



Chinatown Neighborhood Access point

601 Jackson Street (corner of Kearny & Jackson) | San Francisco, CA 94133 | (415) 677-7500 | Mon – Fri: 9AM to 5PM

December 2018 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
10:00 – 12:00 Hospitality Initiative – Culinary Orientation (English/Chinese)	10:00 – 11:00 NAP Services Orientation (English/Chinese) 2:00 – 4:00 Mock Interview Workshop (English) **Must attend Interview Workshop first	10:00 – 12:00 Hospitality Initiative – Custodial Orientation (English/Chinese) 2:00 – 4:00 Master Application Workshop (English/Chinese)	10:00 – 11:00 SCSEP (persons aged 55 and older) Orientation (English/Chinese) 3:00 – 4:00 Job Search Skills Workshop (English/Chinese)	10:00 – 12:00 Home Health Aide Orientation (English/Chinese) 2:00 – 4:00 Interview Preparation Workshop (English/Chinese)
10	11	12	13	14
2:00 – 4:00 Hospitality Initiative – Culinary Orientation (English/Chinese)	10:00 – 11:00 NAP Services Orientation (English/Chinese) 2:00 – 4:00 Interview Preparation Workshop (English/Chinese)	10:00 – 12:00 Resume Basics Workshop (English/Chinese) 2:00 – 4:00 Hospitality Initiative – Custodial Orientation (English/Chinese)	10:00 – 11:00 SCSEP (persons aged 55 and older) Orientation (English/Chinese)	CENTER CLOSED FOR STAFF TRAINING
17	18	19	20	21
10:00 – 12:00 Hospitality Initiative – Culinary Orientation (English/Chinese)	10:00 – 12:00 HealthCare Academy Orientation (English) 2:00 – 3:00 NAP Services Orientation (English/Chinese)	10:00 – 12:00 Hospitality Initiative – Custodial Orientation (English/Chinese) 2:00 – 4:00 Master Application Workshop (English/Chinese)	10:00 – 12:00 City Build Academy Orientation (English) 2:00 – 4:00 Mock Interview Workshop (English) **Must attend Interview Workshop first	9:00 – 11:00 CENTER OPEN 11:00 – 5:00 CENTER CLOSED FOR STAFF MEETING
24	25	26	27	28
2:00 – 4:00 Hospitality Initiative – Culinary Orientation (English/Chinese)	CENTER CLOSED IN OBSERVANCE OF CHRISTMAS DAY	10:00 – 12:00 Resume Basics Workshop (English/Chinese) 2:00 – 4:00 Hospitality Initiative – Custodial Orientation (English/Chinese)	10:00 – 11:00 Job Search Skills Workshop (English/Chinese)	2:00 – 4:00 Home Health Aide Orientation (English/Chinese)
31				
10:00 – 12:00 Hospitality Initiative – Culinary Orientation (English/Chinese)				

SEE BACK OF CALENDAR FOR EVENT DESCRIPTIONS

PLEASE CALL TO RESERVE YOUR SPACE AT WORKSHOPS & TRAININGS



EVENT DESCRIPTION

City Build Academy Orientation (English)

Orientation provides introduction to Construction industry, information industry training in Pre-Apprenticeship and Construction Administration through City Build, career pathways and occupations, and services offered through this initiative.

HealthCare Academy Orientation (English)

Orientation provides introduction to Medical industry, information industry training in Pre-Apprenticeship and Health care administration through entry-level, career pathways and occupations, and services offered through this initiative.

Home Health Aide/Caregiver Orientation (English/Chinese)

Learn about working as a home health aide, training class content, schedule, and the certification and job search process after completion of training.

Hospitality Initiative – Custodial/Culinary Orientation (English/Chinese)

Orientation provides introduction to hospitality industry, information on sub-sectors, career pathways and occupations, and services offered through this initiative.

Interview Preparation Workshop (English/Chinese)

Learn about effective interview techniques, how to market your skills and work experience, and practice what you learn through other interactive group activities.

Job Search Skills Workshop (English/Chinese)

Learn what it takes to job search successfully and effectively by conducting targeted job search in growing industries.

Master Application Workshop (English/Chinese)

Learn how to complete a standard application for employment. Please bring a detailed employment history or resume, and a list of professional and personal references.

Mock Interview Practice Workshop (English)

Learn and practice interviewing skills through role-play, mock interview, and other interactive group activities.

NAP Services Orientation (English/Chinese)

Learn about services offered at the Chinatown NAP Career Link Center, and other programs offered to the public.

Resume Basics Workshop (English/Chinese)

Learn resume basics and how to create or update your resume. Please bring a detailed employment history or resume. Completion of Master Application workshop recommended.

SCSEP (for persons aged 55 and older) Orientation (English/Chinese)

Senior Community Service Employment Program (SCSEP) provides part-time On-the-Job training/working opportunities in Community Service activities for unemployed, low-income persons aged 55 or older who have poor employment prospects, and assists these older persons in transitioning to unsubsidized employment.