

# WORKFORCE INVESTMENT SAN FRANCISCO

Local Workforce Investment Board for the City and County of San Francisco

## NOTICE OF A PUBLIC MEETING

OF THE

### WORKFORCE INVESTMENT SAN FRANCISCO BOARD

<b>Date:</b> Thursday, March 19, 2020
<b>Time:</b> 9:00AM – 11:00AM
<b>Location:</b> Via Teleconference Line Dial 1.877.336.1828 Participant code: 955112

Any materials distributed to the members of the WISF within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Office of Economic and Workforce Development at 1 South Van Ness Ave, 5<sup>th</sup> Floor San Francisco, CA 94103 during regular office hours and can be reviewed on the website: <http://oewd.org/meetings/14>

The agenda for this meeting will solely consist of “a discussion about the coordination of public and private sector efforts to address the needs of workers and businesses impacted by the coronavirus”

Mayor London Breed announced a Public Health Order prohibiting all large group events of 1,000 or more persons. This measure is necessary to slow the spread of COVID-19 in the community and builds on the City’s public health recommendations. The Health Officer urges people to not attend non-essential gatherings to help slow down the spread of the COVID-19 virus. Link to the announcement here. o To ensure the health and safety of staff and the public, San Francisco’s Health Officer issued an order restricting the use of certain specified City-owned buildings for “Non-Essential Group Events.” Order Prohibiting Gatherings at City-Owned Locations (3/7/2020)

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code)**

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

To obtain a free copy of the City’s Sunshine Ordinance or to report a suspected violation, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Telephone: 415-554-7724 Fax: 415-554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

The Sunshine Ordinance is available online at: <http://www.sfbos.org/index.aspx?page=5561>

### **RINGING AND USE OF CELL PHONES**

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

#### **LOBBYING ACTIVITY**

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>

**Issued: Friday, March 13, 2020**

#### **ACCESSIBLE MEETING POLICY**

**The following items have been waived via Governor Newsom's Thursday March 12, 2020 Executive Order with authorizing public meetings via teleconferencing**

1. Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the board. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Lauran Acevedo at 415-701-4839 or [workforce.development@sfgov.org](mailto:workforce.development@sfgov.org) at least 72 hours in advance of the meeting. Late requests will be honored if possible.
2. Requests for language interpreters at a meeting must be received at least 72 hours in advance of the meeting to help ensure availability.
3. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
4. Assistive listening devices are available. Agendas are available in large print. Materials in alternative formats, ASL interpreters, real-time captioning and other accommodations will be made available upon request. Please make your request for alternative format or other accommodations, to Iris Rollins at 415-701-4882 or via e-mail at [iris.rollins@sfgov.org](mailto:iris.rollins@sfgov.org). Providing at least 72 hours' notice prior to the meeting will help to ensure availability.

