

# **SAN FRANCISCO OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT**

**NOTICE OF A PUBLIC MEETING  
OF THE  
SAN FRANCISCO OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT**

**Date:** Wednesday, October 3<sup>rd</sup>, 2018  
**Time:** 5:00PM – 7:00PM  
**Location:** 2<sup>nd</sup> Floor Atrium  
One South Van Ness Avenue  
San Francisco, CA 94103

Any materials distributed during the meeting are available for inspection within 72 hours of the meeting at the Office of Economic and Workforce Development at 1 South Van Ness Ave, 5<sup>th</sup> Floor San Francisco, CA 94103 during regular office hours and can be reviewed on the website: <http://oewd.org/meetings/>

**AGENDA APPEARS ON PAGE 3  
KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

To obtain a free copy of the City's Sunshine Ordinance or to report a suspected violation, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Telephone: 415-554-7724 Fax: 415-554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

The Sunshine Ordinance is available online at: <http://www.sfbos.org/index.aspx?page=5561>

### **RINGING AND USE OF CELL PHONES**

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

### **LOBBYING ACTIVITY**

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website:

<http://www.sfgov.org/ethics>

**ACCESSIBLE MEETING POLICY**

1. The meeting will be held at the City and County of San Francisco Atrium located on the 2<sup>nd</sup> Floor at 1 South Van Ness Avenue (between Market and Mission Streets), San Francisco, CA 94103. The room is wheelchair accessible and has accessible seating for persons with disabilities and those using wheelchairs.
2. The closest accessible BART station is Civic Center. Accessible MUNI lines serving this location are: Muni Bus Lines F, J, K, L, M, N, T, 6, 7, 9, 14, 21, 47, and 49 stop within three blocks of One South Van Ness. For more information about MUNI accessible services, call 415-673-6142.
3. Parking is available in the Fox Plaza Garage at 1390 Market Street (at Polk) (Phone 415-255-7252) or the Civic Center Plaza Garage located at 355 McAllister Street (at Polk) (Phone 415.863.1537) and rates vary.
4. Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish, and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the board. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Jennifer Hand at 415-701-4830 or [jennifer.hand@sfgov.org](mailto:jennifer.hand@sfgov.org) at least 72 hours in advance of the meeting. Late requests will be honored if possible.
5. Requests for language interpreters at a meeting must be received at least 72 hours in advance of the meeting to help ensure availability.
6. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.
7. Assistive listening devices are available. Agendas are available in large print. Materials in alternative formats, ASL interpreters, real-time captioning and other accommodations will be made available upon request. Please make your request for alternative format or other accommodations, to Jennifer Hand at (415) 701-4830 or via e-mail at [jennifer.hand@sfgov.org](mailto:jennifer.hand@sfgov.org). Providing at least 72 hours' notice prior to the meeting will help to ensure availability.

