

## **Workforce Community Advisory Committee (WCAC)**

Wednesday, May 22, 2019, 1:00 – 3:00 p.m.  
Office of Economic & Workforce Development  
1 South Van Ness Avenue, 5<sup>th</sup> Floor  
San Francisco, CA 94103  
Pacific Conference Room

### **Attendees**

Anni Chung, President & CEO, Self-Help for the Elderly  
Debra Gore-Mann, Executive Director, San Francisco Conservation Corps (SFCC)  
Liz Jackson-Simpson, Executive Director, Success Center San Francisco  
Villy Wang, Founder, President & CEO, BAYCAT  
Joshua Arce, Director of Workforce Development, OEWD  
Jennifer Hand, Senior Community Development Specialist, OEWD

### **General Public**

Aimee Durfee, Jewish Vocational Services  
Marcel Davis, Success Center San Francisco  
Megan Kenny, Goodwill Industries, Inc.  
Mary Rivers, Code Tenderloin

### **1. Introductory Remarks (1:15 p.m.)**

*Jennifer Hand provides introductory remarks about the WCAC, and thanks members and the general public for joining OEWD today at this convening.*

### **2. Member Introductions (1:15 p.m.)**

*Members introduce themselves and their organizations.*

### **3. Adoption of the Agenda (1:20 p.m.)**

*Introduced by Ms. Hand. No chair or convening power present, so no movement on action items. No changes to the agenda by members.*

### **4. Citywide Workforce Development Plan FY 2018-19 Update (1:20 p.m.)**

*Background on the Alignment Committee and accompanying Chapter 30 legislation provided by Ms. Hand. Review of annual updates to the Citywide Workforce Development Plan. Members of the WCAC provide feedback on projects related to the five recommendations of the Citywide Workforce Development Plan.*

*Members express that Recommendation #2: Workforce Transit Map should continue to be a priority, and City family may consider user experience improvements as a means to satisfy this recommendation's intent, in lieu of a formal Workforce Transit Map.*

*WCAC members report that Recommendation #5: Streamline Procurement and Contracting is useful, yet has many limitations. Members report that joint fiscal monitoring is helpful in limiting the administrative burden on community-based organizations, and noted that the process would improve through consistent guidance, as well as pre-work by monitors to align on outcomes and terminology.*

**5. Citywide Workforce Services FY 2018-19 Inventory (2:30 p.m.)**

*Ms. Hand provides a high-level overview of Citywide Workforce Services, as presented in the Appendix of the Alignment Update.*

**6. Chapter 30 Legislation Update (2:40 p.m.)**

*Director Joshua Arce provides an update on the Chapter 30 legislation that formed the WCAC. OEWD will have more information available after June 30<sup>th</sup>. WCAC members underscore that the work is essential and they are necessary to its mission. Members note that they participated in creating the five-year Citywide Workforce Development Plan and they would like to see it to its end. Members would like OEWD to convene the WCAC more often and have more involvement.*

**7. Public Comment (2:55 p.m.)**

*Director Arce calls for public comment. Members of the public provide comment on the importance of the Workforce Community Advisory Committee to continue to meet and give voice to provider perspectives on client services. Members of the public express enthusiasm for further participation in this body.*

**8. Adjournment (3:05 p.m.)**