



## Career Center - Western Addition Neighborhood Access Point: November 2018 Calendar

Address: 1449 Webster Street, SF, CA | Phone: (415) 549-7000 | Hours of Operation: Mon-Thu: 9am-6pm, Fri: 9am-12pm

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 Center Closed All Staff Training
5	6 1pm Creating your resume  6:30pm: Narcotics Anonymous	7 11am – 1pm J-Williams Staffing Employer Spotlight 2pm-4pm Cannabis Job Shop  5pm- 7pm Renaissance Workshop	8 10:00am City Build Orientation	9  Center Closes at 12pm
12  Center Closed For Veterans Day	13 2pm Interviewing Workshop  6:30pm: Narcotics Anonymous	14 11pm- 1pm Dukes Drivers Employers Spotlight 5pm – 7pm Cannabis Workshop  5pm-7pm: Renaissance Workshop	15 3pm – 5pm Job Huddle 401 McAllister @ War Memorial Building Room 221	16  Center Closes at 12pm
19  1pm – How to apply for Jobs online	20  6:30pm: Narcotics Anonymous	21  Center Closed	22  Center Closed for Thanksgiving	23  Center Closed
26 1pm Creating your Resume	27 3pm – 5pm Man Power  6:30pm: Narcotics anonymous	28 1:00pm – 4:00pm Cannabis Job Shop 5pm-7pm: Renaissance Workshop	29  5pm – 7pm Men’s Action Network	30  Center Closes at 12pm

New to the Career Center? Come to one of our Orientations, held Monday – Thursday at 10:00am to learn more.

**Sign up for our free, weekly job listing emails by texting “SUCCESSCENTER” to 2282**



## CALENDAR

### EVENT DESCRIPTIONS

#### **REQUESTS FOR ACCOMMODATIONS MUST BE RECEIVED 10 DAYS IN ADVANCE.**

**Center Orientations:** Learn about services offered at the Career Center and its sister Access Points. Discover how we can assist you in your job search, resume creation, cover letter writing, online application assistance and city wide training academies and sectors.

**How Apply to Jobs Online:** Need help applying for jobs online? Get one-on-one help during this workshop.

**Sector Orientations:** Learn about free training offered by the city in construction, hospitality, healthcare and tech. Orientations provide an introduction and overview of these industries and the diverse array of employment opportunities, affiliated career paths and opportunities for growth.

**Creating Your Resume:** Learn about resume basics and get started on creating your own. Please bring a detailed employment history or resume. Completion of Master Application recommended for job seekers with no resume.

**Interviewing Workshop:** Would you like to have better results with your interviewing? Attend this workshop.

**Employer Spotlights:** Whether it's a hiring event or an information session, Employer Spotlights are a great way to learn what employers are looking for and to make connections with local employers. Bring your resume, 2 forms of ID, questions and be dressed to impress.

**Manpower Prescreening:** Temporary and permanent recruitment agency Manpower prescreens candidates for admin, housekeeping, and other opportunities at numerous companies and agencies. Come dressed to impress with your resume.

**Ladies Night:** Networking event for women in the Western Addition/Fillmore. Listen, network, laugh, and learn. Lights snacks provided. Onsite child watch available.

**M.A.N.: (Men's Action Network)** Networking event for men in the Western Addition/Fillmore. A different theme each night covering the topics men are really interested in, including health/fitness, employment, and more. Food/drinks and child watch provided.

**On-site Financial/Housing Assistance:** A credit rep will be on hand each week to answer questions, offer 1-on-1 help on credit, housing, and more.

**Narcotics Anonymous:** Local drop in NA meeting for recovering addicts. All welcome.

**Cannabis Industry Workshop:** Informative sessions for Equity Applicants, small business start-ups and for job seekers who want to gain in depth knowledge.