

**WIOA Youth Eligibility Checklist (September 2019)**

**1. Age \_\_\_\_\_**  
a. In-School (e.g., high school, alt. school, college) and 17-21.  
b. Out-of-School and 17-24.

**2. Selective Service**  
a. Required (If youth is male and 18+)  
b. Not required.

**3. Work Authorization (Unexpired)**

One from this list:

- US Passport/Passport Card
- Permanent Resident Card
- Alien Registration Card
- Foreign passport with 1-551
- stamp or Form I-94/I-94A

**OR**

One from this list:

- Driver’s License or State ID
- ID issued by federal, state or local government
- School record or report card
- Hospital record
- Native American tribal document that established identity

**And one from this list:**

- Social Security Card
- US citizen ID Card
- Native American tribal document that establishes employment eligibility
- Birth certificate
- US Resident ID Card

**4. Basic Skills Deficiency** (Use TABE or CASAS to determine this)  
A. Basic Skills Deficient (at or below 8<sup>th</sup> grade level)  
B. Not Basic Skills Deficient (at or above 9<sup>th</sup> grade level)

**5a. Barriers for In-School Participants – Low Income and Additional Barrier** (a. was selected in question 1)  
\*Asterisk indicates an applicant statement is acceptable.

Low-income

- Family income & size\*
- Free/reduced school lunch\*
- Cash public assistance (e.g., CalWORKS)
- Food stamps (CalFresh)
- Lives in high-poverty area
- Youth with disability\*
- Foster child
- Homeless\*

**AND** one of the following additional barriers:

- Basic skills deficient
- In out-of-home placement\*
- Pregnant or parenting\*
- Requires additional assistance: (allowed for 5% of participants-request exception waiver from program officer)
- English language learner\*
- In foster care or aged out
- Youth with disability\*
- Offender\*
- Homeless\*
- Runaway\*

*Requires additional assistance:*

- Previous dropout or expulsion\*
- Enrolled in special education\*
- Receiving public assistance or medical benefits
- Has not held a job for more than 13 weeks in the past year 19-24 years old\*
- Referred or treated for substance abuse\*
- Resident of public housing/receiving section 8 voucher
- Truant
- Emancipated Youth
- Student with less than C average

**5b. Barriers for Out-of-School Participants – One or More Barriers (b. was selected in question1)**

\*Asterisk indicates an applicant statement is acceptable.

One of the following:

- Dropout\*
- In out-of-home placement\*
- Youth with disability\*
- Low-income AND requires additional assistance:
- Offender\*
- In foster care or aged out
- Pregnant or parenting\*
- Homeless\*
- Runaway\*

*Low-income:*

- *Family income & size\**
- *Free/reduced school lunch\**
- *Cash public assistance (e.g., CalWORKS)*
- *Food stamps (CalFresh)*
- *Youth with disability\**
- *Lives in high-poverty area*
- *Foster child*
- *Homeless\**

*AND requires additional assistance: (no exception waiver needed)*

- *Emancipated youth*
- *Receiving public assistance or medical benefits*
- *Referred or treated for substance abuse\**
- *Resident of public housing/receiving section 8 voucher*
- *Have never held a job\**
- *Has not held a job for more than 13 weeks in the past year AND is 19-24 years old\**
- *Have been fired from a job within the 12 months prior to application\**

- High school diploma/GED, basic skills deficient or English language learner\*, and low-income:

- *High school diploma*
- *GED*

- *Basic skills deficient*
- *English language learner\**

*Low-income:*

- *Family income & size\**
- *Free/reduced school lunch\**
- *Cash public assistance (e.g., CalWORKS)*
- *Food stamps (CalFresh)*
- *Youth with disability\**
- *Lives in high-poverty area*
- *Foster child*
- *Homeless\**