

# SFUSD SUMMER FELLOWSHIP PROGRAM 2018

## Why host?

- Tap into local talent early.
- Give students an opportunity to practice what they are learning in the classroom in the real world.
- Inspire students to pursue careers in your industry.

## Logistics

June 18th-July 27th (6 Weeks)  
20 hrs/week  
Students are paid \$14-\$15  
Cost to employer to host -- \$2200  
Included is: Liability Insurance, Workers Compensation & Fellow hourly wages  
\*\*SFUSD is the employer of record\*\*

## Sample Fellowship Schedule

Week	Example Schedule
1 - 2	<ul style="list-style-type: none"><li>• Orientation – Tour facility, discuss logistics, roles and responsibilities, discuss expectations and introduced to their mentor</li><li>• Team: this is what the team does (general roles and responsibilities)</li><li>• Mentor calendars regular 1:1 with their interns</li><li>• Identification of student project, timeline &amp; outcomes</li><li>• Students to attend project management meetings and take meeting minutes</li><li>• Students are introduced to a combination of recurring tasks and special projects</li></ul>
3 - 5	<ul style="list-style-type: none"><li>• Identify specific suggested work-based learning project for interns</li><li>• Interns attend staff meetings, take minutes and complete administrative tasks</li><li>• Interns attend Career Ready Workshops and check-in with mentor</li></ul>
6	<ul style="list-style-type: none"><li>• Finalize work projects and prepare for showcase</li><li>• Facilitate a "Summer Intern Showcase" where interns present their final projects to their supervisor, employees and SFUSD staff</li></ul>

## Thinking about Hosting?

To host an intern, please fill out our employer application:

<http://bit.ly/SFUSDSummer18>  
or  
email Bernadette Frias and Annie Yalon:  
[workbasedlearning@sfusd.edu](mailto:workbasedlearning@sfusd.edu)

Deadline to confirm commitment to host:  
**January 31st, 2018**

## Support

SFUSD staff can work with you to craft a fellowship experience  
Case management support for students  
Career Readiness coursework for students (Fridays)  
SFUSD staff monitors and collects time-sheets

