



Comprehensive Access Point (CAP): November 2018 Calendar

99 Kissling Street, Third Floor San Francisco, CA 94103 | (415) 575-4570 | M – Thu 9-5, Fri 9-1, First Wed 9-7

Monday	Tuesday	Wednesday	Thursday	Friday
<p style="text-align: center;">Daily Services</p> <p style="text-align: center;">Need Assistance with Employment Come to a CAP Center Orientation Monday thru Thursday 10am – 10:30am</p> <p style="text-align: center;">Human Services Agency (HSA) Information Sessions Monday thru Thursday 9:30am – 4:30pm, Friday 9:30am - 12pm</p>			<p>1</p> <p>10am – CAP/WIOA Orientation 11am–1pm Alamo/Enterprise Car Rental</p>	<p>2</p> <p style="text-align: center;"><i>No CAP Orientation Center CLOSED @ 1PM</i></p> <p>9:30 – 12:30pm – LinkedIn Learning</p>
<p>5</p> <p>9am – 3pm 5 Keys Charter School 9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:15am – City College 11am – 1pm DEI / Resume Critique (Toolworks)</p>	<p>6</p> <p>10:00 am – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am -1pm Boys & Girls Club- Hiring</p>	<p>7</p> <p>9am – 3pm 5 Keys Charter School 9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am – 1pm Acrobat Outsourcing 1pm – 3pm Manpower Event</p>	<p>8</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am – 1pm Allied Universal Hiring</p>	<p>9</p> <p style="text-align: center;"><i>No CAP Orientation Center CLOSED @ 1PM</i></p> <p>9:30 – 1pm - Ramp-to-Retail 10am – 12pm Goodwill– Hire Event</p>
<p>12</p> <p>9am – 3pm 5 Keys Charter School 9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 10:15am – City College 11am – 1PM Staffmark Hiring 11am – 1pm DEI / Resume Critique (Toolworks)</p>	<p>13</p> <p>10am – CAP/WIOA Orientation 10:am – 11am TechSF 10:00 am – 3pm - Ramp-to-Retail 10:30am – 1:00pm (TNDC) Hire Event</p>	<p>14</p> <p>9am – 3pm 5 Keys Charter School 9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am Community Housing Partners 1pm – 3pm MV Transportation</p>	<p>15</p> <p>9:30 – 3pm - Ramp-to-Retail 10am – CAP/WIOA Orientation 11am – 1pm Taste on The Fly Hiring</p>	<p>16</p> <p style="text-align: center;"><i>No CAP Orientation Center CLOSED @ 1PM</i></p> <p>9:30 – 12:30pm – LinkedIn Learning 9:30 – 1pm - Ramp-to-Retail</p>
<p>19</p> <p>9:00 – 2:00 pm – Computer Basics 10am – CAP/WIOA Orientation 10:15am – City College 11am – 1pm DEI / Resume Critique (Toolworks)</p>	<p>20</p> <p>9:00 – 2:00 pm – Computer Basics 10am – CAP/WIOA Orientation 10am – 11am Clean City Orientation 1:00pm – 3:00pm Job Fair (12 Employers)</p>	<p>21</p> <p>9:00 – 2:00 pm – Computer Basics 10am – CAP/WIOA Orientation</p>	<p>22</p> <p style="text-align: center;">CAP CLOSED</p> <p style="text-align: center;">Thanksgiving Day</p>	<p>23</p> <p style="text-align: center;">CAP CLOSED</p>
<p>26</p> <p>9am – 3pm 5 Keys Charter School 9:30am – 4:30 pm Job Coaching Sessions 10am – CAP/WIOA Orientation 10:15am – City College 11am – 1pm DEI / Resume Critique (Toolworks)</p>	<p>27</p> <p>10am – CAP/WIOA Orientation</p>	<p>28</p> <p>9am – 3pm 5 Keys Charter School 9:30am – 4:30 pm Job Coaching Sessions 10am – CAP/WIOA Orientation</p>	<p>29</p> <p>10am – CAP/WIOA Orientation 10am-12pm Hospitality Initiative Orientation</p>	<p>30</p> <p style="text-align: center;"><i>No CAP Orientation Center CLOSED @ 1PM</i></p> <p>9:30 – 12:30pm – LinkedIn Learning</p>



November 2018 Calendar

Comprehensive Access Point (CAP) - 99 Kissling Street (at 11th & Kissling Sts), Third Floor, San Francisco, CA 94103 | 415-575-4570

Goodwill Workshops

CAP/ WIOA Orientation: Obtain a CAP Card, enabling individuals to use all SF Neighborhood Career Centers. Get information on the free services, training programs, and employer networking at the Goodwill Center (CAP) and request a Career Advisor for one-on-one coaching and assistance in getting hired.

Job Coaching Sessions: *Need some one-on-one help?* Sign up for a coaching session for focused assistance with your resume, cover letter, online applications, interview prep or time management challenges! You choose! Sign up at the front desk, or call (415) 575-4570.

Resumes: Must sign up for both Session 1 and Session 2 (on different days).

Cover Letter, Interviewing, and Online Applications sessions: must bring a sample job posting and resume in your email or flashdrive.

Computer Basics Workshop: Want to use Google Maps on your phone but don't know how? Not sure how to attach your resume to an email? Hop on the online highway via our Computer Basics series!

LinkedIn Learning: Free online learning – over 9,000 courses. Pre-register for this one hour lab to receive your LinkedIn Learning License and begin taking classes. To register for the Orientation, Call 415-575-4570 or register online at <https://goo.gl/forms/Qu43X5KUDJSgUDck2>.

Employer Hiring Events: Attend frequently scheduled employer events to get direct access to employers and learn about the companies and job opportunities they offer. You will have an opportunity to ask any and all of your questions. Often, employers will be conducting on-the-spot job interviews. Bring your resume and look sharp.

Ramp-to-Retail: Want to work in retail? Our training guarantees you an employer interview and job placement help when you're job-ready. **Advance intake appointment required.** Call (415) 575-4579 for information and to enroll.

Partner Services

Human Services Agency (HSA): Receive information about financial assistance, food, and housing support, and employment and training opportunities.

Disability Employment Initiative (DEI/Resume ToolWorks) Orientation: Education, training and employment opportunities for adults with disabilities.

City College Orientation: Representatives on-site to answer questions regarding Admissions, Programs, Finances, and other Support Services.

Five Keys Charter School: Provides educational programs and services including: high school diploma, GED, ESL, and college access to transitional youth and adults.

Registration required for all training workshops. Attend a CAP orientation or call 575-4570 for more information!
Hearing impaired (TTY) call 711 - **REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE**