



WorkforceDevelopmentSF

Office of Economic and Workforce Development

Visitacion Valley Neighborhood Access Point

1099 Sunnydale Ave. 2nd Floor | (415) 239-8705 | Mon-Fri: 9:00am to 5:00pm

May 2019

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|--|--|--|---|
| | | 1 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 10:00-12:00 Job Search Skills Workshop | 2 10:00-12:00 Interview Skills Workshop (English) 10:00-12:00 Hospitality Initiative Orientation 11:00-2:00 Bauer's Transportation Interview Event 1:00-3:00 Drop In Hours Career Advisor | 3 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish) 12:00-5:00 Office Closed |
| 6 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin) | 7 10:00-12:00 Resume Writing and Cover Letter Workshop 1:00-3:00 Drop In Hours Career Advisor 2:00-4:00 Advanced Manufacturing Training | 8 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 10:00-12:00 Job Search Skills Workshop | 9 10:00-12:00 Interview Skills Workshop (English) 10:00-12:00 Manpower Orientation 1:00-3:00 Drop In Hours Career Advisor | 10 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish) 12:00-5:00 Office Closed |
| 13 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin) | 14 10:00-12:00 Resume Writing and Cover Letter Workshop 1:00-3:00 Drop In Hours Career Advisor | 15 9:00-10:00 WIA Orientation/ Access Point Orientation (English) 10:00-12:00 Job Search Skills Workshop | 16 10:00-12:00 Interview Skills Workshop (English) 1:00-3:00 Drop In Hours Career Advisor | 17 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish) 12:00-5:00 Office Closed |
| 20 10:00-11:00 WIA Orientation/ Access Point Orientation (Cantonese/ Mandarin) | 21 10:00-12:00 Resume Writing and Cover Letter Workshop 10:00-12:00 Cannabis Career Paths 1:00-3:00 Drop In Hours Career Advisor | 22 9:00-10:00 WIA Orientation/ Access Point Orientation(English) 9:00-10:00 Clean Slate Program 10:00-12:00 Job Search Skills Workshop | 23 10:00-12:00 Interview Skills Workshop (English) 1:00-3:00 Drop In Hours Career Advisor | 24 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish) 12:00-5:00 Office Closed |
| 27 Office Closed | 28 10:00-12:00 Resume Writing and Cover Letter Workshop 1:00-3:00 Drop In Hours Career Advisor | 29 9:00-10:00 WIA Orientation/ Access Point Orientation(English) 10:00-12:00 Job Search Skills Workshop | 30 10:00-12:00 Interview Skills Workshop (English) 1:00-3:00 Drop In Hours Career Advisor | 31 9:30-10:30 WIA Orientation/ Access Point Orientation (Spanish) 12:00-5:00 Office Closed |

SEE BACK OF CALENDAR FOR DESCRIPTIONS

PLEASE CALL TO RESERVE YOUR SPACE AT WORKSHOPS & TRAININGS

EVENT DESCRIPTIONS

Access Point Orientation (English/Chinese/Spanish):

Clients who are new to the Access Point participate in a group orientation in their native language. Learn about services at the Visitacion Valley Neighborhood Access Point as well as other programs/referrals offered to the public.

- Access Point Orientations are available on an individual basis every day during operating hours.

Advanced Manufacturing Training:

Get training and Hands-On work experience in a high demand industry in the Bay Area. 12 weeks Unpaid training (25 hours a week) Job Placement Assistance, Possibility of 3 months JobsNOW wage subsidy employment (32 hours a week).

Bauer's Transportation Interview Event:

Bauer's is looking for Drivers with Class C license, Class B license and Class B permits. Training is available for these who qualify. Driver can earn Tips on top of hourly income. There will be one on one interview so come dressed to impress and bring at least 3 copies of your resume.

Cannabis Career Path:

Cannabis Career Path is an opportunity to learn about the Cannabis business and all position available. A employer may be in attendance.

Clean Slate Program:

The Clean Slate Program was created to assist those who have been convicted of any crimes and dismiss convictions. Clean Slate is a program of the San Francisco Public Defender's Office.

Hospitality Initiative Orientation:

Hospitality Initiative provides information and training in the hotel, restaurant, cruise line and convention industries.

Interview Skills Workshop:

Learn the concepts and strategies of preparing for a job interview and you'll learn how to organize your thoughts, present yourself as a strong candidate, soften negative events in your work history, and answer difficult questions.

Job Search Skills Workshop:

Learn what it takes to job search successfully and effectively by conducting targeted job search in growing industries.

Resume Writing and Cover Letter Workshop:

Learn the mechanics of resume and cover letter writing and let us help you identify what to include on your resume, also how to make it stand out.

Workforce Investment Act (WIA) Orientation:

How the Workforce Investment Act can assist low-income, dislocated and unemployed workers with training and jobs services.

Manpower Orientation:

Manpower can make your job search stress-free. We work with thousands or respected candidates every day, making us your inside connection to the job you want. Whether it's temporary or permanent positions. We promote your skills to find great opportunities for you.



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