

# **WORKFORCE INVESTMENT SAN FRANCISCO**

Local Workforce Investment Board for the City and County of San Francisco

Draft Minutes of The

February 28, 2020

Meeting of the

Workforce Investment San Francisco (WISF) Board Executive Committee

Office of Economic and Workforce Development

1 South Van Ness, 5<sup>th</sup> Floor

San Francisco, CA 94103

**WISF Executive  
Committee Members  
Present**

Kevin Carroll, Hotel Council

Jeanine Cotter, Luminalt

**WISF Members  
Absent**

Aaron Michel, 1984 Ventures

Jorge Tapia, EDD

Sam Rodriguez, Rodriguez Strategic  
Partners, LLC

**Roll Call**

Kevin Carroll, WISF Chair, called the meeting to order at 9:35 AM.

Mr. Carroll welcomed the members.

**Adoption of Agenda  
(Action Item)**

There was not a quorum present. Chair Carroll instructed those in attendance to proceed with discussion-only items.

**Approval of Minutes  
from July 31, 2019  
(Action Item)**

The agenda item seeking approval of the November meeting minutes was deferred as there was not a quorum.

**Director Remarks  
(Discussion Item)**

Mr. Carroll asked Director Josh Arce to say a few words of introduction. Mr. Arce again thanked the members for their service. Mr. Arce provided an update on notable events.

**Preview of March 18  
WIOA Presentation  
(Discussion Item)**

OEWD staff member Ryan Young introduced the next item – a Preview of the March 18 WIOA Presentation.

Mr. Young reminded the group that this presentation was timely as a result of a large number of new members and an appetite to ground the group in the Local Board mandates

stemming from WIOA.

Mr. Young sought the feedback of the members, and asked them to approach the feedback as if they were new members.

Mr. Young proceeded to highlight the high-level topics contained therein.

The members expressed appreciation for the content and suggested elevating the notion that the WISF is created directly by WIOA, and largely dictates the nature of member participation.

All agreed that it was desirable to use graphics to relay the information wherever possible.

Mr. Young thanked the members for their feedback.

**Identification of  
Future Business**  
*(Discussion Item)*

This item was deferred until the next Executive Committee meeting.

**Public Comment on  
Non-Agenda Items**  
*(Discussion Item)*

Mr. Carroll opened up the meeting for public comment. There was no public comment.

**Adjournment**  
*(Action Item)*

Mr. Carroll notes that the next meeting will be scheduled subsequently. Mr. Carroll called for a motion to adjourn the meeting and the meeting was adjourned at 11:00 A.M.