

WIOA Youth Eligibility Checklist (September 2019)

1. Age _____
a. In-School (e.g., high school, alt. school, college) and 17-21.
b. Out-of-School and 17-24.

2. Selective Service
a. Required (If youth is male and 18+)
b. Not required.

3. Work Authorization (Unexpired)

One from this list:

- US Passport/Passport Card
- Permanent Resident Card
- Alien Registration Card
- Foreign passport with 1-551
- stamp or Form I-94/I-94A

OR

One from this list:

- Driver’s License or State ID
- ID issued by federal, state or local government
- School record or report card
- Hospital record
- Native American tribal document that established identity

And one from this list:

- Social Security Card
- US citizen ID Card
- Native American tribal document that establishes employment eligibility
- Birth certificate
- US Resident ID Card

4. Basic Skills Deficiency (Use TABE or CASAS to determine this)
A. Basic Skills Deficient (at or below 8th grade level)
B. Not Basic Skills Deficient (at or above 9th grade level)

5a. Barriers for In-School Participants – Low Income and Additional Barrier (a. was selected in question 1)
*Asterisk indicates an applicant statement is acceptable.

Low-income

- Family income & size*
- Free/reduced school lunch*
- Cash public assistance (e.g., CalWORKS)
- Food stamps (CalFresh)
- Lives in high-poverty area
- Youth with disability*
- Foster child
- Homeless*

AND one of the following additional barriers:

- Basic skills deficient
- In out-of-home placement*
- Pregnant or parenting*
- Requires additional assistance: (allowed for 5% of participants-request exception waiver from program officer)
- English language learner*
- In foster care or aged out
- Youth with disability*
- Offender*
- Homeless*
- Runaway*

Requires additional assistance:

- Previous dropout or expulsion*
- Enrolled in special education*
- Receiving public assistance or medical benefits
- Has not held a job for more than 13 weeks in the past year 19-24 years old*
- Referred or treated for substance abuse*
- Resident of public housing/receiving section 8 voucher
- Truant
- Emancipated Youth
- Student with less than C average

5b. Barriers for Out-of-School Participants – One or More Barriers (b. was selected in question1)

*Asterisk indicates an applicant statement is acceptable.

One of the following:

- Dropout*
- In out-of-home placement*
- Youth with disability*
- Low-income AND requires additional assistance:
- Offender*
- In foster care or aged out
- Pregnant or parenting*
- Homeless*
- Runaway*

Low-income:

- Family income & size*
- Free/reduced school lunch*
- Cash public assistance (e.g., CalWORKS)
- Food stamps (CalFresh)
- Youth with disability*
- Lives in high-poverty area
- Foster child
- Homeless*

AND requires additional assistance: (no exception waiver needed)

- Emancipated youth
- Receiving public assistance or medical benefits
- Referred or treated for substance abuse*
- Resident of public housing/receiving section 8 voucher
- Have never held a job*
- Has not held a job for more than 13 weeks in the past year AND is 19-24 years old*
- Have been fired from a job within the 12 months prior to application*

- High school diploma/GED, basic skills deficient or English language learner*, and low-income:

- High school diploma
- GED

- Basic skills deficient
- English language learner*

Low-income:

- Family income & size*
- Free/reduced school lunch*
- Cash public assistance (e.g., CalWORKS)
- Food stamps (CalFresh)
- Youth with disability*
- Lives in high-poverty area
- Foster child
- Homeless*