



## Comprehensive Access Point (CAP): April 2019 Calendar

99 Kissling Street, Third Floor San Francisco, CA 94103 | (415) 575-4570 | M – Thu 9-5, Fri 9-1, First Wed 9-7

Monday	Tuesday	Wednesday	Thursday	Friday
<b>1</b> 10am – CAP/WIOA Orientation 10:15am – City College	<b>2</b> 10am – CAP/WIOA Orientation <b>10:00 – 12:30 pm Computer Basics</b> <b>11:00am – Spectra 360 Hiring Event</b>	<b>3</b> <b>9:30 – 12:30 pm Computer Basics</b> 10am – CAP/WIOA Orientation 11am – 1pm DEI / Resume Critique (Toolworks)  <b>CAP OPEN UNTIL 7PM</b>	<b>4</b> <b>9:30 – 12:30 pm Computer Basics</b> 10am – CAP/WIOA Orientation <b>1:00pm – Target Hiring Event</b>	<b>5</b> <b>No CAP Orientation</b> <b>Center CLOSED @ 1PM</b>  9:30 – 12:30 pm Computer Basics <b>10:am – Goodwill Hiring Event</b>
<b>8</b> <b>9:30am – 4:30pm - Job Prep Sessions</b> 10am – CAP/WIOA Orientation <b>10am – Healthcare Academy Orientation</b> 10:15am – City College	<b>9</b> 10am – CAP/WIOA Orientation <b>11:00am – Delivery Guys Hiring Event</b>	<b>10</b> 10am – CAP/WIOA Orientation <b>12:30 – 4:30pm - Job Prep Sessions</b>	<b>11</b> 10am – CAP/WIOA Orientation <b>1:00pm – FedEx Ground Hiring Event</b>	<b>12</b> <b>No CAP Orientation</b> <b>Center CLOSED @ 1PM</b>
<b>15</b> <b>9:30 – 3pm - Ramp-to-Retail</b> 10am – CAP/WIOA Orientation 10:15am – City College	<b>16</b> <b>10:00am – 3pm - Ramp-to-Retail</b> 10am – CAP/WIOA Orientation <b>10am – Clean City Orientation</b> <b>11:00am – Stone GCO Hiring Event</b>	<b>17</b> <b>9:30 – 3pm - Ramp-to-Retail</b> 10am – CAP/WIOA Orientation 11am – 1pm DEI / Resume Critique (Toolworks) <b>1pm – Manpower Hiring Event</b>	<b>18</b> <b>9:30 – 3pm - Ramp-to-Retail</b> 10am – CAP/WIOA Orientation <b>1:00pm – SCSEP Transition Group</b>	<b>19</b> <b>No CAP Orientation</b> <b>Center CLOSED @ 1PM</b>  9:30 – 1pm - Ramp-to-Retail
<b>22</b> <b>9:30 – 3pm - Ramp-to-Retail</b> 10am – CAP/WIOA Orientation 10:15am – City College <b>3:00 - 4:30pm – Online Banking Basics</b>	<b>23</b> 10am – CAP/WIOA Orientation <b>10:00am – 3pm - Ramp-to-Retail</b> <b>11:00am – Accent Care Hiring Event</b>	<b>24</b> <b>9:30 – 3pm - Ramp-to-Retail</b> 10am – CAP/WIOA Orientation	<b>25</b> <b>9:30 – 3pm - Ramp-to-Retail</b> <b>10:00am – CityBuild Academy Orientation</b> 10am – CAP/WIOA Orientation <b>1:00pm – Bubba Gump Hiring Event</b>	<b>26</b> <b>No CAP Orientation</b> <b>Center CLOSED @ 1PM</b>  9:30 – 3pm - Ramp-to-Retail
<b>29</b> 10am – CAP/WIOA Orientation	<b>30</b> 10am – CAP/WIOA Orientation <b>10:00am – 12:30 pm Computer Basics</b> <b>9:30am – Select Staffing Agency Hiring Event</b>	<b>Daily Services</b> <b>Need Assistance with Employment</b> <b>Come to a CAP Center Orientation</b> <b>Monday thru Thursday 10am – 10:30am</b>  <b>Human Services Agency (HSA) Information Sessions</b> <b>Monday thru Thursday 9:30am – 4:30pm, Friday 9:30am - 12pm</b>		



## April 2019 Calendar

Comprehensive Access Point (CAP) - 99 Kissling Street (at 11<sup>th</sup> & Kissling Sts), Third Floor, San Francisco, CA 94103 | 415-575-4570

### Goodwill Workshops

**CAP/ WIOA Orientation:** Obtain a CAP Card, enabling individuals to use all SF Neighborhood Career Centers. Get information on the free services, training programs, and employer networking at the Goodwill Center (CAP) and request a Career Advisor for one-on-one coaching and assistance in getting hired.

**Online Banking Basics Workshop:** Not sure how to set up direct deposit? Worried about keeping your online banking safe from hackers? Come to this workshop co-sponsored by Goodwill and the City of San Francisco's Office of Digital Equity. To register in advance (required), call or stop by our front desk: (415) 575-4570.

**Ramp-to-Retail:** Want to work in retail? Our training guarantees you an employer interview and job placement help when you're job-ready. Advance intake appointment required. Call (415) 575-4579 for information and to enroll.

**Computer Basics Workshop:** Want to use Google Maps on your phone but don't know how? Not sure how to attach your resume to an email? Hop on the online highway via our Computer Basics series!

**Job Prep Sessions:** *Need some one-on-one help?* Sign up for a prep session for focused assistance with your resume, cover letter, online applications, interview prep or time management challenges! You choose! Sign up at the front desk, or call (415) 575-4570.

Resumes: Please sign up for two sessions --Session 1 and Session 2 (on different days).

For all sessions EXCEPT RESUME: You must bring a sample **job posting** and **resume** in your email or flashdrive.

**Employer Hiring Events:** Attend frequently scheduled employer events to get direct access to employers and learn about the companies and job opportunities they offer. You will have an opportunity to ask any and all of your questions. Often, employers will be conducting on-the-spot job interviews. Bring your resume and look sharp.

### Partner Services

**Human Services Agency (HSA):** Receive information about financial assistance, food, and housing support, and employment and training opportunities.

**Disability Employment Initiative (DEI/Resume ToolWorks) Orientation:** Education, training and employment opportunities for adults with disabilities.

**City College Orientation:** Representatives on-site to answer questions regarding Admissions, Programs, Finances, and other Support Services.

**Five Keys Charter School:** Provides educational programs and services including: high school diploma, GED, ESL, and college access to transitional youth and adults.

Registration required for all training workshops. Attend a CAP orientation or call 575-4570 for more information!

Hearing impaired (TTY) call 711 - **REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE**