNED to:

Business.Services@sfgov.org

Questions:

Call us at 415-701-4848 and ask to speak with a Business Services Specialist

