



Comprehensive Access Point (CAP): October 2019 Calendar

99 Kissling Street, Third Floor San Francisco, CA 94103 | (415) 575-4570 | M – Thu 9-5, Fri 9-1, First Wed 9-7

Monday	Tuesday	Wednesday	Thursday	Friday
	1 9:30am – 4:30pm – Job Prep Sessions 9:30am – 12:30pm – Computer Basics 10am – CAP/WIOA Orientation	2 9:30am – 4:30pm – Job Prep Sessions 10am – CAP/WIOA Orientation 10:00am – City College CAP OPEN UNTIL 7PM	3 9:30am – 4:30pm – Job Prep Sessions 9:30am – 12:30pm – Computer Basics 10am – CAP/WIOA Orientation 1:00pm – Spin Employer Spotlight	4 CAP CENTER CLOSED
7 9:30am – 4:30pm – Job Prep Sessions 10am – CAP/WIOA Orientation	8 9:30am – 4:30pm – Job Prep Sessions 10am – CAP/WIOA Orientation 12pm – Warehouse Site Visit/Interview @ Yerdle	9 9:30am – 4:30pm – Job Prep Sessions 10am – CAP/WIOA Orientation 10am – City College	10 9:30am – 4:30pm – Job Prep Sessions 10am – CAP/WIOA Orientation 1pm – 3pm – SCSEP’s Job Luck Club (Seniors 55+)	11 <i>No CAP Orientation Center CLOSED @ 1PM</i> 10am – Allied Universal Hiring Event
14 10am – CAP/WIOA Orientation 9:30am – 3pm – Ramp-to-Retail	15 10am – CAP/WIOA Orientation 10am – 3:30pm – Ramp-to-Retail 10am – Clean City Orientation	16 9:30am – 3pm – Ramp-to-Retail 10am – CAP/WIOA Orientation 10am – City College 11am – Proper Food Employer Spotlight	17 9:30 – 3pm – Ramp-to-Retail 10am – CAP/WIOA Orientation 1pm – Spectra 360 Employer Spotlight	18 <i>No CAP Orientation Center CLOSED @ 1PM</i> 10am – 1pm - Ramp-to-Retail Outside Tour
21 10am – CAP/WIOA Orientation 9:30 – 3pm – Ramp-to-Retail	22 10am – CAP/WIOA Orientation 10am – 3:30pm – Ramp-to-Retail	23 9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10am – City College	24 1:00 – 4pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10am – CityBuild Academy Orientation	25 <i>No CAP Orientation Center CLOSED @ 1PM</i> 10:00 – 1pm – Ramp-to-Retail
28 9:30am – 12:30pm – Computer Basics 10am – CAP/WIOA Orientation 2pm – 3:30 Online Banking	29 9:30am – 12:30pm – Computer Basics 10am – CAP/WIOA Orientation	30 10am – CAP/WIOA Orientation 11am – Holiday Hiring Fair @ Goodwill Career Center	31 9:30am – 12:30pm – Computer Basics	

Daily Services

**Need Assistance with Employment
 Come to a CAP Center Orientation
 Monday thru Thursday 10am – 10:30am**

**Human Services Agency (HSA) Information Sessions
 Monday thru Thursday 9:30am – 4:30pm, Friday 9:30am - 12pm**



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Goodwill Workshops

CAP/ WIOA Orientation: Obtain a CAP Card, enabling individuals to use all SF Neighborhood Career Centers. Get information on the free services, training programs, and employer networking at the Goodwill Center (CAP) and request a Career Advisor for one-on-one coaching and assistance in getting hired.

Intermediate Excel Certification Training: Sharpen your skills and get certified in Intermediate Excel! Call (415) 575-4570 to pre-register (**Required.**)

Ramp-to-Retail: Want to work in retail? Our training guarantees you an employer interview and job placement help when you're job-ready. **Advance intake appointment required.** Call (415) 575-4579 for information and to enroll.

Computer Basics Training: Want to use Google Maps on your phone but don't know how? Not sure how to attach your resume to an email? Hop on the online highway via our Computer Basics series! Call (415) 575-4570 to pre-register (**Required.**)

Online Banking Basics Workshop: Not sure how to set up direct deposit? Worried about keeping your online banking safe from hackers? To register in advance (required), call or stop by our front desk: (415) 575-4570.

Job Prep Sessions: *Need some one-on-one help?* Drop in for focused assistance with your resume, cover letter, online applications, or interview prep! You choose! Sign up at the front desk.

Employer Hiring Events: Attend frequently scheduled employer events to get direct access to employers and learn about the companies and job opportunities they offer. You will have an opportunity to ask any and all of your questions. Often, employers will be conducting on-the-spot job interviews. Bring your resume and look sharp.

Partner Services

Human Services Agency (HSA): Receive information about financial assistance, food, and housing support, and employment and training opportunities.

Disability Employment Initiative (DEI/Resume ToolWorks) Orientation: Education, training and employment opportunities for adults with disabilities.

City College Orientation: Representatives on-site to answer questions regarding Admissions, Programs, Finances, and other Support Services.

Five Keys Charter School: Provides educational programs and services including: high school diploma, GED, ESL, and college access to transitional youth and adults.

Registration required for all training workshops. Attend a CAP orientation or call 575-4570 for more information!
Hearing impaired (TTY) call 711 - **REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE**