



Mission Neighborhood Access Point (MNAP): December 2018 Calendar

Mission Economic Development Agency

2301 Mission St | (415) 282-3334 | Monday-Friday 8:30am-5:30pm

Monday	Tuesday	Wednesday	Thursday	Friday
<p>3 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>4 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>5 Mission Techies 9:00-1:00 Hiring Event - Hertz SFO: 9:00-11:00</p> <p>Digital Opportunity Center: 1:00-5:00 MEDA Welcome Orientation 5:45-8:00</p>	<p>6 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>7 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>
<p>10 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>11 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>12 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00 MEDA Welcome Orientation 5:45-8:00</p>	<p>13 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>14 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>
<p>17 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>18 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>19 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00 MEDA Welcome Orientation 5:45-8:00</p>	<p>20 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>21 Mission Techies 9:00-1:00</p> <p>Digital Opportunity Center: 1:00-5:00</p>
<p>24 Christmas Eve Day Holiday: Office Open until 12:30pm</p>	<p>25 Christmas Day Holiday: Office Closed</p>	<p>26</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>27</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>28</p> <p>Digital Opportunity Center: 1:00-5:00</p>
<p>31 New Year's Eve Day Holiday: Office Open until 12:30pm</p>	<p>1 New Year's Day Holiday: Office Closed</p>	<p>2</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>3</p> <p>Digital Opportunity Center: 1:00-5:00</p>	<p>4</p> <p>Digital Opportunity Center: 1:00-5:00</p>



December 2018 Events Description:

Mission Neighborhood Access Point (MNAP) - 2301 Mission Street, Suite 301, San Francisco, CA 94110 | (415) 282-3334

Learn more about MEDA's training programs and register for upcoming courses - Visit www.medasf.org/programs/workforce-development-program

Mission Techies Programming:

This is a 16-week program in which participants learn a wide array of IT programming skills. Participants will have the opportunity to do various projects to put into practice learned skills. Participants will also receive employment services. Next cohort begins on September 4th.

Mission Techies IT Support:

This is a 16-week program in which participants learn a wide array of IT hardware skills. Participants will have the opportunity to do various projects to put into practice learned skills. Participants will also receive employment services.

Digital Opportunity Center:

MEDA's Digital Opportunity Center provides a free drop-in computer lab to apply for job placement and career advancement opportunities. The Digital Opportunity Center is a San Francisco CERTIPORT Microsoft Office Specialist Testing Center, offering Word, Excel, and PowerPoint 2016 Specialist Exams.

MEDA Welcome Orientation:

The MEDA Welcome Orientation serves as the Mission Neighborhood Access Point orientation offered in English and Spanish. This weekly orientation introduces the community to all the services that are offered at MEDA. After completing the orientation, participants will have a one-on-one meeting set with appropriate staff participants depending on need.

Mission Admins:

This 6-week professional administration training will prepare participants to enter the administration work field. Participants will receive training on Microsoft Office, Salesforce CRM and job readiness skills. Participants will also receive employment services.

Hiring Event: Hertz SFO

MEDA will host Hertz SFO to conduct on-site interviews in a variety of entry-level positions. Candidates from a variety of circumstances are encouraged to attend.