



Comprehensive Access Point (CAP): June 2019 Calendar

99 Kissling Street, Third Floor San Francisco, CA 94103 | (415) 575-4570 | M – Thu 9-5, Fri 9-1, First Wed 9-7

Monday	Tuesday	Wednesday	Thursday	Friday
3 9:30am – 4:30pm - Job Prep Sessions 10am – CAP/WIOA Orientation	4 10am – CAP/WIOA Orientation	5 10am – CAP/WIOA Orientation 10:00am – City College 11am – 1pm DEI / Resume Critique (Toolworks) 1:00pm – 4:30pm - Job Prep Sessions CAP OPEN UNTIL 7PM	6 10am – CAP/WIOA Orientation 1pm – Spectra 360 Employers Spotlights (Warehouse and Drivers Positions)	7 <i>No CAP Orientation</i> <i>Center CLOSED @ 1PM</i> 10:am – Goodwill Hiring Event On the Spot interviewing
10 CAP CENTER CLOSED FROM 9AM – 2PM SPECIAL EVENT	11 9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation	12 9:30am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:00am – City College 11am – Goodwill Employment and Career Fair at 564 6th Street (CASC)	13 9:30am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 1pm – SCSEP’s Job Luck Club (55 and over)Topic: Cannabis Career Pathways featuring Manpower	14 <i>No CAP Orientation</i> <i>Center CLOSED @ 1PM</i> 9:30am – 1pm - Ramp-to-Retail
17 9:30am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation	18 10am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10am – Clean City Orientation 10:30am – Department of General Services Employer Spotlight	19 9:30am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:00am – City College 11am – 1pm DEI / Resume Critique (Toolworks)	20 9:30am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am -- ABM Aviation Employer Spotlight	21 <i>No CAP Orientation</i> <i>Center CLOSED @ 1PM</i> 9:30am – 3pm - Ramp-to-Retail
24 9:30am – 12:30 pm Computer Basics 10am – CAP/WIOA Orientation 2pm – 3:30pm – Online Banking Basics	25 10am – 12:30 pm Computer Basics 10am – CAP/WIOA Orientation 11am – Target Hiring Event	26 9:30 – 12:30 pm Computer Basics 10am – CAP/WIOA Orientation 10:00am – City College 11:00 am - SFO Pre-screening Session	27 9:30am – 12:30 pm - Computer Basics 10am – CAP/WIOA Orientation 11am – Manpower’s Cannabis Career Employer Spotlight	28 <i>No CAP Orientation</i> <i>Center CLOSED @ 1PM</i>

Daily Services

Need Assistance with Employment
 Come to a CAP Center Orientation
 Monday thru Thursday 10am – 10:30am

Human Services Agency (HSA) Information Sessions
 Monday thru Thursday 9:30am – 4:30pm, Friday 9:30am - 12pm



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Goodwill Workshops

CAP/ WIOA Orientation: Obtain a CAP Card, enabling individuals to use all SF Neighborhood Career Centers. Get information on the free services, training programs, and employer networking at the Goodwill Center (CAP) and request a Career Advisor for one-on-one coaching and assistance in getting hired.

Online Banking Basics Workshop: Not sure how to set up direct deposit? Worried about keeping your online banking safe from hackers? Come to this workshop co-sponsored by Goodwill and the City of San Francisco's Office of Digital Equity. To register in advance (required), call or stop by our front desk: (415) 575-4570.

Ramp-to-Retail: Want to work in retail? Our training guarantees you an employer interview and job placement help when you're job-ready. Advance intake appointment required. Call (415) 575-4579 for information and to enroll.

Computer Basics Workshop: Want to use Google Maps on your phone but don't know how? Not sure how to attach your resume to an email? Hop on the online highway via our Computer Basics series!

Job Prep Sessions: *Need some one-on-one help?* Sign up for a prep session for focused assistance with your resume, cover letter, online applications, interview prep or time management challenges! You choose! Sign up at the front desk, or call (415) 575-4570.

Resumes: Please sign up for two sessions --Session 1 and Session 2 (on different days).

For all sessions EXCEPT RESUME: You must bring a sample **job posting** and **resume** in your email or flashdrive.

Employer Hiring Events: Attend frequently scheduled employer events to get direct access to employers and learn about the companies and job opportunities they offer. You will have an opportunity to ask any and all of your questions. Often, employers will be conducting on-the-spot job interviews. Bring your resume and look sharp.

Partner Services

Human Services Agency (HSA): Receive information about financial assistance, food, and housing support, and employment and training opportunities.

Disability Employment Initiative (DEI/Resume ToolWorks) Orientation: Education, training and employment opportunities for adults with disabilities.

City College Orientation: Representatives on-site to answer questions regarding Admissions, Programs, Finances, and other Support Services.

Five Keys Charter School: Provides educational programs and services including: high school diploma, GED, ESL, and college access to transitional youth and adults.

Registration required for all training workshops. Attend a CAP orientation or call 575-4570 for more information!

Hearing impaired (TTY) call 711 - REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE